

APPROVED
PROCEEDINGS OF THE OTTAWA
COUNTY CLERK'S ASSOCIATION
June 11, 2021

The Ottawa County Clerk's Association met on Friday, June 11, 2021, at 11940 Buchanan Street, Grand Haven MI 49417, at 12:00 p.m. and was called to order at 12:28 pm by President Chris Saddler.

Members & Guests Present:

Chris Saddler, Robinson Twp.
Danielle Dykens, Park Twp.
Jenny Sias, Robinson Twp.
Kathy Grimm, Holland City
Helen Dietrich, Chester Twp.
Lorrain Dietrich, Chester Twp.
Sally Bareman, Port Sheldon Twp.
Jody Hansen, Allendale Twp.
Elizabeth Szymanski, Allendale Twp.
Colton Hyble, Allendale Twp.
Cindy Humphrey, Zeeland City
Candy DeHaan, Jamestown Twp.
Kristi DeVerney, Grand Haven Twp.

James McIntosh, Election Source
Kate Kraak, Zeeland Twp.
Ryan Kidd, Georgetown Twp.
Jill Gruppen, Hudsonville City
Jeanne Knol, Georgetown Twp.
Anna Darwin, Grand Haven City
Kathy Buchanan, Crockery Twp.
Sue Dalman, Holland Twp.
Mike Dalman, Holland Twp.
Jennifer Venema, MTPP

OCCA Business:

- OCCA 21-005 Danielle Dykens, with support from Sue Dalman, moved to approve the agenda as presented. The motion passed.
- OCCA 21-006 Jenny Sias, with support from Kathy Grimm, moved to approve the minutes of the April 16, 2021 OCCA meeting with the correction of adding Sue Ogden as present. The motion passed.
- OCCA 21-007 Kate Kraak, with support from Jody Hansen, moved to approve the June 1, 2021 Treasurer's report indicating a balance of \$10,248.91. The motion passed.

County Clerk Updates:

President Saddler presented the Association with correspondence from Ottawa County

Clerk, Justin Roebuck highlighting the following County Clerk Updates:

1. The county is searching for a new Elections Coordinator.
2. The City of Grand Haven is the only jurisdiction with an August election this year.
3. Post-Election Audit went very well. A special thank you to Holland City and Holland Township for contributing to the Risk Limiting Audits.
4. The state conducted a procedural audit with the City of Grand Haven.
5. Mr. Roebuck will send the post-election audit report out soon.
6. The county clerk's office is focusing on 2022 training. They are revisiting what worked and how to find ways to continue to improve training opportunities.
7. Legislative Updates: the county continues to monitor House and Senate Bills. No controversial bills have been voted out of committee thus far.
8. The next CEO meeting will be held on June 16, 2021. Mr. Roebuck will send the meeting information to the Association.

Various members commented on election certification training.

Jennifer Venema from Michigan Township Participating Plan presented an overview on the Risk Reduction Grant Program; including guidelines, qualifications, processes, non-eligible coverage, award potentials, and grant selection criteria.

James McIntosh from Election Source introduced himself to the Association.

OCCA 21-008 Danielle Dykens, with support from Mike Dalman moved to adjourn at 1:05 p.m. The motion passed.

The next meeting will be held on August 13, 2021 at Pottawattomie Park, 15600 Comstock Street, Grand Haven MI 49417.

Minutes Submitted By: Jody Hansen, OCCA Secretary