

# Ottawa County Clerk's Association

December 9, 2022

Proposed Minutes

The Ottawa County Clerk's Association met on Friday, December 9, 2022, at Park Township – Yacht Basin Conference Center, 1866 Ottawa Beech Road, Holland, MI 49424 at 12:07 PM. The invocation was given by Justin Roebuck.

## Members Present:

Jody Hansen, Allendale Township	Matt VanStaveren, Spectrum Printers
Elizabeth Szymanski, Allendale Township	Maria Boersma, Grand Haven City
Daniele Dykens, Park Township	Carolyn Boersma, Spring Lake Township
Robin Overway, Blendon Township	Lona Bronkema, Olive Township
Jennifer Mokma, Blendon Township	Renee Kuiper, Ottawa County
Jill Gruppen, Hudsonville City	Margaret Shay, Spring Lake Township
Brenda Katerberg, Holland City	Darcie Benter, Spring Lake Township
Cindy Humphrey, Zeeland City	Teresa DeGraaf, Port Sheldon Township
Judy Bouws, Georgetown Township	Justin Roebuck, Ottawa County
Amber Reagan, Georgetown Township	Amber Schaner, Ferrysburg City
Jeanne Knol, Georgetown Township	James McIntosh, Election Source
Theresa Frank, Wright Township	Kristi DeVerney, Grand Haven Township
Evelyn Coxon, Wright Township	Simone Johnson, Ottawa County
Sara Talsma, Olive Township	Katie Sims, Ottawa County
Candy DeHaan, Jamestown Township	Jamie TenBrink, Polkton Township
Chele Pippin-Reagh, Jamestown Township	Sally Andrews, Election Source
Chris Saddler, Robinson Township	Pam Homes, Zeeland City
Jane Longstreet, Robinson Township	Kathy Buchanan, Crockery Township
Kate Kraak, Zeeland Township	Paige Silva, Crockery Township
Lorrian Dietrich, Chester Township	Della Kiser, Crockery Township

## OCCA Business

President Jody Hansen called business to order at 12:15 PM.

22-26. Candy DeHaan, with support from Daniele Dykens, moved to approve the agenda.

The motion passed.

22-27. Kathy Buchannan, with support from Justin Roebuck, moved to approve the minutes of the October 14, 2022 meeting.

The motion passed.

22-28. Carolyn Boersma, with support from Elizabeth Szymanski, moved to receive the December 2022 Treasurers report indicating a balance of \$7,013.30.

The motion passed.

22-29. Daniele Dykens, with support from Teresa DeGraaf, moved to approve the proposed 2023 Meeting Dates and hosts:

February 10, 2023 – Zeeland Township

April 14, 2023 – Olive Township

June 9, 2023 – Georgetown Township

August 11, 2023 – Crockery Township

October 13, 2023 – Jamestown Township

December 8, 2023 – Polkton Township

The motion passed.

President Hansen provided a brief overview of the Election of Officers and opened the floor for nominations for 2023 OCCA Secretary. Katie Sims, with support from Justin Roebuck, nominated Brenda Katerberg.

22-30. Justin Roebuck, with support from Daniele Dykens, moved to close nominations and cast a unanimous vote for Brenda Katerberg to fill the seat of 2023 OCCA Secretary.

The motion passed.

President Hansen opened the floor for nominations for 2023 OCCA Treasurer. Elizabeth Szymanski, with support from Katie Sims, nominated Kristi DeVerney.

22-31. Justin Roebuck, with support from Chris Saddler, moved to close nominations and cast a unanimous vote for Kristi DeVerney to fill the seat of 2023 OCCA Treasurer.

The motion passed.

The 2023 Board and Committee Member are as follows:

- President – Teresa DeGraaf  
Vice President – Jill Gruppen  
Treasurer – Kristi DeVerney  
Secretary – Brenda Katerberg
- Social Committee: Maria Boersma (Grand Haven City), Elizabeth Szymanski (Allendale Twp.), Cindy Humphrey (Zeeland City)
- Nominating Committee: Katie Sims (Ottawa County), Jill Gruppen (Hudsonville City), Kristi DeVerney (Grand Haven Twp.)

A clean copy of the OCCA By-laws, approved at the February 2022 meeting, was distributed to association members.

## County Clerk Updates

Katie Sims provided the following updates:

- Two jurisdictions were selected to be included in the partial recount for Proposals 2 and 3. Ottawa and Allegan Counties are combining their recounts, which needs to be completed by December 22<sup>nd</sup>, and holding them in Allegan.
- Due to the recounts, post-election audit lists won't be released until January.
- The County hired a new Elections Specialist – Madison Schnaidt, who is currently employed as an Administrative Specialist in the Clerk/Register of Deeds Office. Ms. Sims was hoping to officially introduce Ms. Schnaidt but will have to wait until the next meeting due to scheduling conflicts.
- Ms. Sims mentioned a meeting will be held with members of Promote the Vote in January.

Justin Roebuck provided the following updates:

- Mr. Roebuck recently met with Bill Zaagman to discuss legislative items. Mr. Zaagman mentioned the legislature failed to take up a bill that would combine the May and August elections into a single June election. He is hopeful this will be taken up by the new legislature next year.
- Nothing was accomplished regarding Proposal 2 either. Mr. Roebuck stated a legal analysis is being conducted by the Secretary of State's office.
- Ottawa County will be doing a financial analysis on the costs of early voting for both combining with the County and combining with other jurisdictions.
- Mr. Roebuck updated the Association on the County's privilege of being one of ten jurisdictions, in the whole country, chosen to be a part the Centers for Election Excellence. This group is looking to professionalize election administration, technology and security.

Appreciation Presentation:

22-32. Kristi DeVerney, with support from Chris Saddler, moved to approve 2023 Association dues as \$60 for members and \$100 for associate members. The motion passed.

22-33. Candy DeHaan, with support from Jamie TenBrink, moved to adjourn the meeting at 1:41 PM. The motion passed.

The next meeting will be February 10, 2023. It will be hosted by Zeeland Township.