



Ottawa County Parks &
Recreation Commission

January 13, 2023

NOTICE OF MEETING

Dear Interested Parties:

The annual meeting of the Ottawa County Parks and Recreation Commission is scheduled for **Wednesday, January 18, 2023**, at **3:00 pm** at the Ottawa County Fillmore Street Complex, 12220 Fillmore St., West Olive, MI in the Board Room.

Additional public access will be offered via Zoom by visiting <https://miottawa.zoom.us/j/81671391172> or by phone at: (312) 626-6799, using Webinar ID 979 3192 5783. Public comment can be received in-person or via Zoom. *We require that those participating in public comment via Zoom register prior to speaking by visiting: <https://bit.ly/ocpr-public-comment>*

The agenda for the meeting is attached for your review.

Please contact the Parks and Recreation Commission Office at (616) 738-4810 if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. D. Shamblin".

Jason D. Shamblin
Parks and Recreation Director

JDS/jls

Enclosures

Ottawa County Parks and Recreation Commission
January 18, 2023 3:00 p.m.
Annual Meeting Agenda
Public Access is provided via Zoom at:
<https://miottawa.zoom.us/j/81671391172>

Mission Statement:
The Ottawa County Parks and Recreation Commission enhances quality of life for residents and visitors, by preserving parks and open spaces and providing natural resource-based recreation and education opportunities.

1. Call to Order by Parks Director
2. Roll Call: Rice
Longstreet
Bush
Harmon
Hill
McAffrey
Miedema
Terpstra
Miedema
Sachs
3. Absences (excused/unexcused)
4. Nominating Committee Report
 - a) Election of 2023 Officers
 - President:
 - Vice President:
 - Secretary:
 - b) Committee Appointees
 - Foundation:
 - Friends:
5. Additions/Deletions to Agenda
6. [Approval of Minutes](#)
 - a) Approve the minutes of the Commission's December 7, 2022 regular meeting.
7. Communications: none
8. Public Heard (Public comments limited to 3 minutes)
9. [Director and Divisions Reports](#)
 - a) Director's Report
 - b) Park Operations Report
 - c) Planning and Development Report
 - d) Community Engagement Report
 - e) Grant Status Report

10. [Committee Reports](#)

- a) Receive the report of the Planning Committee meeting of December 15, 2022.
- b) Receive the report of the PR Committee meeting of December 6, 2022.
- c) Friends of Ottawa County Parks Update (*verbal report by Commissioner McAffrey*)
- d) Receive the report of the Executive Committee meeting of January 10, 2023
- e) Ottawa County Parks Foundation 2022 Metrics review and verbal report by Commissioner Longstreet

11. Old Business:

- a) [Idema Explorers Trail Jenison Mill Segment Trust Fund Grant Agreement Amendment](#)
Suggested Motion: *Approve and authorize staff to execute the Amendment to Idema Explorers Trail Jenison Mill Segment Trust Fund Grant Agreement pending review and approval from Corporation Counsel and Board of Commissioners. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.*

12. New Business:

- a) [Ottawa County Parks & Recreation Commission Meeting Dates](#)
Suggested Motion: *To establish the 2023 meeting dates.*
- b) [Ottawa County Parks Foundation Grand Explorers' Trail Race Event and Fundraiser](#)
Suggested Motion: *To approve staff to issue a special permit to the Ottawa County Parks Foundation to host a run on the Idema Explorers Trail in June of 2023 and annually thereafter for at least 3 years total.*
- c) [Ottawa County Parks Commission Staffing Realignment](#)
Suggested Motion: *Approve Parks Commission staffing realignment and appropriate funding, pending review and approval of the County Administrator, HR and the Board of Commissioners and authorize staff to take such actions as are necessary to implement the intent of the Commission in these matters.*

13. Public Heard (Public comments limited to 3 minutes)

14. Commissioners Heard

15. Closed Session to discuss property acquisition Pursuant to the OMA Section 8d (not enclosed).

16. Proposed upcoming meeting date:

Wednesday February 15, 2023

Time: 3:00 p.m.

Fillmore Complex, Board Room

17. Adjournment