



**Ottawa County Parks &  
Recreation Commission**

*Jason D. Shamblin  
Director*

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*Kelly N. Rice  
President*

April 14, 2023

**NOTICE OF MEETING**

Dear Interested Parties:

The regular meeting of the Ottawa County Parks and Recreation Commission is scheduled for **Wednesday, April 19, 2023, at 3:00 pm** at the Ottawa County Fillmore Street Complex, 12220 Fillmore St., West Olive, MI in the Board Room.

Additional public access will be offered via Zoom by visiting <https://miottawa.zoom.us/j/81671391172> or by phone at: (312) 626-6799, using Webinar ID 979 3192 5783. Public comment can be received in-person or via Zoom. *We require that those participating in public comment via Zoom register prior to speaking by visiting: <https://bit.ly/ocpr-public-comment>*

The agenda for the meeting is attached for your review.

Please contact the Parks and Recreation Commission Office at (616) 738-4810 if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. D. Shamblin".

Jason D. Shamblin  
Parks and Recreation Director

JDS/jls

Enclosures

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*Kelly Rice, President · Jane Longstreet, Vice President · Linda McAffrey, Secretary · Amanda Price, Treasurer  
Joe Bush · Kate Harmon · Lukas Hill · Allison Miedema · Jim Miedema · Paul Sachs · Kyle Terpstra*

Nature Education Center	8115 West Olive Rd, West Olive, MI 49460	616-786-4847	miOttawa.org/parks
Administrative Office	12220 Fillmore St, West Olive, MI 49460	616-738-4810	ocparks@miottawa.org

Ottawa County Parks and Recreation Commission  
April 19, 2023 3:00 p.m.  
Regular Meeting Agenda  
Public Access is provided via Zoom at:  
<https://miottawa.zoom.us/j/81671391172>

**Mission Statement:**  
*The Ottawa County Parks and Recreation Commission enhances quality of life for residents and visitors, by preserving parks and open spaces and providing natural resource-based recreation and education opportunities.*

1. Call to Order by President
2. Roll Call: Rice  
Longstreet  
McAffrey  
Bush  
Harmon  
Hill  
A. Miedema  
J. Miedema  
Terpstra  
Sachs
3. Absences (excused/unexcused)
4. Additions/Deletions to Agenda
5. [Approval of Minutes of Previous Meeting](#)
  - a) Approve the minutes of the Commission's March 22, 2023 regular meeting.
6. Communications
7. Public Comment (Public comments limited to 3 minutes)
8. [Staff Reports](#)
  - a) Park Operations Report
  - b) Planning and Development Report
  - c) Community Engagement Report
  - d) Director's Remarks
9. [Committee Reports](#)
  - a) Receive the report of the Planning Committee meeting of April 11, 2023.
  - b) Receive the report of the Executive Committee meeting of April 10, 2023.
  - c) Friends of Ottawa County Parks Update (*verbal report*)
  - d) Ottawa County Parks Foundation Update (*verbal report by Commissioner Longstreet*)

10. Old Business

- a) [Facility Reservation Fee Policy and Revised Fee Schedule](#)  
Update from the April 18, 2023 Finance Committee meeting

11. New Business

- a) [Jenison Public Schools' Research at Grand Ravines](#)  
Information only
  
- b) [Ottawa County Parks and Recreation Commission Resolution in Honor of Melanie Manion](#)
  
- c) [Reclassification of Position](#)  
Update from the April 18, 2023 Finance Committee meeting

12. Agenda Items for Next Meeting

13. Public Comment (Public comments limited to 3 minutes)

14. Commissioners Prerogative

15. Closed Session to discuss property acquisition Pursuant to the OMA Section 8d (not enclosed).

16. Upcoming meeting date(s):

May 24, 2023

Time: 3:00 p.m.

Fillmore Complex, Board Room

17. Adjournment