



**Ottawa County Parks &
Recreation Commission**

*Jason D. Shamblin
Director*

*Kelly N. Rice
President*

August 18, 2023

NOTICE OF MEETING

Dear Interested Parties:

The regular meeting of the Ottawa County Parks and Recreation Commission is scheduled for **Wednesday, August 23, 2023, at 3:00 pm** at the Ottawa County Fillmore Street Complex, 12220 Fillmore St., West Olive, MI in the Board Room.

Additional public access will be offered via Zoom by visiting <https://miottawa.zoom.us/j/81671391172> or by phone at: (312) 626-6799, using Webinar ID 979 3192 5783. Public comment can be received in-person or via Zoom. *We require that those participating in public comment via Zoom register prior to speaking by visiting:* <https://bit.ly/ocpr-public-comment>

The agenda for the meeting is attached for your review.

Please contact the Parks and Recreation Commission Office at (616) 738-4810 if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. D. Shamblin".

Jason D. Shamblin
Parks and Recreation Director

JDS/jls

Enclosures

*Kelly Rice, President · Jane Longstreet, Vice President · Linda McAffrey, Secretary · Amanda Price, Treasurer
Joe Bush · Kate Harmon · Lukas Hill · Allison Miedema · Jim Miedema · Paul Sachs · Kyle Terpstra*

Nature Education Center	8115 West Olive Rd, West Olive, MI 49460	616-786-4847	miOttawa.org/parks
Administrative Office	12220 Fillmore St, West Olive, MI 49460	616-738-4810	ocparks@miottawa.org

Ottawa County Parks and Recreation Commission
August 23, 2023 3:00 p.m.
Regular Meeting Agenda
Public Access is provided via Zoom at:
<https://miottawa.zoom.us/j/81671391172>

Mission Statement:
The Ottawa County Parks and Recreation Commission enhances quality of life for residents and visitors, by preserving parks and open spaces and providing natural resource-based recreation and education opportunities.

1. Call to Order by President
2. Roll Call: Rice
Longstreet
McAffrey
Bush
Harmon
Hill
A. Miedema
J. Miedema
Terpstra
Sachs
3. Absences (excused/unexcused)
4. Additions/Deletions to Agenda
5. [Approval of Minutes of Previous Meeting](#)
 - a) Approve the minutes of the Commission's July 19, 2023 regular meeting.
6. Communications: None
7. Public Comment (Public comments limited to 3 minutes)
8. [Staff Reports](#)
 - a) Director's Report
 - b) Park Operations Report
 - c) Planning and Development Report
 - d) Community Engagement Report
 - e) Natural Resources Management Report
 - f) Development Report
9. [Committee Reports](#)
 - a) Receive the report of the Planning Committee meeting of August 1, 2023.
 - b) Receive the report of the Executive Committee meeting of August 14, 2023 (*verbal report*)
 - c) Receive the report of the Community Engagement Committee meeting of August 8, 2023.
 - d) Friends of Ottawa County Parks Update (*verbal report*)
 - e) Ottawa County Parks Foundation Update (*verbal report by Commissioner Longstreet*)

10. Old Business

a) [Idema Explorers Trail Jenison Mill Segment Trust Fund Grant Agreement Amendment](#)

Suggested Motion: *To approve and authorize staff to execute the amendment to Idema Explorers Trail Jenison Mill Segment Trust Fund Grant Agreement pending review and approval from Corporation Counsel and the Board of Commissioners. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.*

b) [Ottawa Sands Fisheries Habitat Grant Project Agreement](#)

Suggested Motion: *To approve and authorize staff to execute the Michigan Department of Natural Resources Fisheries Habitat Grant Program Project agreement for \$142,800 in funding for the Ottawa Sands Lake Nearshore Habitat Enhancements project, or one substantially similar, and forward to the County Board of Commissioners for final approval. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.*

c) [Ottawa Sands Lake Loop MNRTF Project Agreement](#)

Suggested Motion: *To approve and authorize staff to execute the Michigan Department of Natural Resources Development grant agreement for \$300,000 in funding for the Ottawa Sands lake loop project, or one substantially similar, and forward to the County Board of Commissioners for final approval. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.*

d) [Rosy Mound Expansion Phase 1 MNRTF Project Agreement](#)

Suggested Motion: *To approve and authorize staff to execute the Michigan Natural Resources Trust Fund Acquisition grant agreement for \$1,650,000 in funding for the Rosy Mound Expansion Project Phase 1, or one substantially similar, and forward to the County Board of Commissioners for final approval. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.*

11. New Business

a) [Bass River MDNR Cooperative Agreement](#)

Suggested Motion: *To approve and authorize staff to execute the cooperative agreement with the Michigan Department of Natural Resources to provide \$75,000 in funding for the Idema Explorers Trail through the Bass River Recreation Area, or one substantially similar, and forward to the County Board of Commissioners for final approval. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.*

b) [Hawthorn Pond Holland Township License](#)

Suggested Motion: *To approve and authorize staff to execute the license agreement with Holland Charter Township to allow implementation of improvements to*

Parks controlled property in the Middle Macatawa Area adjacent to Hawthorn Pond, or one substantially similar, and forward to the County Board of Commissioners for final approval. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.

c) [Hawthorn Pond ODC Network Easement](#)

Suggested Motion: To accept the easement agreement with ODC Network to allow implementation of improvements to ODC Network property in the Middle Macatawa Area east of Hawthorn Pond, or one substantially similar, and forward to the County Board of Commissioners for final approval. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.

d) [Ottawa County Parks Foundation 2022 Audit and Financial Standing](#)

Suggested Motion: To accept the Ottawa County Parks Foundation's 2022 Audit letter and the Statement of Financial Position.

e) [Authorization to Purchase Orphan Parcel 70-10-34-300-777](#)

Suggested Motion: To recommend to the Board of Commissioners authorization to purchase the orphaned tax foreclosure parcel 70-10-34-300-777 from the Ottawa County Treasurer for \$617.57. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.

f) [Parks and Recreation Strategic Plan](#)

Suggested Motion: To accept the proposal from _____ for the amount of \$_____ and forward to the County Board of Commissioners for final approval. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.

12. Agenda Items for Next Meeting

13. Public Comment (Public comments limited to 3 minutes)

14. Commissioners Prerogative

15. Closed Session to discuss property acquisition Pursuant to the OMA Section 8d (not enclosed).

16. Upcoming meeting date(s):

September 20, 2023

Time: 3:00 p.m.

Fillmore Complex, Board Room

17. Adjournment