



**Ottawa County Parks &  
Recreation Commission**

*Jason D. Shamblin  
Director*

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*Kelly N. Rice  
President*

November 10, 2023

**NOTICE OF MEETING**

Dear Interested Parties:

The regular meeting of the Ottawa County Parks and Recreation Commission is scheduled for **Wednesday, November 15, 2023**, at **3:00 pm** in the Board Room of the Ottawa County Fillmore Street Complex, 12220 Fillmore St., West Olive, MI.

Additional public access will be offered via Zoom by visiting <https://miottawa.zoom.us/j/81671391172> or by phone at: (312) 626-6799, using Webinar ID 979 3192 5783. Public comment can be received in-person or via Zoom. *We require that those participating in public comment via Zoom register prior to speaking by visiting: <https://bit.ly/ocpr-public-comment>*

The agenda for the meeting is attached for your review.

Please contact the Parks and Recreation Commission Office at (616) 738-4810 if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink that reads "Jason D. Shamblin".

Jason D. Shamblin  
Parks and Recreation Director

JDS/jls

Enclosures

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*Kelly Rice, President · Jane Longstreet, Vice President · Linda McAffrey, Secretary · Amanda Price, Treasurer  
Joe Bush · Kate Harmon · Lukas Hill · Allison Miedema · Jim Miedema · Paul Sachs · Kyle Terpstra*

Nature Education Center	8115 West Olive Rd, West Olive, MI 49460	616-786-4847	miOttawa.org/parks
Administrative Office	12220 Fillmore St, West Olive, MI 49460	616-738-4810	ocparks@miottawa.org

Ottawa County Parks and Recreation Commission  
November 15, 2023 3:00 p.m.  
Regular Meeting Agenda  
Public Access is provided via Zoom at:  
<https://miottawa.zoom.us/j/81671391172>

**Mission Statement:**  
*The Ottawa County Parks and Recreation Commission enhances quality of life for residents and visitors, by preserving parks and open spaces and providing natural resource-based recreation and education opportunities.*

1. Call to Order by President
2. Roll Call: Rice  
Longstreet  
McAffrey  
Bush  
Harmon  
Hill  
A. Miedema  
J. Miedema  
Terpstra  
Sachs
3. Absences (excused/unexcused)
4. Additions/Deletions to Agenda
5. [Approval of Minutes of Previous Meeting](#)
  - a) Approve the minutes of the Commission's October 18, 2023 regular meeting.
6. Communications: None
7. Public Comment (Public comments limited to 3 minutes)
8. [Staff Reports](#)
  - a) Director's Report
  - b) Park Operations Report
  - c) Planning and Development Report
  - d) Community Engagement Report
  - e) Natural Resources Management Report
  - f) Development Report
  - g) Strategic Plan Progress Report
9. [Committee Reports](#)
  - a) Receive the report of the Planning Committee meeting of November 7, 2023.
  - b) Receive the report of the Executive Committee meeting of November 9, 2023.
  - c) Receive the report of the Finance and Policy Committee meeting of November 14, 2023.
  - d) Friends of Ottawa County Parks Update (*verbal report*)
  - e) Ottawa County Parks Foundation Update (*verbal report by Commissioner Longstreet*)

10. Old Business

a) [Kirk Park Renovations - Playground](#)

Suggested Motion: *To accept the bid from Great Lakes Restoration Company in the amount of \$84,996 for installation of a new playground area in Kirk Park and forward to the Board of Commissioners for final approval.*

b) [Grand River Greenway National Fish and Wildlife Foundation Coastal Resilience Grant](#)

Suggested Motion: *To accept the grant agreement from the National Fish & Wildlife Foundation for assistance to complete natural features assessments and design work for ecological enhancements at Ottawa Sands and Harbor Island in the cities of Ferrysburg and Grand Haven and authorize the establishment of a capital project in the amount of \$275,000 and forward to the Board of Commissioners for approval.*

c) [National Audubon Society Agreement Extension for Ottawa Sands](#)

Suggested Motion: *To extend the period of performance for the subaward agreement with National Audubon Society, Inc. for the Ottawa Sands wetland restoration and creation project by six months.*

d) [Post 2023 Port Sheldon Township Park Services Agreement Report](#)

Information only

e) [Port Sheldon Township Park Services Agreement Amendment](#)

Suggested Motion: *To approve the proposed amendment to the Port Sheldon Township Park Services agreement pending review and approval from Corporation Counsel and the Board of Commissioners. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.*

11. New Business

a) [Rosy Mound Funding Request](#)

Suggested Motion: *To approve the request to Ottawa County Parks Foundation for Rosy Mound Expansion – Phase 1 – Fund Raising Initiative in the amount of \$837,532.*

12. Agenda Items for Next Meeting

13. Public Comment (Public comments limited to 3 minutes)

14. Commissioners Prerogative

15. Closed Session to discuss property acquisition Pursuant to the OMA Section 8d (not enclosed).

16. Upcoming meeting date(s):

December 20, 2023 at 3:00 p.m. in the Fillmore Complex, Board Room

17. Adjournment