



Ottawa County Parks & Recreation Commission

January 28, 2022

Jason Shamblin
Director

Commission Members

Kelly N. Rice
President

Jane Longstreet
Vice President

Philip Kuyers
Secretary

Joe Bush

Greg DeJong

Kate Harmon

Lukas Hill

James Holtvluwer

Linda McAffrey

Jim Miedema

NOTICE OF MEETING

Dear Interested Parties:

The regular meeting of the Ottawa County Parks and Recreation Commission is scheduled for **Wednesday, February 2, 2022**, at **3:00 pm** at the Ottawa County Fillmore Street Complex, 12220 Fillmore St., West Olive, MI in the Board Room.

Additional public access will be offered via Zoom by visiting <https://miottawa.zoom.us/j/97931925783> or by phone at: (312) 626-6799, using Webinar ID 979 3192 5783. Public comment can be received in-person or via Zoom. *We require that those participating in public comment via Zoom register prior to speaking by visiting: <https://bit.ly/ocpr-public-comment>*

The agenda for the meeting is attached for your review.

Please contact Jessica at the Parks and Recreation Commission Office at (616) 994-4716 if you have any questions or need additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "J. D. Shamblin".

Jason D. Shamblin
Parks and Recreation Director

JDS/jls

Enclosures

Ottawa County Parks and Recreation Commission
February 2, 2022 3:00 p.m.
Annual Meeting Agenda via Zoom
Public Access is provided at:
<https://miottawa.zoom.us/j/97931925783>

Mission Statement:
The Ottawa County Parks and Recreation Commission enhances quality of life for residents and visitors, by preserving parks and open spaces and providing natural resource-based recreation and education opportunities.

1. Call to Order
2. Roll Call: Rice
Longstreet
Kuyers
Bush
DeJong
Harmon
Hill
Holtvluwer
McAffrey
Miedema
3. Absences (excused/unexcused)
4. Additions/Deletions to Agenda
5. [Approval of Minutes](#)
 - a) Approve the minutes of the Commission's January 5, 2022 regular meeting.
6. Communications: none
7. Public Heard (Public comments limited to 3 minutes)
8. [Staff Reports](#)
 - a) Director's Report
 - b) Park Operations Report
 - c) Planning and Development Report
 - d) Interpretive Services Report
 - e) Community Relations Report

9. [Committee Reports](#)

- a) Receive the report of the Planning Committee meeting of January 18, 2022.
- b) Receive the report of the Ad-Hoc Committee meeting of January 13, 2022.
- c) Receive the report of the Finance and Policy Committee meeting of February 1, 2022 (report to be distributed at meeting).
- d) Friends of Ottawa County Parks Update (*verbal report by Commissioner McAffrey*)
- e) Ottawa County Parks Foundation Update (*verbal report by Commissioner Longstreet*)

10. Old Business

a) [Update to the Rental Fees and Policies](#)

Information only: *To provide to the Parks Commission the revised and updated Rental Fees and Policies in the attached document that were previously approved by the Park Director.*

11. New Business

a) [Kirk Park Renovations Professional Services](#)

Suggested Motion: *To accept the proposal from MCSA Group in the amount of \$28,778 for architecture and engineering services to remodel the Kirk Park restroom and the proposal from Holland Engineering in the amount of \$4,500 for design of a new septic system to service the restroom.*

b) [Memorial Bench and Table Program Review](#)

Suggested Motion: Additional information to be provided at the meeting.

c) [Stearns Bayou Trail Segment Tree Removal](#)

Suggested Motion: *To accept the proposal from _____ in the amount of \$_____ for removal of trees along the trail route of the Stearns Bayou Segment of the Idema Explorers Trail.*

12. Public Heard (Public comments limited to 3 minutes)

13. Commissioners Heard

14. Closed Session to discuss property acquisition Pursuant to OMA Section 8d (not enclosed)

15. Upcoming meeting date:

March 2, 2022

Time: 3:00 p.m.

Fillmore Complex, Board Room

16. Adjournment