



October 28, 2022

NOTICE OF MEETING

Dear Interested Parties:

The regular meeting of the Ottawa County Parks and Recreation Commission is scheduled for **Wednesday, November 2, 2022**, at **3:00 pm** at the Ottawa County Fillmore Street Complex, 12220 Fillmore St., West Olive, MI in the Board Room.

Additional public access will be offered via Zoom by visiting <https://miottawa.zoom.us/j/86779674859> or by phone at: (312) 626-6799, using Webinar ID 979 3192 5783. Public comment can be received in-person or via Zoom. *We require that those participating in public comment via Zoom register prior to speaking by visiting: <https://bit.ly/ocpr-public-comment>*

The agenda for the meeting is attached for your review.

Please contact the Parks and Recreation Commission Office at (616) 738-4810 if you have any questions or need additional information.

Sincerely,

Jason D. Shamblin  
Parks and Recreation Director

JDS/jls

Enclosures

Commission Members

Kelly N. Rice, President   Jane Longstreet, Vice President   Philip Kuyers, Secretary   Amanda Price, Treasurer  
Joe Bush   Greg DeJong   Kate Harmon   Lukas Hill   James Holtvluwer   Linda McAffrey   Jim Miedema

Ottawa County Parks and Recreation Commission  
November 2, 2022 3:00 p.m.  
Regular Meeting Agenda  
Public Access is provided via Zoom at:  
<https://miottawa.zoom.us/j/86779674859>

**Mission Statement:**  
*The Ottawa County Parks and Recreation Commission enhances quality of life for residents and visitors, by preserving parks and open spaces and providing natural resource-based recreation and education opportunities.*

1. Call to Order
2. Roll Call: Rice  
Longstreet  
Kuyers  
Bush  
DeJong  
Harmon  
Hill  
Holtvluwer  
McAffrey  
Miedema
3. Absences (excused/unexcused)
4. Additions/Deletions to Agenda
5. [Approval of Minutes](#)
  - a) Approve the minutes of the Commission's October 12, 2022 regular meeting.
6. Communications: none
7. Public Heard (Public comments limited to 3 minutes)
8. [Director and Division Reports](#)
  - a) Director's Report
  - b) Park Operations Report
  - c) Planning and Development Report
  - d) Community Engagement Report
9. [Committee Reports](#)
  - a) Receive the report of the Planning Committee meeting of October 18, 2022.
  - b) Receive the report of the Executive Committee meeting of October 26, 2022.
  - c) Friends of Ottawa County Parks Update (*verbal report by Commissioner McAffrey*)
  - d) Ottawa County Parks Foundation Update (*verbal report by Commissioner Longstreet*)
  - e) Reminder: Nominations Committee to prepare slate of officers: President, Vice President, and Secretary for th January 2023 Commission meeting.
  - f) 2023 Committee organization: President establishes the committee appointments for presentation at the January 2023 meeting. Please discuss your interests or questions with the President or Director in the upcoming weeks.

10. Old Business

a) [Ottawa Sands Phase One Construction](#)

Suggested Motion: *To approve the bid from Apex Contractors including negotiated modifications for the Ottawa Sands Phase One Construction Project for a total contract amount of \$3,539,000.00 and to approve revisions to current and future budgets as required to fund the project. Further, the Director is instructed to take such actions as are necessary to implement the intent of the Commission in these matters.*

b) [Ottawa Sands Kayak Launch CZM Grant Application](#)

Suggested Motion: *To approve the application to the Michigan Office of the Great Lakes Coastal Zone Management (CZM) Program in the amount of \$100,000 to assist with the construction of a universally accessible kayak launch at Ottawa Sands County Park.*

11. New Business

a) [Michigan Spark Grant Application](#)

- 1) Presentation of Grant Proposal by staff and Commissioner review
- 2) Public Comment
- 3) Suggested Motion: *To approve the grant application to the Michigan Spark Grant Program for \$\_\_\_\_\_ in funding assistance for the Kirk Park Renovation project.*

b) [2022 Ottawa County Parks Foundation Reimbursement Request](#)

Suggested Motion: *To request reimbursement for funds designated by the Ottawa County Parks Foundation for projects completed in 2022 totaling \$577,945.70.*

c) [Renomination of Commissioners](#)

Suggested Motion: *To submit to the County Board of Commissioners for approval the renomination of current Commissioners Longstreet and McAffrey, who wish to be reappointed to the Commission to an additional term.*

12. Public Heard (Public comments limited to 3 minutes)

13. Commissioners Heard

14. Closed Session to discuss property acquisition Pursuant to the OMA Section 8d (not enclosed).

15. Upcoming meeting date:

December 7, 2022

Time and Location: To be determined

16. Adjournment