



## RFP 24-043 Sheriffs Uniforms, Apparel, Accessories and Equipment

### **ATTACHMENT A – COVER SHEET FOR PROPOSAL**

*Proposals must include this cover sheet (or this sheet reproduced on company letterhead) as PAGE 1 of the response. Vendors may complete this and any other required attachments as a stand-alone responses (fillable form .pdf document, written or typed).*

[ ] an individual, [ ] a corporation (please mark appropriate box), duly organized under the laws of the State of \_\_\_\_\_.

The undersigned, having carefully read and considered the services as described within the RFP, does hereby offer to perform such services on behalf of the County in the manner described and subject to the terms and conditions set forth in the attached proposal, including, by reference here, the County's RFP document.

**NO CONFLICT(S) OF INTEREST:** By submission of a proposal, vendor agrees that at the time of submittal, he/she: (1) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and shall not acquire any interest, either direct or indirect, that would conflict in any manner or degree with the performance of the vendor's services, or (2) benefit from an award resulting in a "Conflict of Interest," including holding or retaining membership or employment on a board, elected office, department, division or bureau, or committee sanctioned by and/or governed by the County.

**MICHIGAN ECONOMIC SANCTIONS ACT, 2012 ("IRAN-LINKED BUSINESS"):** By submission of a proposal, vendor certifies, under civil penalty for false certification, that it is fully eligible to do so under law and that it is not an "Iran linked business," as defined in the Michigan Economic Sanctions Act, 2012 P.A. 517.

**DEBARMENT AND SUSPENSION:** By submission of a proposal, the undersigned certifies to the best of his/her knowledge and belief, that the corporation, LLC, partnership, or sole proprietor, and/or its' principals, owners, officers, shareholders, key employees, directors and member partners: (1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency; (2) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; (3) are not presently indicted for or otherwise criminally charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above; and, (4) have not within a three-year period preceding this proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

**CERTIFICATION OF INSURANCE AND INDEMNITY REQUIREMENTS:** By submission of a proposal, the undersigned certifies and represents an understanding of the County's Insurance and Indemnification requirements as defined within Ottawa County Terms and Conditions. Potential vendors must understand and agree that fiscal responsibility for claims or damages to any person or to companies and agents shall rest with the vendor.



**ATTACHMENT A – (CONTINUED)**

The vendor must affect and maintain any and all insurance coverage, including, but not limited to, Workers' Compensation, Employers' Liability and General, Contractual and Professional Liability to support such financial obligations. A certificate of insurance detailing insurance coverages may be requested. The certificate must indicate that insurers will provide to the County written notice thirty (30) days prior to terminating any insurance policy.

The undersigned affirms that he/she is duly authorized to execute this proposal, that this company, corporation, firm, partnership or individual has not prepared this proposal in collusion with any other vendor and that the contents of this proposal as to prices, terms or conditions have not been communicated by the undersigned, nor by any employee or agent, to any competitor, and will not be, prior to the award and the vendor has full authority to execute any resulting contract awarded as the result of, or on the basis of the proposal.

Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 90 days.

Company Name: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Federal Employer Identification Number: \_\_\_\_\_

The submission of a proposal hereunder shall be considered evidence that the vendor is satisfied with respect to the conditions to be encountered and the character, quantity, and quality of the work to be performed.

BY: \_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Printed Name and Title of Authorized Representative)



**ATTACHMENT B – VENDOR REFERENCES**

Provide (3) three references from projects or services provided that are similar in size and/or scope, preferably from other governmental/municipal, and/or other community-based organizations. By providing the references below, Vendor authorizes any person contacted to give the County any and all information concerning work experience or performance and releases all parties from all liability for any damage that may result from furnishing the same to the County. Please do NOT include Ottawa County as a reference.

Vendor Reference 1			
Customer Name:		Contact Person:	
Contact Number:		Contact Email:	
Project Description:			

Vendor Reference 2			
Customer Name:		Contact Person:	
Contact Number:		Contact Email:	
Project Description:			

Vendor Reference 3			
Customer Name:		Contact Person:	
Contact Number:		Contact Email:	
Project Description:			



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**ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM**

*To be submitted as a stand-alone document, the proposal response / pricing form should be clear and concise, providing detailed information and responses to all sections below.*

**Proposal Response**

As a requirement of submission, confirming that all RFP documents have been read and will comply with all specifications, requirements, and terms and conditions therein.

Yes       No      \*\* Response required

Any Addenda, if issued, have been received and reviewed. Failure to receive any such addendum or review issued documents will not relieve Vendor from any obligation under their proposal as submitted. All addenda so issued shall become part of the contract documents.

Please Confirm      \*\* Response required

**Vendor Ability to Provide Services:**

In the space below or under separate cover, provide information that would demonstrate your ability to meet our specific needs and requirements (location, number of staff, years in business etc.). Include details on your relationships with the specified manufacturers and any relevant experience in delivering similar services.



ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM – continued

Pricing Form – Section B: Uniforms and Apparel

Quantities noted are approximate based on historic annual purchases and are only for the purpose of proposal evaluation. Vendors to submit pricing for all items in this category in order to be considered responsive.

1) UNIFORM - JACKET - ROAD PATROL:

(Response required)

Color: Brown Material: Shell-Nylon; Lining-Tricot To be complete with emblems

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

[ ] Product as Specified

[ ] Alternate Specification (Attach separate sheet)

[ ] Additional notes (Attach separate sheet)

Unisex Sizes: XS to XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ]

Total: \$ [ ]

Sizes: 2XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ]

Total: \$ [ ]

Sizes: 3XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ]

Total: \$ [ ]

2) UNIFORM - JACKET - CORRECTIONS:

(Response required)

Color: Brown Material: Nylon, Spandex & Polyester Fleece To be complete with emblems

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

[ ] Product as Specified

[ ] Alternate Specification (Attach separate sheet)

[ ] Additional notes (Attach separate sheet)

Unisex Sizes: XS to XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ]

Total: \$ [ ]

Sizes: 2XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ]

Total: \$ [ ]

Sizes: 3XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ]

Total: \$ [ ]



ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM – continued

3) UNIFORM - LONG SLEEVE SHIRT - ROAD PATROL AND CORRECTIONS:

(Response required)

Color: Brown Material: 100% Polyester. To be complete with emblems

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

[ ] Product as Specified

[ ] Alternate Specification (Attach separate sheet)

[ ] Additional notes (Attach separate sheet)

Sizes: Mens 14.5" to 18", Sleeve 32"-37"; Womens Sm to XL

Quantity: 20 UOM: Each Price: \$ [ ] Total: \$ [ ]

Sizes: Mens 18.5" - 19.5", Sleeve, 37/39", Womens XXLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ] Total: \$ [ ]

Sizes: Mens 20"-22.5", 37/39" Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ] Total: \$ [ ]

4) UNIFORM – SHORT SLEEVE SHIRT - ROAD PATROL, CORRECTIONS AND MARINE DEPUTY:

(Response required)

Color: TBD Material: 100% Polyester To be complete with emblems

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

[ ] Product as Specified

[ ] Alternate Specification (Attach separate sheet)

[ ] Additional notes (Attach separate sheet)

Sizes: Mens and Womens XS to XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ] Total: \$ [ ]

Sizes: 2XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ] Total: \$ [ ]

Sizes: 3XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ] Total: \$ [ ]



ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM – continued

5) UNIFORM - TROUSERS - ROAD PATROL AND CORRECTIONS:

(Response required)

Color: Pink Tan Material: Blend 55% Polyester / 45% Worsted Wool

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

[ ] Product as Specified

[ ] Alternate Specification (Attach separate sheet)

[ ] Additional notes (Attach separate sheet)

Sizes: Mens 28" to 38", Length: Regular; Womens 4 to 12, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ] Total: \$ [ ]

Sizes: Mens 40" to 44", Length: Regular, Womens 14 to 18, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ] Total: \$ [ ]

Sizes: Mens 46"-50" Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ] Total: \$ [ ]

6.1 APPAREL – TRAINING POLOS - ROAD PATROL AND CORRECTIONS: MENS

(Response required)

Color: Brown Material: 100% Polyester

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

[ ] Product as Specified

[ ] Alternate Specification (Attach separate sheet)

[ ] Additional notes (Attach separate sheet)

Sizes: Mens XS to XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ] Total: \$ [ ]

Sizes: 2XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ] Total: \$ [ ]

Sizes: 3XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ] Total: \$ [ ]



ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM – continued

6.2 APPAREL – TRAINING POLOS - ROAD PATROL AND CORRECTIONS: WOMENS

(Response required)

Color: Brown Material: 100% Polyester

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

Product as Specified

Alternate Specification (Attach separate sheet)

Additional notes (Attach separate sheet)

Sizes: Womens XS to XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ]

Total: \$ [ ]

Sizes: 2XLarge, Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ]

Total: \$ [ ]

7.1 APPAREL – TRAINING PANTS - ROAD PATROL AND CORRECTIONS: MENS

(Response required)

Color: Khaki Material: Blend 65% Polyester / 35% Cotton

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

Product as Specified

Alternate Specification (Attach separate sheet)

Additional notes (Attach separate sheet)

Sizes: Mens 28" to 38", Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ]

Total: \$ [ ]

Sizes: Mens 40" to 44", Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ]

Total: \$ [ ]

Sizes: Mens 46"-50" Length: Regular

Quantity: 20 UOM: Each Price: \$ [ ]

Total: \$ [ ]





**ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM – continued**

**7.2 APPAREL – TRAINING PANTS - ROAD PATROL AND CORRECTIONS WOMENS:**

(Response required)

Color: Khaki      Material: Blend 65% Polyester / 35% Cotton

Manufacturer:   
(Required)

Manufacturer #   
(Required)

Notes: \_\_\_\_\_  
\_\_\_\_\_

Product as Specified

Alternate Specification  
(Attach separate sheet)

Additional notes  
(Attach separate sheet)

Sizes: Womens 4 to 12, Length: Regular

Quantity: 20      UOM: Each      Price: \$

Total: \$

Sizes: Womens 14 to 18, Length: Regular

Quantity: 20      UOM: Each      Price: \$

Total: \$

**Vendor may provide additional comments on specified uniforms and apparel:**

\_\_\_\_\_  
\_\_\_\_\_

**Pricing Form – Section C: Accessories and Equipment**

**1) ACCESSORY - CLIP ON TIE - ROAD PATROL:**

(Response required)

Color: Taupe      Material: Polyester/Wool

Manufacturer:   
(Required)

Manufacturer #   
(Required)

Notes: \_\_\_\_\_  
\_\_\_\_\_

Product as Specified

Alternate Specification  
(Attach separate sheet)

Additional notes  
(Attach separate sheet)

Lengths: 18" and 20": NOTE: Ties come 6 per package, quantity is number of packages.

Quantity: 5 pkg      UOM: ½ Dz      Price: \$

Total: \$



ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM – continued

2) ACCESSORY – GARRISON STYLE HAT - ROAD PATROL:

(Response required)

Color: Material:

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

Product as Specified

Alternate Specification (Attach separate sheet)

Additional notes (Attach separate sheet)

Sizes: Manufacturers Standards

Quantity: 15 UOM: Each Price: \$ [ ]

Total: \$ [ ]

3) ACCESSORY - HAT COVER - ROAD PATROL:

(Response required)

Color: Black Material: Nylon

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

Product as Specified

Alternate Specification (Attach separate sheet)

Additional notes (Attach separate sheet)

Quantity: 15 UOM: Each Price: \$ [ ]

Total: \$ [ ]

4) ACCESSORY – DUTY BELT - ROAD PATROL:

(Response required)

Color: Black Material: Leather

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

Product as Specified

Alternate Specification (Attach separate sheet)

Additional notes (Attach separate sheet)

Sizes: 28" to 52", Width: 2.25"

Quantity: 15 UOM: Each Price: \$ [ ]

Total: \$ [ ]



ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM - continued

5) ACCESSORY – DUTY PANT BELT - ROAD PATROL AND CORRECTIONS:

(Response required)

Color: Black Material: Leather

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

Product as Specified

Alternate Specification (Attach separate sheet)

Additional notes (Attach separate sheet)

Sizes: 28" to 52", Width: 2.25"

Quantity: 15 UOM: Each Price: \$ [ ]

Total: \$ [ ]

6) ACCESSORY – HAND CUFF CASE - ROAD PATROL:

(Response required)

Color: Black

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

Product as Specified

Alternate Specification (Attach separate sheet)

Additional notes (Attach separate sheet)

Quantity: 15 UOM: Each Price: \$ [ ]

Total: \$ [ ]

7) ACCESSORY – HAND CUFF CASE – CORRECTIONS:

(Response required)

Color: Black Material: Leather

Manufacturer: Gould & Goodrich [ ] (Required)

Manufacturer # B470WBR [ ] (Required)

Notes: [ ]

Product as Specified

Alternate Specification (Attach separate sheet)

Additional notes (Attach separate sheet)

Quantity: 15 UOM: Each Price: \$ [ ]

Total: \$ [ ]



ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM - continued

8) ACCESSORY – DOUBLE MAG CASE – ROAD PATROL:

(Response required)

Color: Black Size: Medium

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: \_\_\_\_\_

Product as Specified

Alternate Specification (Attach separate sheet)

Additional notes (Attach separate sheet)

Quantity: 15 UOM: Each Price: \$ [ ]

Total: \$ [ ]

9) ACCESSORY – CLOSED OC PEPPER SPRAY HOLDER – ROAD PATROL:

(Response required)

Color: Black Sized to fit MK3

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: \_\_\_\_\_

Product as Specified

Alternate Specification (Attach separate sheet)

Additional notes (Attach separate sheet)

Quantity: 15 UOM: Each Price: \$ [ ]

Total: \$ [ ]

10) ACCESSORY – CLOSED OC PEPPER SPRAY HOLDER - CORRECTIONS:

(Response required)

Color: Black Sized to fit MK4

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: \_\_\_\_\_

Product as Specified

Alternate Specification (Attach separate sheet)

Additional notes (Attach separate sheet)

Quantity: 15 UOM: Each Price: \$ [ ]

Total: \$ [ ]



ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM - continued

11) ACCESSORY – CLOSED GLOVE POUCH – ROAD PATROL AND CORRECTIONS:

(Response required)

Color: Black

Manufacturer:   
(Required)

Manufacturer #   
(Required)

Notes: \_\_\_\_\_

Product as Specified

Alternate Specification  
(Attach separate sheet)

Additional notes  
(Attach separate sheet)

Quantity: 15 UOM: Each Price: \$

Total: \$

12) ACCESSORY – FLASHLIGHT HOLDER – ROAD PATROL:

(Response required)

Color: Black

Manufacturer:   
(Required)

Manufacturer #   
(Required)

Notes: \_\_\_\_\_

Product as Specified

Alternate Specification  
(Attach separate sheet)

Additional notes  
(Attach separate sheet)

Quantity: 15 UOM: Each Price: \$

Total: \$

13) ACCESSORY – BELT KEEPERS – ROAD PATROL:

(Response required)

Color: Black

Note: Sold by 4-pack

Manufacturer:   
(Required)

Manufacturer #   
(Required)

Notes: \_\_\_\_\_

Product as Specified

Alternate Specification  
(Attach separate sheet)

Additional notes  
(Attach separate sheet)

Quantity: 15 pks UOM: 4/pk Price: \$

Total: \$



ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM - continued

14) ACCESSORY – HOLSTER – ROAD PATROL:

(Response required)

Color: Black

Manufacturer:   
(Required)

Manufacturer #   
(Required)

Notes: \_\_\_\_\_  
\_\_\_\_\_

Product as Specified

Alternate Specification  
(Attach separate sheet)

Additional notes  
(Attach separate sheet)

Quantity: 15      UOM: Each      Price: \$

Total: \$

15) EQUIPMENT – HANDCUFFS – ROAD PATROL:

(Response required)

Color: Nickel Finish

Manufacturer:   
(Required)

Manufacturer #   
(Required)

Notes: \_\_\_\_\_  
\_\_\_\_\_

Product as Specified

Alternate Specification  
(Attach separate sheet)

Additional notes  
(Attach separate sheet)

Quantity:      UOM: Each      Price: \$

Total: \$

Vendor may provide additional comments on specified accessories and equipment:

\_\_\_\_\_  
\_\_\_\_\_



ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM - continued

Pricing Form – Section D: Miscellaneous Items

1) EQUIPMENT – BODY ARMOR – ROAD PATROL:

Color: Black Note: To be complete as specified.

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

[ ] Product as Specified

[ ] Alternate Specification (Attach separate sheet)

[ ] Additional notes (Attach separate sheet)

Quantity: 15 UOM: Each Price: \$ [ ]

Total: \$ [ ]

2) ACCESSORY – NAME BAR – ROAD PATROL AND CORRECTIONS:

Color: Polished Gold Plate, Black Enamel Lettering

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

[ ] Product as Specified

[ ] Alternate Specification (Attach separate sheet)

[ ] Additional notes (Attach separate sheet)

Quantity: 15 UOM: Each Price: \$ [ ]

Total: \$ [ ]

3) ACCESSORY – HAT BADGE:

Color: Hi-Glo

Manufacturer: [ ] (Required)

Manufacturer # [ ] (Required)

Notes: [ ]

[ ] Product as Specified

[ ] Alternate Specification (Attach separate sheet)

[ ] Additional notes (Attach separate sheet)

Quantity: 15 UOM: Each Price: \$ [ ]

Total: \$ [ ]



**ATTACHMENT C - PROPOSAL RESPONSE / PRICING FORM – continued**

**4) ACCESSORY – BREAST BADGE:**

Color: Hil-Glo

Manufacturer:   
(Required)

Manufacturer #   
(Required)

Notes: \_\_\_\_\_  
\_\_\_\_\_

Product as Specified

Alternate Specification  
(Attach separate sheet)

Additional notes  
(Attach separate sheet)

Quantity:            UOM: Each    Price: \$

Total: \$

**Delivery:**

Number of Calendar Days needed to supply the required uniforms and equipment after receipt of an order: \_\_\_\_\_

If not included in item pricing, describe how delivery costs are determined and suggest options to avoid unnecessary or additional shipping charges.

**PROPOSAL RESPONSE / PRICING CONFIRMATION:**

The undersigned affirms that he/she is duly authorized to execute this proposal for goods and services and having carefully read and considered the request in the manner described and subject to the terms and conditions set forth in submitted proposal.

\_\_\_\_\_  
Authorized Representatives Signature            Date

\_\_\_\_\_  
Authorized Representative's Printed Name and Title

\_\_\_\_\_  
Company Name (and Legal Name) for Business