



Join our free employment workshops for the Office Professional

Presented by *Changing Directions, Career Coaching & Development*
 To Register: visit www.miottawa.org > Michigan Works > Event Registration

**Engineer • IT/IS professional • Marketing Executive • Vice President • Business Owner •
 Outside/Inside Sales • Administrator • Office Assistant • R&D Manager •
 Product Manager • Project Manager • Customer Service**

9 am — 12:30 pm:

General Workshop

Registration required—people attend once
All professionals welcome

- Each attendee receives a **Compass Kit** workbook at no cost
- Taking inventory of your accomplishments, talents, skill sets and passion
- Assessment: what kind of work *should* you consider
- Developing your “commercial”
- Where are you looking?
- Effective networking
- Addressing specific challenges

1:00 pm — 4:00 pm:

Experienced Professional Networking

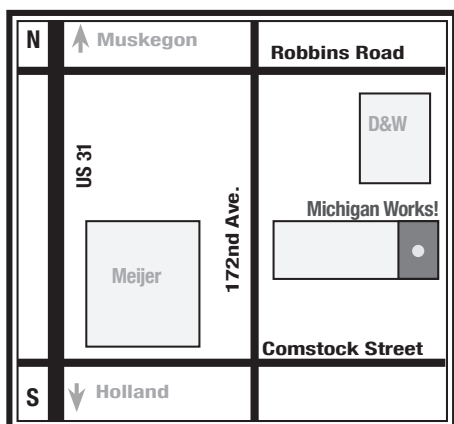
Open to attend weekly for all who have attended the General Workshop

- Round Robin: “The Ask” & “I Have”
- Focus Topic / Guest Speakers

We will use various presentation methods including Powerpoint and video presentations by highly respected motivational speakers such as Brian Tracy, Ivan Misner, Jay Abraham and Mark Victor Hansen.

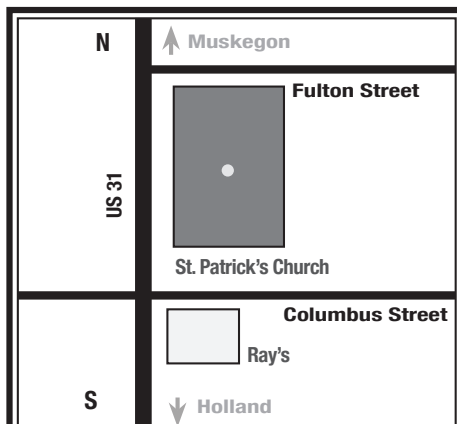
July

Fridays — 9am - 4pm
1830 172nd Ave., Ste. K
Grand Haven



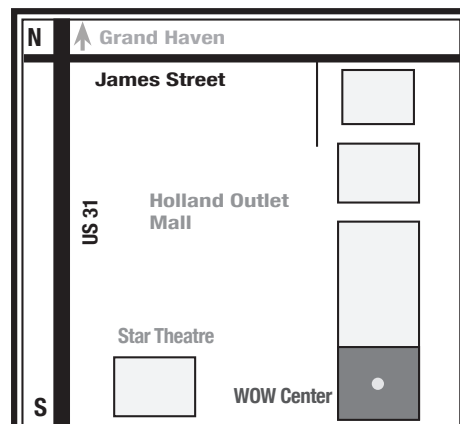
August

Wednesdays — 9am - 4pm
920 Fulton Street
Grand Haven



September

Wednesdays — 9am - 4pm
12330 James St. (outlet mall)
Holland



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