

MINUTES
OTTAWA COUNTY WORKFORCE DEVELOPMENT BOARD

DATE: May 30, 2006

TIME: 3:30 p.m.

LOCATION: Michigan Works! Service Center, 121 Clover Avenue, Holland

PRESENT:	<u>Representatives – Business</u>	<u>Representatives – Other Organizations</u>
	Dick deSpelder	Eric Packer
	Richard Sibley	Scott Brouwer
	Kaitlin Boyink	Bill Herbst
	Don Disselkoen	Kevin O’Neill
	Chad Tuttle	Rick Diamond
	Sara Hambley	Carl Simpson
	Keri McCarthy	Loren Snippe
	Claudia Berry	

ABSENT: Jennifer Becksvort, Bill Shattuck, Bob Soeters, Joy Gaasch

QUORUM: Yes

STAFF: Erin Kauth, Mary Kay Schoon, Janet Anspaugh

GUESTS: Sandra Dupuis (OAISD – EAG)
Brian Wershem (Employment Services)
Tom Griffin (Goodwill Industries of West MI)
Amy Doering (WIA Dislocated Worker)
Peg Beall, Deb McMaster, Nicole Shosten (Kandu – WIA programs)
Moreen Darling (Foundation for Behavioral Resources)
Nina Lilly (Endeavor)
Genevieve Risner (Disability Network)

Call to Order

The meeting was called to order by Chairperson, Dick deSpelder.

Consent Items

A motion was made and seconded (Packer/McCarthy) to remove Item “f” (Friends of Transit Resolution) under Action Items and approve the amended Agenda as presented, and approve the minutes of the March 28, 2006, WDB meeting. Motion carried.

Announcements

- a) The new Director for Ottawa County Michigan Works!/CAA, Bill Raymond, will begin his position on June 26, 2006.
- b) The next meeting of the WDB Executive Committee will be June 2, 2006 at 7:15 a.m. at the Michigan Works! Service Center in Grand Haven.

Action Items

- a) WIA Adult Contract
A motion was made and seconded (McCarthy/Tuttle) to contract with Kandu Incorporated for WIA Adult services for Program Year (PY) 2006 (July 1, 2006, through June 30, 2007) in the amount of \$150,000. Motion carried.

- b) WIA Dislocated Worker Contract
 A motion was made and seconded (Hambley/Sibley) to contract with Zeeland Public Schools for Dislocated Worker services for Program Year (PY) 2006 (July 1, 2006, through June 30, 2007) in the amount of \$300,000. Motion carried.
- c) WIA Youth Contract
 A motion was made and seconded (Packer/McCarthy) to contract with Kandu Incorporated to provide services to WIA-eligible Youth for Program Year (PY) 2006 (July 1, 2006, through June 30, 2007) as outlined by the Education Advisory Group (EAG) in the amount of \$300,000. Motion carried Abstain: Diamond, O’Neill

Review teams for the Workforce Investment Act programs were:

<u>WIA Adult/DW</u>	<u>WIA Youth</u>
Chad Tuttle	Eric Packer
Rich Sibley	Education Advisory Group
Scott Brouwer	MWA Staff
Sara Hambley	
Keri McCarthy	
MWA Staff	

- d) Employment Services Contract Extension
 A motion was made and seconded (Diamond/Simpson) to extend the contract with Zeeland Public Schools for Employment Services for a second year (Program Year 2006 - July 1, 2006, through June 30, 2007) with the initial contract amount to be \$205,000 based on the current allocation. Motion carried.

The E.S. Review Team members were:

Rick Diamond	Brian Waters (DLEG Labor Analyst)
Bill Herbst	Rich Sibley
Joy Gaasch	Mary Kay Schoon, Emily Koster (MWA Staff)

Dick deSpelder thanked the WDB members for their participation in review groups, and expressed the Board’s appreciation to MWA staff for streamlining the review process. Also, as this was the first project of the restructured EAG, the group was applauded for its effort.

- e) Incumbent Worker Contract
 A motion was made and seconded (McCarthy/Packer) to enter into an Incumbent Worker contract with ODL, Inc. of Zeeland in the amount of \$4,250. Motion carried.

Discussion Items

- a) Strategic Plan Work Groups - The work groups reexamined their goal and developed action steps, timeframes, and measurements. Progress on each goal will be reviewed quarterly by the Executive Committee and updated on a yearly basis to the full WDB.
- b) Incumbent Worker Task Group – The group met to reexamine local policy. The group recommended that IW funds be made available to employers in one of three ways:
- Continue to offer the mini grants to companies for customized training
 - Allow employers to use IW funds for individual “off the shelf” training programs available at local colleges, community colleges, or training institutions. This would be available to smaller companies who do not have tuition re-imbusement programs.
 - Allow multiple companies to apply collectively for IW funds through an economic development entity or local training institution.

The group also the discussed scoring of proposals and determined that a minimum score of 75 points must be achieved during the review process in order for a proposal to be eligible for funding.

- c) Annual Report – The 2005 WDB Annual Report was provided for information.
- d) Tech Prep/Carl D. Perkins Update – Sandra Dupuis (OAISD) presented overviews of the Ottawa Area Regional Initiatives to be included in the Tech Prep and Carl D. Perkins Vocational and Applied Technology Education grant applications for 2006-2007. This presentation was for information only. Board action was not required.

Information Items

- a) Legislative Update – “Legislative Update” is a new agenda item. Erin Kauth reported on two items of interest:
 - 1) MW! System legislation
 - 2) Redesign of the Work First program
- b) General discussion on GED to be taken up by the Executive Committee.

Public Comment – There was no public comment at this time.

Next Meeting: July 25, 2006

Meeting Adjourned 4:29 p.m.