

Approved Minutes
Community Mental Health of Ottawa County – Board of Directors Meeting
Department of Human Services
12185 James Street, Holland, MI 49424
Monday, June 23, 2008

PRESENT: Edward Berghorst, Michelle Bucek, Donald Disselkoen, Rebecca Gretzner, Richard Kanten, Joyce Kortman, Rosa Nino, Barbara Vanderveen, Keith Van Zoeren

ABSENT: Rita Bird, Mary Ann Cartwright

STAFF: Michael Brashears, John Blissett, Greg Hofman, Jane Longstreet, Jennifer Luzum, Gentry Mohr, Betty O'Rourke, Pat O'Rourke, Patricia Genesky

CALL TO ORDER - Board Chairperson

Mr. Keith Van Zoeren, Chairperson called the June 23, 2008 meeting to order at 6:02 pm.

INVOCATION

Mr. Edward Berghorst provided the invocation

CMHOC MISSION STATEMENT

Mr. Van Zoeren noted the proposed Mission and Vision Statements.

PUBLIC COMMENT

CMH 08-020 Motion: To open the Annual Public Hearing, as required by Section 226(3) of the Michigan Mental Health Code

Moved by: Berghorst Supported by: Disselkoen

MOTION CARRIED

Marcia DeWilde
10491 96th Avenue
Zeeland, MI 49424

Ms. DeWilde noted her concerns related to the Recipient Rights Office. She thanked the Board for allowing the public to be heard.

Pat Geisel

Ms. Geisel expressed concerns related to the Office of Recipient Rights. She thanked Dr. Brashears for his willingness to hear her concerns.

Alfonso Mercado
503 West 23rd
Holland, MI 49423

Mr. Macado discussed his employment with Walmart and concerns with a fellow consumer of services at the Cornerstone Drop In Center

Rosemary Klungle

Ms. Klungle, the parent of a consumer, expressed concerns with the clinical practices of the ACT team, the professionalism of the Office of Recipient Rights, and the complaint process at CMHOC.

Brian Pianossi
OAISD

Mr. Pianossi expressed his appreciation to Dr. Brashears for his willingness to look for opportunities to develop programs and locate funding.

Sandy Keirnan
699 State Street
Holland 49423

Ms. Keirnan thanked CMHOC for their willingness to work out a solution for summer programming for consumers of KANDU services.

CMH 08-021 Motion: To close the Annual Public Hearing, as required by Section 226(3) of the Michigan Mental Health Code

Moved by: Disselkoen Supported by: Berghorst

MOTION CARRIED

The Annual Public Hearing was adjourned at 6:18 p.m.

CONSENT ITEMS

CMH 08-022 Motion: To approve by consent the following items:

- a. Agenda for the June 23, 2008 Board of Directors Meeting
- b. Minutes from the May 19, 2008 Board of Directors Meeting
- c. June Service Contracts as presented
- d. May 2008 Financial Statements as presented
- e. FY 2007/2008 Budget Adjustment #7 as presented

Moved by: Kortman Supported by: Vanderveen

MOTION CARRIED

Dr. Brashears requested that the Executive Director's report be moved up as the first item on the agenda.

EXECUTIVE DIRECTOR'S REPORT

Dr. Brashears recognized Mary Moore as Staff of the Month for April 2008 and Sandy Castle for May, 2008.

Dr. Brashears acknowledged those individuals that made public comment during the annual public hearing, indicating that he has noted their concerns and will follow up, as he takes any complaint seriously and will investigate fully.

Update – Budget Deficit Reduction Plan – Michael Brashears

The first phase of the systems workgroup analysis is complete and the workgroups will come together to develop a presentation to the Board. The ultimate goals of the analysis are to address the budget deficit and implement strategic planning for the next three years.

Dr. Brashears reviewed his June, 2008 Executive Director's report. The Leadership and PCS Group meeting minutes and the Executive Director reports to the Board are now available on the CMH portal for staff to access. As part of the Systems Look, Dr. Brashears is conducting a review of positions and responsibilities for leadership staff.

CMHOC has just completed the CARF audit, in which staff, consumers, and community partners participated. The exit interview indicated that we did very well in all areas, and a full report should be delivered in six to eight weeks.

In the past month, Dr. Brashears attended the Community Task Force Meeting, the Ottawa County Health and Human Services Committee meeting, and the Ottawa County Board of Commissioners Human Resources Committee meeting. He toured the Holland Rescue Mission and participated in a program at Christ Memorial Church. He also attended a meeting at the Mt. Pleasant Center focusing on placement for the consumers currently residing there, toured the facility, and met the CMHOC Consumers housed there. He noted that it is not the intention of MDCH to close the center.

Dr. Brashears attended the MACMHB Spring Conference, which focused on Evidence Based Practices. He was nominated and appointed to the Committee representing the Western Region.

COMMUNICATIONS & PRESENTATIONS

Performance Improvement Plan – Greg Hofman

Mr. Hofman reviewed the Performance Improvement Plan and the recommendations. He noted that CMHOC is seeing a steady increase in demand for services, particularly for inpatient services, which has had some financial impact on the system. There have been concerns regarding meeting the benchmark for timeline for the start of ongoing services. A plan of correction has been developed and implemented to address this issue. There are still concerns with lab tests and consents and this will continue to be monitored for improvement. In response to the State requirement, CMHOC, along with Muskegon CMH Services, is developing a plan to increase the utilization of CMH services by children. Mr. Hofman reviewed the new organizational structure with the Board.

CMH 08-023 Motion: To approve the CMHOC 2008/2009 Performance Improvement Plan.

Moved by: Berghorst

Supported by: Disselkoe

MOTION CARRIED

CHAIRPERSON'S REPORT

Mr. Vanzoeren reported that the first meeting of the Executive Committee is scheduled for July, 17 at 1:00 p.m.

COMMITTEE REPORTS

Finance Committee – Mary Ann Cartwright

- Committee Roles and Responsibilities Draft

Ms. Cartwright was unavailable to report. Dr. Brashears reviewed the proposed roles and responsibilities of the Committee as discussed during the June Finance Committee Meeting.

Program Planning & Quality Improvement Committee – Rita Bird

Ms. Bird was unavailable to report. Mr. Kanten reviewed Ms. Bird's written report from the June Committee Meeting.

Dr. Brashears discussed the proposed CMS rule changes. He will continue to investigate the potential effects this change may have on services if the moratorium is lifted.

NEW BUSINESS

Revised Board By-Laws

CMH 08-024 Motion: To adopt the revised By-Laws of the Community Mental Health of Ottawa County Board Directors.

Moved by: Berghorst

Supported by: Disselkoen

MOTION CARRIED

Revised Board Policies:

CMH 08-025 To approve the revised the Board Policy #1: Mission Statement.

Moved by: Kortman

Supported by: Kanten

MOTION CARRIED

CMH 08-026 To approve the revised the Board Policy #2: Governance

Moved by: Vanderveen

Supported by: Kanten

MOTION CARRIED

CMH 08-027 To approve the revised the Board Policy #3: Board Policy Parameters and the Role of the Executive Director

Moved by: Berghorst

Supported by: Gretzner

MOTION CARRIED

CMH 08-028 To approve the revised the Board Policy #4: Executive Director's Responsibility

Moved by: Disselkoen

Supported by: Kanten

MOTION CARRIED

CMH 08-029 To approve the revised the Board Policy #5: Values

Moved by: Disselkoen

Supported by: Gretzner

MOTION CARRIED

OLD BUSINESS

No old business

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Mr. Berghorst requested that all minutes from the Executive Committee and any joint LBHA meetings be provided to the Board members on a regular basis.

PUBLIC COMMENT

Nichole Riscole

Specialized Residential in Coopersville

Ms. Riscole expressed concerns with the Office of Recipient Rights. She noted that she would provide detailed information in writing to the Board. Dr. Brashears requested that in the interest of confidentiality that no identifiable information be included in written reports to the Board.

Marcia DeWilde

Ms. DeWilde discussed Research and Development on the part of CMH to enhance options for consumers.

Alfonso Mercado

Mr. Mercado discussed the Supported Employment Program and noted concerns about Max Transportation's schedule, as they do not provide transportation in the evening.

Peggy Fokler

706 Myrtle avenue

Holland

Ms. Fokler expressed her appreciation for Dr. Brashear's intention to investigate the CMS rule change. She noted that these changes would be catastrophic to those served by CMH.

Rosemary Klungle

Ms. Klungle commented on the need for better discharge planning between Holland Community Hospital, CMH, and the Robert Brown Center.

Sandy Keirnan

Ms. Keirnan requested information on the status of hiring a new psychiatrist. Dr. Brashears noted that retaining new psychiatrists is currently in process.

Alfonso Mercado

Mr. Mercado discussed Holland Community Hospital 2/North and the Robert Brown Center.

ADJOURNMENT

CMH 08-030 To adjourn the June 23, 2008 CMHOC Board of Directors Meeting

Moved by: Berghorst

Supported by: Disselkoen

MOTION CARRIED

Mr. Van Zoeren adjourned the June 23, 2008 meeting at 7:28 pm.

Keith Van Zoeren, Chairperson

Donald Disselkoen, Secretary