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## LEPC MEETING MINUTES May 21, 2008

Chief Dan Henderson called the meeting to order at 10:00 a.m.

**Members in Attendance:** Blain Beckett, Tom Bosscher, Helen Cox, Gerry Dawson, Bill Denmark, David Geurink, Chief Dan Henderson, Don Hutchens, Sindee Maxwell, Anne McManus, Randy Mergener, Dianne Phillips, Chris Saddler, Gord Schrottenboer, Bill Smith, Beth Thomas, Paul Ziegler

**Members Excused:** Ken Dziesinski, Lt. Lee Hoeksema, Adam Kantrovich, Lis McNeil, Susan Paauwe, Chris Pfeiffer, Bonnie Schuitema, Amy Swords, Steve VanderHill

**Members Unexcused:** Michael Averill, Paul Hascher, Dr. Paul Heidel, George Keefe, Eric Klingensmith, Earl Mokma, Myra Reimink, Rich Szczepanek, Rick Velderman, Ken Walits

**New Members Introduced:** None

**Guests Present:** Stacey Gomez from Call 2-1-1, John Allen from GR LMFP

**Handouts:** Fair Schedule

**January 16, 2008 Minutes:** The minutes were approved as sent.

### COMMITTEE REPORTS

**Executive Subcommittee:** (Dan Henderson)

- The subcommittee will be meeting before the July meeting

**Planning Subcommittee:** (Amy Swords)

- Dianne Phillips reported that there are currently 120 plans completed with approx 10 left to do. Updates are being completed also.

**Public Relations & Promotions Subcommittee:** (Randy Mergener)

- Working on a plan for representation at some of the fairs this summer

- A CD of the “What is the LEPC” presentation will be put on a CD for easy distribution. It was suggested to put the presentation on the LEPC portion of the Counties’ website.

**Outreach Subcommittee:** (Su Paauwe)

- Absent-no report

**Training & Exercise Subcommittee:** (Paul Hascher)

- Absent-no report

**OLD BUSINESS**

- 2008 LEPC Conference summary
  - Everyone was satisfied. It was a good presentation with a great mix of participants. Good conference!
- Update on HLS Grants
  - 06 is encumbered
  - 07 Roll out-funds not available yet-still in limbo
- NIMS update
  - The requirements for NIMS training continue to be revised. There is increased emphasis on the IS 300 and IS 400 classes which continue to be offered in Ottawa County.
    - A class schedule and training requirements need to be posted on the website
- 2008 Skywarn update
  - Was held at the Allendale High School Fine Arts Center on March 21<sup>st</sup>. There was a new presenter from the National Weather Service. Approximately 130 people attended the training
- Tulip Time review
  - Chief Henderson reported that the mobile command was used to dispatch AMR. The Mobile Command was used fully to allow the Fire Department and AMR to provide enhanced medical service. They had an incident action plan that greatly enhanced their operation. The number of calls were down for the year. The Red Cross was impressed with the speed of the response time. Good job Chief Henderson.

**NEW BUSINESS**

- Fairs
  - Discussion was held regarding trying to have an information table at the Fairs in Ottawa County. Consensus was to try to have a table by the Mobile Command at Berlin and Hudsonville Fair(s). The table will be a combined effort between Central Dispatch, American Red Cross and

LEPC. Suggestions for increased interest at table included offering a drawing for a prize. A schedule will be set up after the meeting.

- 2009 Conference
  - An idea for the 2009 conference needs to be determined in order to allow adequate lead time for planning

#### HAZMAT/TECH RESCUE TEAM UPDATE

- The HazMat team had two consultations in Grand Haven. They responded to an incident at Sara Lee on May 15, 2008 for an ammonia leak caused by a failure of a valve. They had a controlled evacuation. Sara Lee is to be applauded for their cooperation with the HazMat team and their handling of the incident.
- Hazmat Solutions is going to be the training coordinators for OCHMTRT
- Working on the mutual aid agreement with Wyoming and Grand Rapids
- Working on a Fee For Service agreement with Allegan County

#### NEXT MEETING

- The next meeting date will be September 17, 2008

#### TRAINING

- Bill Smith gave an informative tour of the Mobile Command, demonstrating its wide range of capabilities.

#### ADJOURN

Meeting was adjourned.