



Welcome to the Spring Grove Park Trellis!

The Trellis area is a formal gathering place intended for weddings or other ceremonial functions. It is not a picnic area; no food or beverages are allowed in the Trellis area.

CAPACITY: The maximum capacity for the Trellis area is 150 people. The Picnic Building has a capacity of 50 people per side, or 100 people if you have the entire building reserved. If you have not reserved the entire Picnic Building, please be aware that another group may be using the other half of the building.

REHEARSAL TIME: Please be aware that rehearsal time is not included in your reservation. A separate reservation is required if you wish to use the facility for a rehearsal.

CHAIR VENDORS: Seating is not provided for the Trellis area. The approved vendors are:
A & B Rental (616) 669-3270
Kas' Royal Carriage Rides & Outdoor Weddings (616) 299-2652 or (616) 531-4486

RESERVATION AREA: **Reservation of the Trellis area does not include the entire lower area.** All decorations and ceremonies should be kept inside the rental area. All other areas are open to the public and must remain available for use by other park guests. The Trellis rental area *only* includes the area outlined in the photo below.



Spring Grove Park Trellis

Facility Information and Regulations



Ottawa County Parks & Recreation Commission

Phone: (616) 738-4810

Email: OCParks@miOttawa.org

Web: www.miOttawa.org/Parks

Spring Grove Park Trellis: Facility Information and Regulations (continued)

SET-UP AND DECORATING: Set-up, decorating, and clean-up time must be included within the rental time listed on your confirmation form. Decorations may only be put up during your rental time period.

No lit candles, sparklers, lanterns with real flames, fireworks, or firecrackers are allowed. Decorations that could cause damage or leave evidence behind are not allowed. This includes, but is not limited to:

- Sidewalk chalk or paint
- Vehicle decorations that can fall off while driving, such as crepe paper
- Floating lanterns or anything that is released into the water or air
- Sprinkled decorations of any kind, such as confetti, birdseed, rice (but real flower petals are permitted during wedding ceremonies)

Decorations must be completely removable and must not damage park property or trees. Nails, thumb tacks, pins, screws, or similar items are not allowed. However, Command™ strips and similar products are allowed, as long as they are completely removed after the event. Decorations that are able to be draped or tied are recommended. Hooks are provided on the Trellis structure.

Decorations must remain within the rental areas and are not permitted in other parts of the park. Tables in the Picnic Building must remain inside the building and may not be stacked on each other.

TENTS and other portable structures are not permitted in the Trellis area. Tents in other areas of the park must be approved in advance. Contact the parks office for more information.

CEREMONY INFORMATION: Music is allowed during your ceremony, and electrical outlets are available on the Trellis pillars. Please limit volume levels out of respect for other park users and neighbors.

Schedule permitting, we try to provide a park attendant during your ceremony to help ensure that other park guests do not disturb your ceremony while it is occurring. We try to have an attendant present at least 30 minutes before the ceremony is scheduled to begin. Please notify the parks office of the starting time of your ceremony at least 30 days before your reservation.

PARKING: Your reservation does not include reserved parking for your group. All vehicles must stay on driveways and in designated parking lots. Vehicles may not drive on grass or other areas of the park near buildings or structures. Absolutely NO vehicle access is allowed to the Trellis or any surrounding areas near the spring.

ALCOHOL is not allowed at Spring Grove Park.

DOGS are not allowed in the park from May 1 through October 1. Service dogs for those with disabilities are permitted, following leash laws.

CLEAN-UP AFTER YOUR RESERVATION: Please remove all of your belongings by the end of your reservation time, and please make sure all trash is in the provided trash bins. Spills or messes should be cleaned up. You are not responsible for sweeping/mopping the floor or for trash removal.

CANCELLATION POLICY: Reservations that are cancelled 30 days or more in advance of the reservation date will receive a 50% refund of reservation fees. Reservations that are cancelled less than 30 days prior to the reservation date will result in the loss of the complete reservation fee.

EMERGENCIES: If you have a problem on-site and park staff is not in the area, please call 1-800-249-0911. Let them know that you are at Spring Grove Park, and they are able to dispatch park staff.

