

COUNTY OF OTTAWA WEST OLIVE, MICHIGAN

SINGLE AUDIT REPORTS

COUNTY OF OTTAWA SINGLE AUDIT REPORTS

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

May 21, 2010

County of Ottawa Board of County Commissioners West Olive, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the County of Ottawa, Michigan as of and for the year ended December 31, 2009, which collectively comprise the County of Ottawa's basic financial statements and have issued our report thereon dated May 21, 2010. Our report was modified to include a reference to other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Other auditors audited the financial statements of the Mental Health Special Revenue fund and the Protected Self-Funded Insurance - Mental Health Internal Service fund as described in our report on the County of Ottawa's financial statements. This report does not include the results of the other auditors' testing of internal control over financial reporting or compliance and other matters that are reported on separately by those auditors.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the County of Ottawa's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County of Ottawa's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County of Ottawa's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the County of Ottawa's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County of Ottawa's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, the Board of County Commissioners, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

May 21, 2010

County of Ottawa Board of County Commissioners West Olive, Michigan

Compliance

We have audited the compliance of the County of Ottawa with the types of compliance requirements described in the U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2009. The County of Ottawa's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the County of Ottawa's management. Our responsibility is to express an opinion on the County of Ottawa's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County of Ottawa's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County of Ottawa's compliance with those requirements.

In our opinion, the County of Ottawa, complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2009.

Internal Control Over Compliance

The management of the County of Ottawa is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the County of Ottawa's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County of Ottawa's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

Schedule of Expenditures of Federal Awards

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the County of Ottawa as of and for the year ended December 31, 2009, and have issued our report thereon dated May 21, 2010. Our audit was performed for the purpose of forming our opinions on the financial statements that collectively comprise the County of Ottawa's basic financial statements. We did not audit the financial statements of the Mental Health Special Revenue fund which is a major fund, or the Protected Self-Funded Insurance - Mental Health Internal Service fund. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for the Mental Health funds, is based on the report of the other auditors. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133, and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of management, the Board of County Commissioners, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

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SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

		_
	CFDA	Program Expend
	Number	Reported
U.S. Department of Agriculture:	<u>ivambor</u>	reported
Wildlife Habitat Incentive Program	10.914 \$	2,325
Conservation Reserve Enhancement Program	10.069	27,391
		29,716
December of the state of Michigan Department of Education		
Passed through Michigan Department of Education: Emergency Food Assistance Program - TEFAP	10.568	27,732
Emergency Food Assistance Program - TEFAP - ARRA Stimulus	10.568	13,274
Emergency Food Assistance Program - Commodities	10.569	182,233
Emergency Food Assistance Program - Commodities - ARRA Stimulus	10.569	12,331
Commodity Supplemental Food Program	10.565	27,235
Commodity Supplemental Food Program - Commodities	10.565	116,412
National School Lunch Program:	10.000	110,112
Commodities	10.550	2,376
School Breakfast Program	10.553	17,785
National School Lunch Program		32,638
Total Michigan Department of Education		432,016
Passed through Michigan Department of Labor and Economic Growth (1)		· · · · · · · · · · · · · · · · · · ·
Food Assistance Type AProgram Operations	10.561	70,406
Passed through Michigan State University Extension		
FSNE	10.561	13,710
Total U.S. Department of Agriculture		545,848
U.S. Department of Energy: Passed through Michigan Department of Human Services: Weatherization Assistance for Low-Income Persons	81.042	228,293
		,
U.S. Environmental Protection Agency		
Passed through Michigan Department of Environmental Quality		
Clean Sweep Pesticide Collections	66.605	16,898
SOM - Great Lakes	66.472	17,389
Noncommunity - Operator Certification Grant	66.471	165
Total U.S. Environmental Protection Agency		34,452
U.S. Department of Health and Human Services:		
Passed through Michigan Department of Community Health:		
SOM - Family Planning	93.217	104,430
SOM - Family Planning	93.217	87,016
LCC Grant-SPF/SIG Project	93.243	35,019
Childhood Immunization Program - Vaccines	93.268	584,518
SOM - Immunization IAP	93.268	23,581
SOM - Immunization IAP	93.268	7,447
SOM - Immunization IAP	93.268	75,399
SOM - Immunization IAP	93.268	17,686
Immunization - Nurse Education	93.268	2,850
VFC Provider Site Visits	93.268	3,200
Bioterrorism - Pan Flu	93.069	13,055
Bioterrorism - Focus A	93.283	151,882
Bioterrorism - Focus A	93.283	30,376
Preadmission Screenings and Annual Resident Reviews	93.778	21,225
Preadmission Screenings and Annual Resident Reviews	93.778	89,089

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

		Program
	CFDA	Expend
		Reported
	Number	керопеа
SOM - Case Management Serv. (CSHCS)	93.778 \$	34,902
2006/07 Title XIX Federal Financial Participation	93.778	65,524
Care Coordination	93.778	68,210
Medical Reserve Corp	93.889	2,354
SOM - AIDS/HIV Prev.		•
	93.940	453
SOM - Case Management Serv. (CSHCS)	93.994	30,575
SOM - Oral Health	93.994	10,290
SOM - Maternal & Child Health Program	93.994	83,395
LCC Grant	93.959	47,737
Total Passed through Michigan Department of Community Health		1,590,213
Passed through Michigan Community Action Agency Association:		
	93.778	F 602
MCAAA - Managed Care Enrollment	93.778	5,603
Passed through Muskegon County CMH:		
Co-Occurring Disorder/EBP-SEPGrants	93.958	24,911
oo oodaning blockdon/Ebi obli olando	00.000	21,011
Passed through Kent County CMH (Network 180):		
PMTO Grant	93.958	19,276
Passed through Michigan Department of Energy, Labor and Economic Growth (1)		
23 TANF Type T - Jet	93.558	408,390
23 TANF Type E Supportive Services	93.558	75,000
Total Passed through Michigan Department of Energy, Labor and Economic Growth (1)	<u>—</u>	483,390
Passed through Michigan Department of Human Services:		
	02.562	200.065
Friend of the Court Incentive Payment	93.563	299,965
Temporary Assistance for Needy Families	93.558	32,478
Low Income Home Energy Assistance	93.568	47,176
Community Services Block Grant - Administration	93.569	303,246
Community Services Block Grant - ARRA (Stimulus)	93.710	12,263
Community Services Block Grant, Migrant Services	93.569	25,372
Community Services Block Grant, Disc Funding-Tax Prep Asstnce	93.569	13,706
CSBG, Disc Funding -Tax Prep Assistance - Allegan County	93.569	10,932
CSBG Discretionary	93.569	17,160
CSBG Discretionary, Administration	93.569	13,241
LIHEAP Deliverable Fuels	93.568	23,618
Prosecuting Attorney Child Protection Investigations - Legal Services	93.658	8,178
	93.563	
Prosecuting Attorney Child Support Enforcement		115,361
CRP Friend of the Court Child Support Enforcement	93.563	1,109,420
CRP-ARRA Friend of the Court Child Support Enforcement	93.563	582,285
Total Michigan Department of Human Services		2,614,401
Total U.S. Department of Health and Human Services		4,737,794
Total 0.5. Department of Health and Human Services		4,737,734
U.S. Department of Labor:		
Passed through Michigan Department of Energy, Labor and Economic Growth (1)		
Workforce Investment Act - Local Administraton (Various Years)	17.258	48,343
Workforce Investment Act - Local Administration (Various Years)	17.259	75,598
Workforce Investment Act - Local Administration (Various Years)	17.260	118,899
,		•
Workforce Investment Act - No Worker Left Behind - Dislocated Worker	17.260	11,971
WIA - Statewide Activities (One Stop Operation)	17.258	25,586
WIA - Statewide Activities (One Stop Operation)	17.259	27,476

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

		D
	CFDA	Program
	Number	Expend Reported
	<u>ivumber</u>	Reported
WIA - Statewide Activities (One Stop Operation)	17.260 \$	61,796
WIA - Wagner Peyser - No Worker Left Behind - Employmt Serv	17.207	5,542
Employment Service - Wagner Peyser	17.207	353,540
WIA - Statewide Rapid Response-Incumbent Worker	17.260	126,962
WIA - Statewide Activities-Replacement Program/Admin	17.258	7,327
WIA - Statewide Activities-Replacement Program/Admin	17.259	7,822
WIA - Statewide Activities-Replacement Program/Admin	17.260	17,663
WIA - Rapid Response 21st Century	17.260	53,752
WIA - Statewide Activities - Career Transition Program	17.258	50
WIA - Statewide Activities - Career Transition Program	17.259	53
WIA - Statewide Activities - Career Transition Program	17.260	120
WIA - Statewide Activities-No Worker Left Behind	17.258	260
WIA - Statewide Activities-No Worker Left Behind	17.259	345
WIA - Statewide Activities-No Worker Left Behind	17.260	676
WIA - Southwest Michigan Employer-Lead Workforce (prev TANF)	17.258	44,660
WIA - Southwest Michigan Employer-Lead Workforce (prev TANF)	17.259	47,680
WIA - Southwest Michigan Employer-Lead Workforce (prev TANF)	17.260	107,659
WIA - Statewide Activities-Capacity Building E	17.258	5,359
WIA - Statewide Activities-Capacity Building E	17.259	5,722
WIA - Statewide Activities-Capacity Building E	17.260	12,919
WIA - Statewide Activities-Capacity Building - Wkr Incentive	17.266	10,000
WIA - National Emergency Grant	17.260	105,693
Type A Trade	17.245	544,878
Workforce Investment Act - Youth	17.259	859,227
Workforce Investment Act - Youth - ARRA	17.259	159,764
Workforce Investment Act - Statewide Activities -Type NHigh Concentration Youth	17.258	2,021
Workforce Investment Act - Statewide Activities -Type NHigh Concentration Youth	17.259	2,158
Workforce Investment Act - Statewide Activities -Type NHigh Concentration Youth	17.260	4,872
Workforce Investment Act - Adult	17.258	563,848
Workforce Investment Act - Adult	17.259	3,816
Workforce Investment Act - Adult	17.260	8,617
WIA - Dislocated Workers Grant	17.260	1,785,895
Total U.S. Department of Labor		5,218,569
U.S. Department of Justice:		
Byrne Memorial Formula Grant - 2008-DJ-BX-0163	16.738	11,837
ARRA Equipment Grant (LLEBG-ARRA) - 2009-SB-B9-1995	16.804	121,735
State Criminal Alien Apprehension Program	16.606	40,320
Supervised Visitation, Safe Havens for Children	16.527	18,573
State Justice Institute - Curriculum, Adaptation & Training *	N/A	47,173
*Funding provided under the Commerce, Justice, and Science Appropriation Bill, Title IV		,
Passed through City of Holland		
Project Safe Neighborhood (PSN) 2007 Anti-Gang Initiative	16.744	4,458
Passed through State of Michigan Department of Human Services		.,
Juvenile Accountability Incentive Block Grant	16.523	10,254
Total U.S. Department of Justice		254,350
U.S. Department of Housing and Urban Developmen:		.
HUD Housing Assistance	14.235	81,501
HUD Housing Assistance	14.235	9,783
HUD Housing Assistance	14.235	205,763
		297,047

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

	CFDA	Program Expend
	<u>Number</u>	Reported
Passed through Michigan State Housing Development Authority		
Section 8 Housing Choice Vouchers	14.871 \$	104,948
Community Development Block Grant	14.228	184,777
HOME Funds - Homebuyer Purchase Rehabilitation (HPR)	14.239	7,659
Section 8 & FSS (Family Self Sufficiency)	14.871	12,175
Total Michigan State Housing Development Authority		309,559
Total U.S. Department of Housing and Urban Development		606,606
U.S. Department of Transportation:		
Passed through Michigan Department of State Police		
Hazardous Materials Emergency Preparedness	20.703	7,807
Safe Communities Grant/ Speed Enforcement	20.600	34,813
Safe Communities Grant/ Youth Alcohol Enforcement	20.601	37,200
Total Michigan Department of State Police	_	79,820
Passed through Michigan Department of Transportation		
Transit Needs Assessment and Feasibility Study - MI-80-X014/MI-80-0001	20.515	19,978
Passed through City of Holland		
Safe Communities Grant/ Drive Mi Safely	20.609	27,925
Safe Communities Grant/ High Visibility Enforcement	20.601	44,799
Total City of Holland	_	72,724
Total U.S. Department of Transportation		172,522
Executive Office of the President		
Passed through Michigan Department of State Police		
High Intensity Drug Trafficking Areas (HIDTA) - Sheriff	N/A	2,944
U.S. Department of Commerce		
Passed through Michigan Department of Environmental Quality		
Coastal Zone Management Administration Awards	11.419	19,750
U.S. Department of Homeland Security		
Passed through United Way of America		
(ARRA) Emergency Food and Shelter National Board Program	97.114	24,000
Passed through Michigan Department of State Police		
Emergency Management Performance Grant	97.042	49,974
Passed through West Michigan Shoreline Regional Development Commission, Region 6 HLSRGB		
2007 Homeland Security Grant	97.067	94,000
Homeland Security Grant - equipment transfer	97.067	8,217
Total passed through West Michigan Shoreline Regional Development Commission, Region 6 F	ILSRGB	102,217
Passed through Michigan Department of Natural Resources		
United States Coast Guard , Boating Safety Financial Assistance	97.012	60,000
Total U.S. Department of Homeland Security		236,191
TOTAL FEDERAL FINANCIAL ASSISTANCE	\$	12,057,319
(1) Changed from Michigan Department of Career Development		

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2009

1. BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the County of Ottawa, Michigan and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in the financial statements.

2. ACCOUNTING PERIOD

Certain funds of the County utilize the fiscal years ended March 31, 2009, June 30, 2009, September 30, 2009, and December 31, 2009. Programs that fall under different fiscal years are reported on the schedule expenditures of federal awards based on the funds fiscal year end.

3. SUBRECIPIENTS

Of the federal expenditures presented in the accompanying schedule of expenditures of federal awards, the County of Ottawa provided federal awards to subrecipients as follows:

Program Title	Federal CFDA <u>number</u>	Amount provided to subrecipients
Food Stamp Program Operations Allocation	10.561	\$ 61,772
Temporary Assistance for Needy Families - Type T	93.558	204,330
Type A Trade	17.245	543,501
Workforce Investment Act - Adult	17.258	124,785
Workforce Investment Act - Adult	17.259	146,974
Workforce Investment Act - Adult	17.260	160,535
Workforce Investment Act - Youth	17.259	668,393
Workforce Investment Act - Youth - Stimulus	17.259	159,764
Workforce Investment Act - Youth	17.260	4,521
Workforce Investment Act - Youth	17.258	1,876
Workforce Investment Act - Dislocated Worker	17.260	1,521,348
Workforce Investment Act - No Worker Left Behind - DW	17.260	5,000
WIA - National Emergency Grant	17.260	97,425
WIA - Rapid Response 21 st Century	17.260	23,752
WIA - Statewide Activities - Replacement	17.258	26,707
Total		\$3,750,683

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED DECEMBER 31, 2009

4. CHILDHOOD IMMUNIZATION PROGRAM - VACCINES EXPENDITURES (CFDA# 93.268)

Expenditures as reported on the Schedule of Expenditures of Federal Awards agree with the County general ledger and included inventory adjustments in accordance with generally accepted accounting principles. The amount shown above is reconciled to the amount reported by the State of Michigan as follows:

Expenditures as reported	\$ 584,518
Less - inventory at beginning of year	(166,169)
Add - inventory at end of year	89,984
•	
Vaccines received per State of Michigan	\$ 508,333

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FOR THE YEAR ENDED DECEMBER 31, 2009

SECTION I - SUMMARY OF AUDITORS' RESULTS

None noted.

Financial Statements	
Type of auditors' report issued	Unqualified on basic financial statements
Internal controls over financial reporting Material weaknesses identified? Deficiencies identified not considered to be material weaknesses?	yes X no yes X none reported
Noncompliance material to financial statements noted?	yes <u>X</u> no
Federal Awards	
Internal control over major programs Material weaknesses identified? Deficiencies identified not considered to be material weaknesses?	yesX noyesX none reported
Type of auditors' report issued on compliance for major programs	Unqualified
Any audit findings disclosed that are required to be reported in accordance with Circular A-133, section 510(a)?	yesX_ no
Identification of Major Programs <u>CFDA Number(s)</u> 17.258, 17.259 & 17.260 16.804	Name of Federal Program or Cluster WIA Cluster ARRA Equipment Grant
Dollar threshold used to distinguish between Type A and B programs?	\$361,720
Auditee qualified as low-risk auditee?	X no
SECTION II - FINANCIAL STATEMENT FINDINGS	
None noted.	
SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS	
None noted.	
SECTION IV - SUMMARY OF PRIOR AUDIT FINDINGS	