

**Agenda**  
**Finance and Administration Committee**  
**West Olive Administration Building – Board Room and YouTube**  
**12220 Fillmore, West Olive, MI 49460**  
**Tuesday, February 7, 2023**  
**10:00 AM**

**Public Comment**

**Consent Items:**

1. Approval of the Agenda
2. Approval of Minutes from the [January 17, 2023](#), Finance and Administration Committee Meeting.

**Action Items:**

1. [Statement of Review](#)  
Suggested Motion:  
To approve the Statement of Review for the month of January 2023.
2. [Accounts Payable for January 2, 2023 through January 26, 2023](#)  
Suggested Motion:  
To approve the general claims in the amount of \$26,311,053.93 as presented by the summary report for January 2, 2023 through January 26, 2023.
3. [Clean Sweep Grant Agreement from MDARD](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the Clean Sweep Grant application from the Michigan Department of Agriculture and Rural Development.
4. [Native Landscape Design and Services Agreement](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners an Agreement with Native Edge LLC for professional design, implementation, and maintenance services to Ottawa County for the native landscape design and services project at a total cost of \$95,000.
5. [Contract for Roof Repairs at Three County Buildings](#)  
Suggested Motion:  
To approve and forward to the Board of Commissioners the contract with Weatherproofing Technologies Inc. to repair and resurface the roofs at 1111 Fulton Street, DHHS and A buildings at the James Street Campus for a total cost of \$959,820.44.

6. [Community Health Needs Assessment Contract](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the 2023 Memorandum of Understanding for the Community Health Needs Assessment contract and funding.

7. [Pioneer Resources Transportation Contract](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the Specialized Services Public Transportation Subcontract Agreement with Pioneer Resources.

8. [MSHDA Grant Funding Amendment](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the funding amendment to the Michigan State Housing Development Authority (MSHDA) Rental Assistance and Homeless Solutions grant #HML-2022-Ottawa C-5826-ESF.

9. [MSHDA Grant Funding Amendment](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the funding amendment to the Michigan State Housing Development Authority (MSHDA) Rental Assistance and Homeless Solutions grant #HML-2020-Ottawa C-5826-C19.

10. [MSHDA Grant Funding Amendment](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the funding amendment to the Michigan State Housing Development Authority (MSHDA) Rental Assistance and Homeless Solutions grant #HML-2021-Ottawa C-5826-ESF.

11. [Community Mental Health Personnel Request](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the request from Community Mental Health to add eight full-time new positions and remove two positions at a total cost of \$572,307.20 to be funded by CCBHC grant and Medicaid.

12. [Innovation and Technology Personnel Request](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the request from IT to add one, 1.0 FTE full-time, benefited Network Administrator position at universal paygrade 15 for a total cost of \$131,738.

13. [2024 Budget Calendar](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the 2024 Budget Calendar.

14. [FY2023 Budget Adjustments](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the 2023 budget adjustments per the attached schedule.

15. [Quarterly Financial Status Report](#)

Suggested Motion:

To receive for information the detailed Financial Statements for the General Fund and Mental Health Fund, as well as a higher-level summary for the Special Revenue Funds, through the end of the 1st quarter of Fiscal Year 2023.

**Discussion Items:**

I. [ARPA Project Overview](#)

- a. [ARPA Bucket Infographic](#)
- b. [ARPA Projects Visual Guide](#)
- c. [Local Unit ARPA Fund Distribution Summary](#)
- d. [ARPA Background Appendix](#)

**Public Comment**

**Adjournment**

**Comments on the day's business are to be limited to three (3) minutes.**