



Ottawa County
Clerk | Register of Deeds

Justin F. Roebuck
County Clerk | Register of Deeds

Renee E. Kuiper
Chief Deputy County Clerk

Rachel A. Sanchez
Chief Deputy Register of Deeds

December 29, 2022

TO ALL COUNTY COMMISSIONERS:

The Ottawa County Board of Commissioners will meet on Tuesday, January 3, 2023, at 8:30 a.m. in the Board of Commissioners Room, Fillmore Street Complex, West Olive, Michigan and via Zoom and YouTube for the purpose of Organization of the Board for the year 2023.

The Agenda is as follows:

1. Call to order by the Clerk
2. Invocation pronounced by Pastor Ray Paget
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Public Comment
6. Oath of Office
7. [Resolution Adopting a One \(1\) Year Term for the Board Chairperson](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk/Register to sign the Resolution setting a one (1) year term for the position of Ottawa County Board Chairperson.
8. Elect Temporary Chairperson
9. Elect Chairperson
10. Elect Vice-Chairperson
11. Oath of Office for Chairperson and Vice-Chairperson

12. Action Items

- A. [2023 Rules of the Ottawa County Board of Commissioners](#) - see amended rules
Suggested Motion:
To establish the Rules of the Ottawa County Board of Commissioners.

- B. [Standing Committee Meeting Times](#)
Suggested Motion:
To approve the Standing Committee meeting times.

- C. [2023 Board of Commissioner Committee Appointments](#)
Suggested Motion:
To approve the Board of Commissioner Committee appointments for 2023.

- D. [Resolution to Provide for Deposit of Public Monies](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution enabling the Ottawa County Treasurer to deposit all public funds in approved financial institutions, and execute any necessary contracts for the same, for the benefit of Ottawa County.

- E. [Resolution to Provide for Deposit of Drainage District Funds](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution authorizing the Ottawa County Treasurer to deposit and invest drain funds in identified financial institutions and execute necessary related contracts for the benefit of the Ottawa County Water Resources Commissioner.

- F. [Resolution to Provide for Deposit of Road Commission Funds](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution authorizing the Ottawa County Treasurer to deposit and invest Road Commission funds in identified financial institutions and execute related necessary contracts for the benefit of the Ottawa County Road Commission.

- G. [Resolution to Establish Policy Regarding Tax Credits for Qualified Individuals](#)
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk/Register to sign a Resolution authorizing the Ottawa County Treasurer to waive administration fees and interest for real property taxes paid prior to May 1 by qualified persons, as set forth in the Resolution.

13. Report of the County Administrator

- A. [Commissioner Orientation Manual](#)

14. Public Comment

15. Adjournment



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Items Added to Agenda:

1. [Amended 2023 Board Rules](#)
2. [Legal Counsel Resolution](#)
3. [County Administrator Resolution](#)
4. [Vision Statement Resolution](#)
5. [DEI Resolution](#)
6. [Health Officer Resolution](#)
7. [Administrative Director to the Board Resolution](#)