



**Joe Moss**  
Chairperson

**Sylvia Rhodea**  
Vice-Chairperson

# Ottawa County

Board of Commissioners

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Thursday, February 16, 2023 at 9:00 AM** for the regular February meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom and YouTube.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Public Comment
5. Correspondence
6. Approval of Agenda
7. Consent Resolutions:

## From the County Clerk/Register

### A. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the minutes of the [January 24, 2023](#), Board of Commissioners meeting.

### B. [Correspondence Log 495](#)

Suggested Motion:

To receive for information the Correspondence Log.

Gretchen Cosby | Roger Bergman | Lucy Ebel | Jacob Bonnema | Rebekah Curran  
Roger Belknap | Kyle Terpstra | Doug Zylstra | Allison Miedema

12220 Fillmore Street | West Olive, Michigan 49460 | 616-738-4898 | [miOttawa.org](http://miOttawa.org)

### From Administration

C. [Post-Execution Ratification of Contracts under Section IV\(D\)\(2\) of the Ottawa County Contracting Authorization and Form Policy](#)

Suggested Motion:

To ratify all contracts for the period of January 1, 2023 to January 31, 2023 currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy.

D. [Ottawa County Equalization Department 2022 Annual Report](#)

Suggested Motion:

To receive for information the Ottawa County Equalization Department 2022 Annual Report.

E. [Ottawa County Department of Public Health 2022 Annual Report](#)

Suggested Motion:

To receive for information the Ottawa County Department of Public Health 2022 Annual Report.

F. [Ottawa County Community Mental Health 2022 Annual Report](#)

Suggested Motion:

To receive for information the Ottawa County Community Mental Health 2022 Annual Report.

G. [Ottawa County Facilities Maintenance 2022 Annual Report](#)

Suggested Motion:

To receive for information the Ottawa County Facilities Maintenance 2022 Annual Report.

### From the Planning and Policy Committee

H. [Online Comment Policy](#)

Suggested Motion:

To direct the County Administrator to work with Corporate Counsel to develop a Public Comment Policy to submit to the Rules Committee.

I. [By-Laws and Ordinances](#)

Suggested Motion:

To schedule a Work Session to review, and if needed, update, By-Laws and Ordinances for all committees and boards.

From the Finance and Administration Committee

J. [Accounts Payable for January 2, 2023 through January 26, 2023](#)

Suggested Motion:

To approve the general claims in the amount of \$26,311,053.93 as presented by the summary report for January 2, 2023 through January 26, 2023.

K. [Clean Sweep Grant Agreement from MDARD](#)

Suggested Motion:

To approve the Clean Sweep Grant application from the Michigan Department of Agriculture and Rural Development.

L. [Native Landscape Design and Services Agreement](#)

Suggested Motion:

To approve the Agreement with Native Edge LLC for professional design, implementation, and maintenance services to Ottawa County for the native landscape design and services project at a total cost of \$95,000.

M. [Contract for Roof Repairs at Three County Buildings](#)

Suggested Motion:

To approve the contract with Weatherproofing Technologies Inc. to repair and resurface the roofs at 1111 Fulton Street, DHHS and A buildings at the James Street Campus for a total cost of \$959,820.44.

N. [Community Health Needs Assessment Contract](#)

Suggested Motion:

To approve the 2023 Memorandum of Understanding for the Community Health Needs Assessment contract and funding.

O. [Pioneer Resources Transportation Contract](#)

Suggested Motion:

To approve the Specialized Services Public Transportation Subcontract Agreement with Pioneer Resources.

P. [MSHDA Grant Funding Amendment](#)

Suggested Motion:

To approve the funding amendment to the Michigan State Housing Development Authority (MSHDA) Rental Assistance and Homeless Solutions grant #HML-2022-Ottawa C-5826-ESF.

Q. [MSHDA Grant Funding Amendment](#)

Suggested Motion:

To approve the funding amendment to the Michigan State Housing Development Authority (MSHDA) Rental Assistance and Homeless Solutions grant #HML-2020-Ottawa C-5826-C19.

R. [MSHDA Grant Funding Amendment](#)

Suggested Motion:

To approve the funding amendment to the Michigan State Housing Development Authority (MSHDA) Rental Assistance and Homeless Solutions grant #HML-2021-Ottawa C-5826-ESF.

S. [Innovation and Technology Personnel Request](#)

Suggested Motion:

To approve the request from IT to add one, 1.0 FTE full-time, benefited Network Administrator position at universal paygrade 15 for a total cost of \$131,738.

T. [2024 Budget Calendar](#)

Suggested Motion:

To approve the 2024 Budget Calendar.

U. [FY2023 Budget Adjustments](#)

Suggested Motion:

To approve the 2023 budget adjustments per the attached schedule.

8. Public Hearings: None

9. Agenda and Action Requests:

From Administration

A. [Community Action Agency Advisory Board](#)

Suggested Motion:

To place into nomination the name of (\*indicates recommendation from the Community Action Agency Advisory Board):

\*Britney Brown

and to select one (1) to fill one (1) Consumer Sector vacancy beginning immediately and ending December 31, 2023.

B. [Legal Services](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the amendment to the Kallman Legal Group, PLLC's contract for the County Corporation legal services for the purpose of making this contract consistent with the two legal service contracts with the Ottawa County Insurance Authority, effective January 1, 2023.

10. Committee Reports

A. [Ottawa County Equalization Department Annual Report](#)

(Presented by Brian Busscher, Equalization Director)

B. [Ottawa County Department of Public Health Report](#)

(Presented by Adeline Hambley, Administrative Health Officer)

C. [Ottawa County Community Mental Health Annual Report](#)

(Presented by Lynne Doyle, Community Mental Health Director)

D. [Ottawa County Facilities Maintenance Annual Report](#)

(Presented by Blake Upright, Facilities Director)

11. Public Comment

12. Additional Business

A. Report from County Administrator

B. General Information, Comments, and Meetings Attended

13. Adjournment at Call of the Chairperson