

Meeting Agenda
CMHOC Board of Directors

CMHOC Board Room – 12265 James Street, Holland, MI 49424

Monday, January 23, 2023

2:30 PM

[Join Zoom Meeting](#)

Dial: 1 (646) 876-9923

Meeting ID: 852 6170 4636

Passcode: 703579

1. Call to Order – Chair

2. Invocation

3. CMHOC Mission and Vision Statements

Mission Statement: Community Mental Health of Ottawa County partners with people with mental illness, intellectual/developmental disabilities and substance use disorders and the broader community to improve lives and be a premier mental health agency in Michigan

Vision: Community Mental Health of Ottawa County strives to enhance quality-of-life for all residents.

4. Public Comment

5. Consent Items

Suggested Motion: To approve by consent the following items:

- a. Agenda for the January 23, 2023, CMHOC Board of Directors Meeting
- b. Minutes from the December 19, 2022, CMHOC Board of Directors Meeting

6. Presentation

Q422 MMBPIS Dashboard Report - Rich Francisco (*Attachment A*)

7. Old Business

8. New Business

FY2023 December CMHOC Financial Report (*Attachment B*)

Suggested Motion: To approve the FY2023 December CMHOC Financial Report as presented.

Appointments to the Lakeshore Regional Entity Board of Directors (*Attachment C*)

Suggested Motion: To appoint Susan Meston to serve on the Lakeshore Regional Entity Board of Directors to fulfill an unexpired term effective January 1, 2023 through September 30, 2025

9. Executive Director's Report

10. General Information, Comments and Meetings Attended

11. Public Comment

12. Adjournment

Meeting Minutes (proposed)

CMHOC Board of Directors

CMHOC Board Room – 12265 James Street, Holland, MI 49424

Monday, December 19, 2022

Immediately following Recipient Rights Advisory Committee

In attendance: Matthew Fenske, Robert Brown, Allen Dannenberg, Beth Larsen, David Parnin, Steven Savage, Alberto Serrano, Vonnie VanderZwaag, Doug Zylstra

Absent: Terry Goldberg, Dorothy Hendricks

CALL TO ORDER

Mr. Matthew Fenske, Board Chair, called the December 19, 2022, CMHOC Board of Directors meeting to order at 3:01 pm.

INVOCATION

Mr. Dannenberg provided the invocation.

CMHOC MISSION AND VISION STATEMENTS

Mr. Fenske noted the CMHOC Mission and Vision Statements

PUBLIC COMMENT

No public comment

CONSENT ITEMS

CMH 22-049 Motion: To approve by consent the following items:

- a. Agenda for the December 19, 2022, CMHOC Board of Directors Meeting
- b. Minutes from the November 28, 2022, CMHOC Board of Directors Meeting

Moved by: Dannenberg

Support: VanderZwaag

MOTION CARRIED

PRESENTATION

FY22 Satisfaction Survey Results - Amy Avery/Rich Francisco

Ms. Avery reviewed the results of the FY22 Satisfaction Survey and BTRC Survey. The regional survey was used to measure six different areas on a scale of 1 – 6. The BTRC survey was distributed to individuals on a behavior plan. All surveys were distributed by population and collected over a two-week period. Comparison data from FY21 was presented for CMHOC and with other CMHSPs in the region. The survey is being updated and the revised version will be used in FY23. CMH staff and leadership will be investigating ways to increase the number of responses.

OLD BUSINESS

No old business.

NEW BUSINESS

December 2022 Service Contracts

CMH 22-050 Motion: To approve the December 2022 service contracts as presented.

Moved by: Dannenberg Support: Brown

MOTION CARRIED

Four contracts were presented for approval:

- A new contract to provide fiscal intermediary services for self-determined budgets
- Amendments with Samaritas and Reach for Recovery providing supplemental State Opioid Response (SOR) for individuals receiving Substance Use Disorder services
- Amendment to the GR Red Project agreement for the Mobile Health Unit to provide group training for overdose education and naloxone distribution

FY2023 November CMHOC Financial Report

CMH 22-051 Motion: To approve the FY2023 November CMHOC Financial Report as presented

Moved by: VanderZwaag Support: Dannenberg

MOTION CARRIED

Financial status report through November 20, 2022 was reviewed. The organization continues to be in a good financial position. Budget to actual expenses are down through November due to processing of FY22 claims for the first month of the fiscal year. This will level out as claims processing for FY23 commences. CMHOC has started receiving payment for Medicaid, HM & Autism.

FY2023 CMHOC Budget Amendment #2

CMH 22-052 Motion: To approve FY2023 CMHOC Budget Amendment #2 as presented.

Moved by: Dannenberg Support: Brown

MOTION CARRIED

Two adjustments in millage funding were reflected in the budget adjustment:

- \$1 million from ARPA for professional recruitment and retention toward attracting new prescribers to Ottawa county.
- \$20K for Cherry Health scholarships to Lakeside Clubhouse will allow members of the community who are not CMH consumers to continue to attend the program.

FY2022 CMHOC Recipient Rights Annual Report

CMH 22-053 Motion: To approve the FY2022 CMHOC Recipient Rights Annual Report as presented.

Moved by: Dannenberg Support: Parnin

MOTION CARRIED

Holland Hospital 2021/2022 Annual Report

CMH 22-049 Motion: To approve Holland Hospital's 2021/2022 Annual Report

Moved by: Dannenberg Support: Parnin

MOTION CARRIED

2023 CMHOC Board of Directors Meeting Schedule

Suggested Motion: To approve the 2023 CMHOC Board Meeting Schedule as presented.

Moved by: Dannenberg

Support: Parnin

MOTION CARRIED

2022 Board Member Self-Assessment Results – Matt Fenske

Results of the assessment presented for information. This assessment is required by CARF to be completed annually. No comments or discussion.

EXECUTIVE DIRECTOR'S REPORT

MDHHS/Michigan

- Although there were some last minute attempts to pass a version of Sen Shirkey's bill, the bill did not make it out of the Senate and the legislative session has closed.
- Block grant have been awarded for Children's Mobile Crisis services and Adults with MI to help with advertising and recruiting.

LRE

- LRE continues to work toward resolution of historical deficit and has working toward getting legal opinion on whether or not current funds can be used to pay past liabilities. A declaratory action has been filed and a summons disposition is scheduled for January 23.
- There continue to be issues between N180 and LRE. Formal mediation was scheduled for 12/6 but ultimately canceled by N180.
- LRE has contracted with an actuarial service to take a closer look at regional rates.

CMHOC

- Ms. Doyle thanked the County Commissioners who have been serving on the CMHOC Board. Ms. VanderZwaag will assume the chair until the Organizational Meeting in April, 2022. New Commissioners will be identified in January.
- Round table discussions have been scheduled. The first meeting was held in Holland on December 12. Others scheduled for January 19 in Grand Haven, February 14 in Hudsonville.
- The residential committee has been receiving feedback related to concerns about not being able to move forward on residential placements. This is primarily related to the lack of staffing issues. A survey is available on the CMHOC website to gather feedback from those seeking residential services. Data collected will be used to better understand needs and identify how to expand residential options.
- GRCC Direct Care Worker certificate program is active. The program will be open to anyone who might be interested in participating in that program.

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Ms. VanderZwaag expressed her appreciation to Mr. Dannenberg, Mr. Fenske, and Mr. Holtvluwer for their service on the CMHOC Board.

PUBLIC COMMENT

Rosalie Austin




Ms. Austin expressed her appreciation to Ms. Doyle for the opportunity to participate in the round table discussions and recommended a virtual option be available for those meetings. She also commented on the lack of a contract with the Holland Aquatic Center and inquired as to the opportunity for public comment related to the CARF accreditation schedule.

ADJOURNMENT

Mr. Fenske adjourned the December 19, 2022 CMHOC Board of Directors Meeting at 3:54 PM

Vonnie VanderZwaag, Board Chair

CMH of Ottawa County
MMBPIS Performance Indicator Dashboard

	Meets or exceeds target for goal
	Does not meet target for goal
	Close - Within 5 % of target

CMHSP/SUD MMBPIS Indicator #	Quarterly Measures	Target	Oct-Dec 2021	Jan-Mar 2022	Apr-Jun 2022	July-Sept 2022
Indicator #1	% of Pre-Admission Screening Dispositions 3 hrs or less - Children	95%	98.0%	97.9%	100.0%	100.0%
	% of Pre-Admission Screening Dispositions 3 hrs or less - Adults	95%	99.4%	98.9%	100.0%	99.0%
Indicator #2a	Biopsychosocial within 14 days --MIC	no target	49.5%	71.0%	53.0%	59.8%
	Biopsychosocial within 14 days --MIA	no target	55.4%	62.2%	62.9%	54.8%
	Biopsychosocial within 14 days --DDC	no target	85.7%	82.4%	46.2%	8.3%
	Biopsychosocial within 14 days --DDA	no target	57.9%	91.7%	45.8%	72.7%
	Biopsychosocial within 14 days -- Ottawa Total	no target	54.1%	68.6%	56.3%	55.4%
Indicator #3	Ongoing Service within 14 days --MIC	no target	52.6%	58.6%	50.6%	56.8%
	Ongoing Service within 14 days --MIA	no target	61.1%	63.6%	56.6%	66.7%
	Ongoing Service within 14 days --DDC	no target	100.0%	60.0%	100.0%	50.0%
	Ongoing Service within 14 days --DDA	no target	81.3%	100.0%	72.7%	100.0%
	Ongoing Service within 14 days -- Ottawa Total	no target	59.2%	63.0%	55.4%	62.3%
Indicator #4a	% Seen Within 7 Days of Inpatient Discharge - Children	95%	85.7%	85.7%	92.3%	100.0%
	% Seen Within 7 Days of Inpatient Discharge - Adults	95%	97.4%	97.4%	94.3%	89.5%
Indicator #4b	% Seen Within 7 Days of Detox Discharge - Persons	95%	100.0%	83.3%	97.3%	96.0%
Indicator #10	Inpatient Recidivism Rate - Children	15% or less	0.0%	14.3%	0.0%	16.7%
	Inpatient Recidivism Rate - Adults	15% or less	10.2%	2.2%	2.4%	2.0%



**Community Mental Health of Ottawa County
Statement of Activities
For Period Ending December 31, 2022**

3

**2220 Mental Health
FY2023**

	Annual Budget	YTD Budget	YTD Actual	Over/ (Under) Budget
Revenues				
Medicaid	\$ 32,970,450	\$ 8,242,613	\$ 8,429,579	\$ 186,967
Healthy Michigan	5,299,240	1,324,810	1,256,795	(68,015)
Autism	5,791,686	1,447,922	1,502,591	54,670
General Fund	3,341,812	835,453	968,541	133,088
COFR	289,000	72,250	89,875	17,625
Grants	289,911	72,478	28,767	(43,711)
Transfers	317,598	79,400	4,400	(75,000)
Local Funds	476,500	119,125	119,125	-
Other - Revenue	706,509	176,627	114,078	(62,549)
Total Revenue	49,482,706	12,370,677	12,513,751	143,075
Expenses				
Salaries & Benefits	13,679,136	3,419,784	3,080,357	(339,427)
Contractual Services	32,324,050	8,081,013	5,019,617	(3,061,395)
Supplies	279,025	69,756	18,229	(51,528)
Other	1,989,275	497,319	315,694	(181,625)
Transfers	-	-	(4,400)	(4,400)
Administration	1,211,218	302,805	302,804	(0)
Total Expenses	49,482,704	12,370,676	8,732,301	(3,638,375)
Increase (decrease) in net position	\$ 2	\$ 1	\$ 3,781,450	\$ 3,781,449

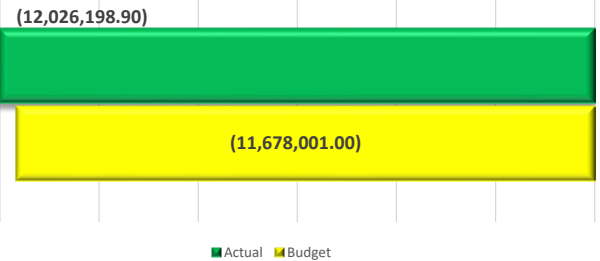
**2225 SUD
FY2023**

	Annual Budget	YTD Budget	YTD Actual	Over/ (Under) Budget
Revenues				
Medicaid	\$ 895,038	\$ 223,760	\$ 252,969	\$ 29,209
Healthy Michigan	1,755,590	438,898	584,264	145,367
Grants	1,954,171	488,543	27,553	(460,990)
Other - Revenue	377,088	94,272	17,726	(76,546)
Transfers	88,209	22,052	-	(22,052)
Total Revenue	5,070,096	1,267,524	882,512	(385,012)
Expenses				
Salaries & Benefits	845,417	211,354	174,373	(36,982)
Contractual Services	4,052,560	1,013,140	317,526	(695,614)
Supplies	26,257	6,564	2,142	(4,422)
Other	40,219	10,055	6,258	(3,797)
Administration	105,644	26,411	26,411	(0)
Total Expenses	5,070,097	1,267,524	526,709	(740,815)
Increase (decrease) in net position	\$ (1)	\$ (0)	\$ 355,803	\$ 355,804

**2221 Millage and Grants
FY2023**

	Annual Budget	YTD Budget	YTD Actual	Over/ (Under) Budget
Revenues				
Property Taxes	\$ 4,371,629	\$ 1,092,907	\$ 293,386	\$ (799,521)
Grants	3,536,259	884,065	709,048	(175,017)
Other - Revenue	62,451	15,613	6,923	(8,690)
Total Revenue	7,970,339	1,992,585	1,009,357	(983,228)
Expenses				
Salaries & Benefits	3,066,431	766,608	559,655	(206,953)
Contractual Services	5,450,344	1,362,586	3,224,468	1,861,882
Supplies	37,047	9,262	3,568	(5,694)
Other	1,098,619	274,655	30,126	(244,529)
Transfers	(361,791)	282,000	(1,000,000)	(1,282,000)
Administration	101,197	25,299	25,299	(0)
Total Expenses	9,391,847	2,720,410	2,843,116	122,706
Increase (decrease) in net position	\$ (1,421,508)	\$ (727,825)	\$ (1,833,759)	\$ (1,105,934)

Total Medicaid Funding



Budget to Actual **\$ 348,198**

Please contact Amy Bodbyl-Mast, CMH Financial Manager with questions regarding this information at 616-393-5642 or ambodbyl-mast@mottawa.org

Deficit
Caution
Acceptable



AT-LARGE BOARD MEMBER APPLICATION

NAME: Meston Susan W
LAST FIRST MIDDLE

ADDRESS: _____

EMAIL _____ PRIMARY PHONE: _____

COUNTY OF RESIDENCE: Ottawa ALTERNATE PHONE: none

What is your past experience in serving on governing boards or the boards of civic and other similar organizations?

United Way of the Lakeshore board
Community Foundation for Muskegon County, Past Chair
Michigan Community Services Commission Board of Directors
Michigan Public School Employees Board
Salvation Army Board
Community Coordinating Council, Past Chair
Winter Sports Complex Board

Why do you want to be considered for this appointment?

I am supportive of the mental health services available in our area and would like those services to continue and be strengthened. My background in education including my experience with children and families would be an asset to this board.

Why is your primary occupation, area of expertise, or main areas of interest related to mental health and/or substance abuse services?

My profession has been in the field of education. A portion of my work experience is with children who have experienced mental health issues (special education teacher). I have also supervised special education programs (supervisor of special programs, superintendent of and intermediate school district).

Lakeshore Regional Entity Board of directors sets a minimum attendance expectation of 75% for all members. If appointed, will you be able to comply with the terms of the attendance requirement?

Yes No If no, please explain

I can fulfill this requirement

Does the Lakeshore Regional Entity or employ any members of your family?		
Yes	No	If yes, please explain
No		

EDUCATION AND EXPERIENCE

(Please attach a resume)

SCHOOL/COLLEGE/UNIVERSITY NAME AND ADDRESS	DEGREE EARNED OR NUMBER OF CREDIT HOURS	YEAR GRADUATED
Western Michigan University	B.S.	
Western Michigan University	M.A.	
Michigan State University	Ph.D.	

EMPLOYMENT HISTORY

EMPLOYER NAME/ADDRESS	POSITION HELD	DATES OF EMPLOYMENT
Muskegon Public Schools	Teacher Principal	
EMPLOYER NAME/ADDRESS	POSITION HELD	DATES OF EMPLOYMENT
Fruitport Community Schools	Special Ed Supervisor	
EMPLOYER NAME/ADDRESS	POSITION HELD	DATES OF EMPLOYMENT
Muskegon Area ISD	Deputy Superintendent Superintendent	

ADDITIONAL AREAS OF INTEREST/EXPERIENCE (civic organizations, clubs, volunteer work, etc.)

ORGANIZATION	ACTIVITIES	DATES
Rotary Club	Polio Plus Chair	

Learning to Give	Consultant	

Is there any additional information you would like to share about yourself?

I am a mother and grandmother. I have enjoyed all of my past employment and am a strong supporter of public education, children and families.