

Meeting Agenda
CMHOC Board of Directors

CMHOC Board Room – 12265 James Street, Holland, MI 49424

Monday, February 27, 2023

2:30 PM

[Join Zoom Meeting](#)

Dial: 1 (646) 876-9923

Meeting ID: 852 6170 4636

Passcode: 252441

1. Call to Order – Chair

2. Invocation

3. CMHOC Mission and Vision Statements

Mission Statement: Community Mental Health of Ottawa County partners with people with mental illness, intellectual/developmental disabilities and substance use disorders and the broader community to improve lives and be a premier mental health agency in Michigan.

Vision: Community Mental Health of Ottawa County strives to enhance quality-of-life for all residents.

4. Public Comment

5. Consent Items

Suggested Motion: To approve by consent the following items:

- a. Agenda for the February 27, 2023, CMHOC Board of Directors Meeting
- b. Minutes for the January 23, 2023, CMHOC Board of Directors Meeting
- c. Minutes from the December 19, 2022, CMHOC Board of Directors Meeting as amended.

6. Presentation

Mental Health Millage – Anna Bednarek

I/DD Adult Services/MEHF Grant – Beth Durkee (*Attachment A*)

7. Old Business

8. New Business

January 2023 Service Contracts (*Attachment B*)

Suggested Motion: To approve the January 2023 service contracts as presented.

FY2023 January CMHOC Financial Report (*Attachment C*)

Suggested Motion: To approve the FY2023 January CMHOC Financial Report as presented.

FY2023 CMHOC Budget Adjustment #3 (*Attachment D*)

Suggested Motion: To approve FY2023 Budget Adjustment #3 as presented.

Lakeshore Regional Entity FY23 December Financial Status Report – Information Only –
(Attachment E)

Amendment #5 to the FY21 PIHP/CMHSP Agreement *(Attachment F)*

Suggested Motion: To authorize the Executive Director to sign Amendment #5 to the FY21 Medicaid Managed Specialty Supports and Services 1115 Demonstration Waiver, 1915(C)/(I) Waiver Program(S), The Health Michigan Program, Flint 1115 Demonstration Waiver, Substance Use Disorder Community Grant Programs Subcontract

9. Executive Director's Report

10. General Information, Comments and Meetings Attended

11. Public Comment

12. Adjournment

Meeting Minutes (proposed)

CMHOC Board of Directors

CMHOC Board Room – 12265 James Street, Holland, MI 49424

Monday, January 23, 2023

2:30 PM

In attendance: Vonnie VanderZwaag, Robert Brown, Gretchen Cosby, Lucy Ebel, Terry Goldberg, Dorothy Hendricks, Christian Kleinjans, Beth Larsen, David Parnin, Sylvia Rhodea, Steven Savage, Alberto Serrano

CALL TO ORDER – Chair

Ms. Vonnie VanderZwaag, CMHOC Board Vice-Chair, called the January 23, 2023, CMHOC Board of Directors meeting to order at 2:30 p.m. Ms. VanderZwaag welcomed Gretchen Cosby and Lucy Ebel to the CMHOC Board of Directors

INVOCATION

Mr. Brown provided the invocation.

CMHOC MISSION AND VISION STATEMENTS

Ms. VanderZwaag noted the CMHOC mission and vision statements.

PUBLIC COMMENT

Peg Falker

ARC

Commented on a recent grant award received focusing on special education advocacy for kids in the foster care system.

Jewel Wickman

17577 Ridge Avenue

Spring Lake, MI

Commented on CMHOC Finance Committee, the need to focus on people, transparency, self-determination and details from financial statements.

CONSENT ITEMS

CMH 23-001 Motion: To approve by consent the following items:

- a. Agenda for the January 23, 2023, CMHOC Board of Directors Meeting
- b. Minutes from the December 19, 2022, CMHOC Board of Directors Meeting

Moved by: Goldberg

Support: Parnin

MOTION CARRIED

PRESENTATION

Q422 MMBPIS Dashboard Report - Rich Francisco

Mr. Francisco reviewed details from the dashboard report, noting that benchmarks for indicators #2 and #3 have not yet been established. A statewide workgroup has been formed to review data and establish benchmarks for those indicators.

OLD BUSINESS

No Old Business

NEW BUSINESS

FY2023 December CMHOC Financial Report

Amy Bodbyl-Mast, CMH Finance Manager, reviewed financial report:

- SUD fund – grants revenue marked as cautionary while awaiting signatures on specific grants.
- Revenues and expenses are expected to balance in the coming months.
- Millage funds/grants – revenues from millage includes property taxes, grants with in-kind match to keep the funds separated from the Medicaid funds. Currently there is a surplus in YTD actual. Transfer noted is related to ARPA award for prescriber recruitment and retention.

CMH 23-002 Motion: To approve the FY2023 December CMHOC Financial Report as presented.

Moved by: Brown

Support: Larsen

MOTION CARRIED

Appointments to the Lakeshore Regional Entity Board of Directors (Attachment C)

CMH 23-003 Motion: To appoint Susan Meston to serve on the Lakeshore Regional Entity Board of Directors to fulfill an unexpired term effective January 1, 2023 through September 30, 2025

Moved by: Goldberg

Support: Brown

MOTION CARRIED

EXECUTIVE DIRECTOR'S REPORT

No contracts presented this month while the new County Administrator and County Board are educated on the contract signature process. Contracts will be presented in February.

MDHHS

- Staffing concerns for both professional positions and direct care workers continue across the state. CMH is meeting with some success in filling vacant positions, but providers continue to struggle to fill CLS and other direct care positions.
- Community Mental Health Association of Michigan (CMHA) is developing a strategy to bring the minimum wage for these services to \$18/hour. CMH's who have been offering that wage have been successful in meeting their staffing needs.
- Block grant has been awarded from MDHHS to establish a Children's Mobile Crisis Unit. The grant requires participation in a learning community to help CMHSPs that are struggling to implement the program into their services.
- The agenda for the quarterly Directors Forum, a meeting hosted by the CMHA with CMHSP and PIHP Directors, includes discussions on efforts to reduce work-force shortage and the reduction of administrative burden across the system.

Lakeshore Regional Entity

- A meeting focusing on the declaratory judgment action related to past liabilities was

scheduled for January 23. Update will be provided when information becomes available.

CMHOC

- Ms. Doyle has met with the County Administrator, Deputy Administrator, and new Board members for orientation. She will continue to provide education on CMH programs and services.
- Program and department presentations will be scheduled for Board meetings in the coming months.
- Vonnie VanderZwaag, Vice Chair of the CMHOC Board, will serve as Chair of the Board until the April organizational meeting.
- CMHOC has been working closely with the Holland Drop-In Center. The program is designed for social interaction and activities. The center's director has informed CMHOC about some previous finance and tax obligations; there may be some past due taxes and a non-profit status report has not been submitted to the state. The center is working with an accountant and JIMHO to resolve issues.
- Two round-table discussions have occurred, with a third scheduled for February 14 in Hudsonville. These discussions allow for an opportunity to hear concerns and share information. Work plans will be developed on how to address some of the issues identified.
- During the next County Finance Committee meeting, CMHOC will make a request to the Board of Commissioners to approve several new positions:
 - Current caseloads are higher than appropriate for Case Managers and Supports Coordinators. Six Mental Health Specialist positions will be requested.
 - A community Health Worker to coordinate physical and mental health concerns.
 - Mental Health Substance Use Disorder SUD Program Supervisor dedicated to the SUD program who will focus on working with contracted providers and growing the department and service delivery.
- Annual site review by Lakeshore Regional Entity is scheduled for March 7 – 10.
- CARF accreditation is pending; a virtual review is expected in May/June.
- A panel discussion was held at the Momentum Center in Holland where the film Coming Up for Air was viewed followed by a discussion.
- A meeting is scheduled for January 24 with Holland Deacon's conference to talk about mental health services.

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

No report

PUBLIC COMMENT

Jewell Wichman

Commented on functions of Supports Coordinators, activity around addressing staffing shortages, wages paid to direct care workers, current staff vacancies, and rates paid for supports coordination.

Rosalie Austin

Commented on the LRE Bucket Report, GRCC certification program and curriculum, self-determination and training, a virtual option for round-table discussions, the consumer advisory committee, the patient portal, and the CARF survey.

ADJOURNMENT

CMH 23-004 Motion: To adjourn the January 23, 2023 CMHOC Board of Directors meeting

Moved by: Larsen

Support: Goldberg

Ms. VanderZwaag adjourned the January 23, 2023 CMHOC Board of Directors Meeting at 3:32 PM

Vonnie VanderZwaag, Board Vice-Chair

Meeting Minutes (proposed)

CMHOC Board of Directors

CMHOC Board Room – 12265 James Street, Holland, MI 49424

Monday, December 19, 2022

Immediately following Recipient Rights Advisory Committee

In attendance: Matthew Fenske, Robert Brown, Allen Dannenberg, Beth Larsen, David Parnin, Steven Savage, Alberto Serrano, Vonnie VanderZwaag, Doug Zylstra

Absent: Terry Goldberg, Dorothy Hendricks

CALL TO ORDER

Mr. Matthew Fenske, Board Chair, called the December 19, 2022, CMHOC Board of Directors meeting to order at 3:01 pm.

INVOCATION

Mr. Dannenberg provided the invocation.

CMHOC MISSION AND VISION STATEMENTS

Mr. Fenske noted the CMHOC Mission and Vision Statements

PUBLIC COMMENT

No public comment

CONSENT ITEMS

CMH 22-049 Motion: To approve by consent the following items:

- a. Agenda for the December 19, 2022, CMHOC Board of Directors Meeting
- b. Minutes from the November 28, 2022, CMHOC Board of Directors Meeting

Moved by: Dannenberg

Support: VanderZwaag

MOTION CARRIED

PRESENTATION

FY22 Satisfaction Survey Results - Amy Avery/Rich Francisco

Ms. Avery reviewed the results of the FY22 Satisfaction Survey and BTRC Survey. The regional survey was used to measure six different areas on a scale of 1 – 6. The BTRC survey was distributed to individuals on a behavior plan. All surveys were distributed by population and collected over a two-week period. Comparison data from FY21 was presented for CMHOC and with other CMHSPs in the region. The survey is being updated and the revised version will be used in FY23. CMH staff and leadership will be investigating ways to increase the number of responses.

OLD BUSINESS

No old business.

NEW BUSINESS

December 2022 Service Contracts

CMH 22-050 Motion: To approve the December 2022 service contracts as presented.

Moved by: Dannenberg Support: Brown

MOTION CARRIED

Four contracts were presented for approval:

- A new contract to provide fiscal intermediary services for self-determined budgets
- Amendments with Samaritas and Reach for Recovery providing supplemental State Opioid Response (SOR) for individuals receiving Substance Use Disorder services
- Amendment to the GR Red Project agreement for the Mobile Health Unit to provide group training for overdose education and naloxone distribution

FY2023 November CMHOC Financial Report

CMH 22-051 Motion: To approve the FY2023 November CMHOC Financial Report as presented

Moved by: VanderZwaag Support: Dannenberg

MOTION CARRIED

Financial status report through November 20, 2022 was reviewed. The organization continues to be in a good financial position. Budget to actual expenses are down through November due to processing of FY22 claims for the first month of the fiscal year. This will level out as claims processing for FY23 commences. CMHOC has started receiving payment for Medicaid, HM & Autism.

FY2023 CMHOC Budget Amendment #2

CMH 22-052 Motion: To approve FY2023 CMHOC Budget Amendment #2 as presented.

Moved by: Dannenberg Support: Brown

MOTION CARRIED

Two adjustments in millage funding were reflected in the budget adjustment:

- \$1 million from ARPA for professional recruitment and retention toward attracting new prescribers to Ottawa county.
- \$20K for Cherry Health scholarships to Lakeside Clubhouse will allow members of the community who are not CMH consumers to continue to attend the program.

FY2022 CMHOC Recipient Rights Annual Report

CMH 22-053 Motion: To approve the FY2022 CMHOC Recipient Rights Annual Report as presented.

Moved by: Dannenberg Support: Parnin

MOTION CARRIED

Holland Hospital 2021/2022 Annual Report

CMH 22-049 Motion: To approve Holland Hospital's 2021/2022 Annual Report

Moved by: Dannenberg Support: Parnin

MOTION CARRIED

2023 CMHOC Board of Directors Meeting Schedule

Suggested Motion: To approve the 2023 CMHOC Board Meeting Schedule as presented.

Moved by: Dannenberg

Support: Parnin

MOTION CARRIED

2022 Board Member Self-Assessment Results – Matt Fenske

Results of the assessment presented for information This assessment is required by CARF to be completed annually. No comments or discussion

EXECUTIVE DIRECTOR'S REPORT

MDHHS/Michigan

- Although there were some last minute attempts to pass a version of Sen Shirkey's bill, the bill did not make it out of the Senate and the legislative session has closed.
- Block grant have been awarded for Children's Mobile Crisis services and Adults with MI to help with advertising and recruiting

LRE

- LRE continues to work toward resolution of historical deficit and has working toward getting legal opinion on whether or not current funds can be used to pay past liabilities. A declaratory action has been filed and a summons disposition is scheduled for January 23.
- There continue to be issues between N180 and LRE. Formal mediation was scheduled for 12/6 but ultimately canceled by N180.
- LRE has contracted with an actuarial service to take a closer look at regional rates

CMHOC

- Ms. Doyle thanked the County Commissioners who have been serving on the CMHOC Board. Ms. VanderZwaag will assume the chair until the Organizational Meeting in April, 2022. New Commissioners will be identified in January
- Round table discussions have been scheduled. The first meeting was held in Holland on December 12. Others scheduled for January 19 in Grand Haven, February 14 in Hudsonville
- The residential committee has been receiving feedback related to concerns about not being able to move forward on residential placements. This is primarily related to the lack of staffing issues. A survey is available on the CMHOC website to gather feedback from those seeking residential services. Data collected will be used to better understand needs and identify how to expand residential options.
- GRCC Direct Care Worker certificate program is active. The program will be open to anyone who might be interested in participating in that program.

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Ms. VanderZwaag expressed her appreciation to Mr. Dannenberg, Mr. Fenske, and Mr. Holtvluwer for their service on the CMHOC Board.

PUBLIC COMMENT

Rosalie Austin

Ms. Austin expressed her appreciation to Ms. Doyle for the opportunity to participate in the round table discussions and recommended a virtual option be available for those meetings. She also commented on the lack of a contract with the Holland Aquatic Center and inquired as to the opportunity for public comment related to the CARF accreditation schedule.

ADJOURNMENT

Mr. Fenske adjourned the December 19, 2022 CMHOC Board of Directors Meeting at 3:54 PM

Vonnie VanderZwaag, Board Chair

ADULT I/DD SERVICES

February 27, 2023

- ▶ Support Coordinators and Support Coordinator Aides, Independent Supports Coordination
- ▶ Clinical Staff – Nurse Practitioner, Nurses, PTs, OTs, Speech Therapists, Behaviorists, Contract Providers
- ▶ Residential – Residential Ombudsman, Residential Specialist, Contract Providers
- ▶ HCBS/Habilitation Supports (HAB) Waiver Coordinator

I/DD ADULT STAFFING

- ▶ Community Living Supports (CLS) – Individual and Group
- ▶ Specialized Residential – Personal Care and CLS
- ▶ Respite
- ▶ Skill building
- ▶ Supported Employment

MOST REQUESTED SERVICES

- ▶ Charting the Lifecourse
- ▶ Partners Advancing Self-Direction
- ▶ Outcome Based Supported Employment
- ▶ Transition
- ▶ Supported Independent Living

CURRENT PROJECTS



**Community Mental Health of Ottawa County
Board Summary
February 27, 2023**

Contract Agency	Contract Type	Service	Purpose	Contract Period		Financial Category	Primary Funding Source	Contract Amount Included in Budget
				Start	End			
Adia LLC	New	Adult Foster Care Residential Facility	Personal Care/Community Living Supports licensed provider located 3981 Wedgwood Drive SW, Wyoming, MI 49519 with a capacity of 6 adults with Intellectual/Developmental Disability and Mental Illness.	3/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
Building Men for Life	Amendment	Substance Use Disorder	American Rescue Plan Act (ARPA) Grant funding through the Lakeshore Regional Entity for establishing Recovery Community Organization (RCO) to help create a safe space and sustainable program for individuals in recovery and those that are interested in pursuing recovery.	3/7/2023	9/30/2023	\$150,000.00	Grant	Yes
Giddings II	New	Adult Foster Care Residential Facility	Personal Care/Community Living Supports licensed provider located 1676 Summerfield Street SE, Apt. 1, Kentwood, MI 49508 with a capacity of 6 adults with Intellectual/Developmental Disability and Mental Illness.	2/9/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
Lighthouse Autism Center	New	Applied Behavioral Analysis Provider	Applied Behavioral Analysis (ABA) provider located at 8413 Cottonwood Dr., Jenison, MI 49428. ABA services provided for children with Intellectual/Developmental Disability and Mental Illness.	3/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
Samaritas	Amendment	Substance Use Disorder	To add Family Engagement Team (FET) program for individuals who qualify for Women's Specialty Services and Recovery Management (RM) program for individuals who present with multiple psychological stressors, and/or co-occurring disorders that impact their recovery.	3/1/2023	9/30/2024	\$50,001-\$250,000	LRE	Yes
Turning Leaf Residential Rehabilitation Services, Inc.	Amendment	Community Living Supports Individual/Group Therapy Personal Care Targeted Case Management Treatment Planning Residential Placements	Overall rate increase for all services. Also, including all residential locations to the existing contract for placements of Ottawa County consumers as needed. Services provided for adults with Intellectual/Developmental Disability and Mental Illness.	3/1/2024	9/30/2024	\$750,001+	LRE	Yes
Cherry Street Services, Inc dba Cherry Health	Amendment	Substance Use Disorder	H0020 - mandated increase per the State of Michigan and the Lakeshore Regional Entity	10/1/2022	9/30/2024	\$63,975	LRE	Yes
CRC Recovery, Inc. dba Western Michigan Treatment Center	Amendment	Substance Use Disorder	H0020 - mandated increase per the State of Michigan and the Lakeshore Regional Entity	10/1/2022	3/31/2024	\$185,896	LRE	Yes



**Community Mental Health of Ottawa County
Statement of Activities
For Period Ending January 31, 2023**

4

**2220 Mental Health
FY2023**

	Annual Budget	YTD Budget	YTD Actual	Over/ (Under) Budget	
Revenues					
Medicaid	\$ 32,970,450	\$ 10,990,150	\$ 12,009,678	\$ 1,019,528	
Healthy Michigan	5,299,240	1,766,413	1,675,727	(90,686)	
Autism	5,791,686	1,930,562	2,003,455	72,893	
General Fund	3,341,812	1,113,937	1,291,388	177,451	
COFR	289,000	96,333	6,050	(90,284)	
Grants	289,911	96,637	55,410	(41,227)	
Transfers	317,598	105,866	4,400	(101,467)	
Local Funds	476,500	158,833	119,125	(39,708)	
Other - Revenue	706,509	235,503	64,731	(170,772)	
Total Revenue	49,482,706	16,494,235	17,229,963	735,728	
Expenses					
Salaries & Benefits	13,798,786	4,599,595	4,246,948	(352,648)	
Contractual Services	32,204,299	10,734,766	8,062,103	(2,672,663)	
Supplies	279,025	93,008	27,697	(65,311)	
Other	1,989,375	663,125	435,950	(227,175)	
Transfers	-	-	(4,400)	(4,400)	
Administration	1,211,218	403,739	403,739	(0)	
Total Expenses	49,482,703	16,494,234	13,172,038	(3,322,196)	
Increase (decrease) in net position	\$ 3	\$ 1	\$ 4,057,925	\$ 4,057,924	

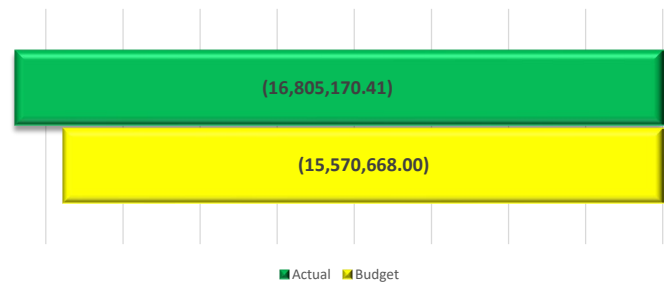
**2225 SUD
FY2023**

	Annual Budget	YTD Budget	YTD Actual	Over/ (Under) Budget	
Revenues					
Medicaid	\$ 895,038	\$ 298,346	\$ 337,292	\$ 38,946	
Healthy Michigan	1,755,590	585,197	779,019	193,822	
Grants	1,954,171	651,390	48,287	(603,104)	
Other - Revenue	377,088	125,696	34,556	(91,140)	
Transfers	88,209	29,403	-	(29,403)	
Total Revenue	5,070,096	1,690,032	1,199,153	(490,879)	
Expenses					
Salaries & Benefits	843,662	281,221	234,481	(46,740)	
Contractual Services	4,051,446	1,350,482	569,579	(780,903)	
Supplies	26,177	8,726	3,747	(4,978)	
Other	43,168	14,389	8,747	(5,642)	
Administration	105,644	35,215	35,214	(0)	
Total Expenses	5,070,097	1,690,032	851,769	(838,263)	
Increase (decrease) in net position	\$ (1)	\$ (0)	\$ 347,384	\$ 347,385	

**2221 Millage and Grants
FY2023**

	Annual Budget	YTD Budget	YTD Actual	Over/ (Under) Budget	
Revenues					
Property Taxes	\$ 4,371,629	\$ 1,457,210	\$ 2,094,890	\$ 637,680	
Grants	3,735,882	1,245,294	817,110	(428,184)	
Other - Revenue	62,451	20,817	3,991	(16,826)	
Other - Transfers In	1,000,000	-	1,000,000	1,000,000	
Total Revenue	9,169,962	2,723,321	3,915,990	1,192,670	
Expenses					
Salaries & Benefits	3,187,957	1,062,652	772,639	(290,014)	
Contractual Services	5,455,288	1,818,429	3,364,687	1,546,257	
Supplies	41,617	13,872	6,808	(7,065)	
Other	1,167,201	389,067	65,549	(323,518)	
Transfers	638,209	282,000	-	(282,000)	
Administration	101,197	33,732	33,732	(0)	
Total Expenses	10,591,469	3,599,753	4,243,414	643,661	
Increase (decrease) in net position	\$ (1,421,507)	\$ (876,433)	\$ (327,424)	\$ 549,009	

Total Medicaid Funding



Budget to Actual **\$ 1,234,502**

Please contact Amy Bodbyl-Mast, CMH Financial Manager with questions regarding this information at 616-393-5642 or ambodbyl-mast@miottawa.org

Deficit
Caution
Acceptable



Mental Health

	Prior Year Actual 9/30/2022	Current Year Original Budget 9/30/2023	Current Year Amendment	Increase/ (Decrease)
Revenues				
Intergovernmental Revenue				
Medicaid - Capitated	30,485,763	32,996,395	32,996,395	-
Medicaid - Healthy Michigan	7,165,994	5,299,240	5,299,240	-
Medicaid - Autism	6,993,008	5,791,686	5,791,686	-
Fee for Service	64,484	242,400	242,400	-
Medicare	157,912	171,400	171,400	-
State General Fund	3,363,380	3,341,812	3,341,812	-
Grants	336,353	422,111	442,411	20,300
COFR	402,395	289,000	289,000	-
Other Revenue	90,907	428,450	431,860	3,410
Operating Transfers In	476,500	476,500	476,500	-
Total Revenues	49,536,696	49,458,994	49,482,704	23,710
Expenditures				
Salaries & Wages	8,017,180	8,791,550	8,863,925	72,375
Benefits	4,389,838	4,868,876	4,934,862	65,986
Supplies	202,712	292,975	302,270	9,295
Other Services & Charges:				
Contractual/Client Care	34,648,813	32,647,200	32,530,370	(116,830)
Medicaid Local Match	285,320	385,000	378,300	(6,700)
CMH Indirect	-	-	-	-
Other	915,183	1,262,175	1,261,759	(416)
County Admin/IT Charges	1,084,440	1,211,218	1,211,218	-
Total Expenditures	49,543,485	49,458,994	49,482,704	23,710
Revenues Over(Under)Expenditures	(6,789)	-	0	

Millage & Grants

	Prior Year Actual 9/30/2022	Original Budget 9/30/2023	Current Year Amendment	Increase/ (Decrease)
Revenues				
Intergovernmental Revenue				
Grants	2,785,822	3,583,627	3,769,397	185,770
Taxes	3,654,244	4,167,646	4,167,646	-
Other Revenue	256,323	232,919	1,232,919	1,000,000
Total Revenues	6,696,389	7,984,192	9,169,962	1,185,770
Expenditures				
Salaries & Wages	1,387,689	1,944,855	1,955,664	10,809
Benefits	819,477	1,152,593	1,206,335	53,742
Supplies	67,731	30,062	74,051	43,989
Other Services & Charges:				
Contractual Services	3,844,988	4,539,370	6,305,947	1,766,577
Other	80,140	120,274	310,067	189,793
CMH Indirect	-	-	-	-
Operating Transfers Out	338,209	638,209	638,209	-
County Admin/IT Charges	92,212	101,197	101,197	-
Total Expenditures	6,630,446	8,526,560	10,591,470	2,064,910
Revenues Over(Under)Expenditures	65,943	(542,368)	(1,421,508)	

SUD

	Prior Year Actual 9/30/2022	Original Budget 9/30/2023	Current Year Amendment	Increase/ (Decrease)
Revenues				
Intergovernmental Revenue				
Medicaid - Capitated	1,029,770	895,038	895,038	-
Medicaid - Healthy Michigan	2,867,845	1,755,590	1,755,590	-
Block Grant	-	-	-	-
Grants	1,309,502	2,003,407	1,967,618	(35,789)
PA2	174,277	347,470	353,470	6,000
Other Revenue	95,896	98,380	98,380	-
Total Revenues	5,477,290	5,099,885	5,070,096	(29,789)
Expenditures				
Salaries & Wages	434,251	414,938	384,281	(30,657)
Benefits	257,987	261,896	267,958	6,062
Supplies	27,214	38,647	26,257	(12,390)
Other Services & Charges:				
Contractual/Client Care	3,093,208	4,223,741	4,245,937	22,196
CMH Indirect	-	-	-	-
Other	19,920	55,019	40,019	(15,000)
County Admin/IT Charges	68,292	105,644	105,644	-
Total Expenditures	3,900,872	5,099,885	5,070,096	(29,789)
Revenues Over(Under)Expenditure	1,576,418	-	-	

BA3 Amendment Summary

MH - N/A

Millage - \$52,233.00 MHBG COVID Extension (GRANT) \$216,332.00 Diversion Boundry Spanners (GRANT)

SUD - \$200,000 ARPA Treatment Grant FY 2023 (GRANT)

FY22 Fund Balance(Not Finalized)	3,781,890.92
FY23 Use of Fund Balance	(1,421,508.00)
Estimated FY23 Fund Balance	2,360,382.92

ATTACHMENT E

Lakeshore Regional Entity Combined Monthly FSR Summary
FY 2023
December 2022 Reporting Month
Reporting Date: 2/15/2023

ACTUAL:	HealthWest	Network180	OnPoint	Ottawa	West Michigan	LRE	Total
Distributed Medicaid/HMP Revenue							
Medicaid	11,804,893	33,218,845	6,321,867	9,381,911	3,773,910	1,059,647	65,561,072
Autism	2,311,403	5,661,607	1,004,980	1,650,630	665,345	127,688	11,421,652
Healthy Michigan	1,985,765	7,279,741	1,086,968	2,026,187	619,772	162,890	13,161,323
Total Distributed Medicaid/HMP Revenue	16,102,061	46,160,193	8,413,815	13,058,728	5,059,027	1,350,225	90,144,048
Capitated Expense							
Medicaid	8,553,659	35,398,742	6,256,173	6,521,318	3,938,743	1,059,647	61,728,281
Autism	453,374	5,376,242	431,050	867,191	182,767	127,688	7,438,312
Healthy Michigan	1,487,126	5,754,275	1,058,542	666,998	359,103	162,890	9,488,934
Total Capitated Expense	10,494,159	46,529,259	7,745,765	8,055,507	4,480,613	1,350,225	78,655,528
Actual Surplus (Deficit)	5,607,901	(369,066)	668,050	5,003,221	578,414	-	11,488,520
% Variance	34.83%	-0.80%	7.94%	38.31%	11.43%	0.00%	
Information regarding Actual (Threshold: Surplus of 5% and deficit of 1%)	The 3% increase, per the spending plan, does not go into effect until January 1st. HW is anticipating some provider stability payments for the first quarter of the fiscal year. HW also has not budgeted the use of their surplus funds yet; which will occur in 60 days due to a change in	N180 calculates capitated expenses using actual claims submitted at the time of FSR prep + an estimate for IBNR based on experience. YTD, N180 expects a receivable from the LRE to cover the difference.	Actual based on known expenses, plus IBNR for provider network claims, as of date of submission.	1st quarter claims processing focused more on FY22 payables. 3% Increase effective in January. A couple big 1/1/23 contracts.	Expenditures are under budget due to the delay in hiring for vacant positions. May need to be adjusted based on CCBHC.	Less than threshold for explanation	
PROJECTION:							
LRE Revenue Projections as of:							
December							
Medicaid	50,575,186	138,761,817	26,188,256	39,350,554	15,657,274	14,747,398	285,280,484
Autism	8,931,905	21,827,673	3,892,353	6,375,027	2,549,985	1,772,313	45,349,256
Healthy Michigan	9,835,879	29,165,058	4,361,894	8,147,970	2,460,938	2,353,762	56,325,500
Total Projected Medicaid/HMP Revenue	69,342,970	189,754,548	34,442,502	53,873,550	20,668,197	18,873,472	386,955,239
	(0)	-	-	-	-	-	
Expense Projections							
Medicaid	52,832,547	144,235,853	28,190,094	39,188,982	16,399,959	14,747,398	295,594,833
Autism	2,409,549	21,988,828	2,123,161	6,016,974	1,213,176	1,772,313	35,524,001
Healthy Michigan	8,177,941	24,034,986	3,763,373	7,489,239	1,359,177	2,353,762	47,178,477
Total Capitated Expense Projections	63,420,037	190,259,667	34,076,628	52,695,195	18,972,312	18,873,472	378,297,312
Projected Surplus (Deficit)	5,922,933	(505,119)	365,874	1,178,355	1,695,885	-	8,657,928
% Variance	8.54%	-0.27%	1.06%	2.19%	8.21%	0.00%	
Information regarding Projections (Threshold: Surplus of 5% and deficit of 1%)	The 3% increase, per the spending plan, does not go into effect until January 1st and is not yet included in the projected expenses. HW is anticipating some provider stability payments for the first quarter of the fiscal year but that is not yet included in the projected expenses. HW also has not budgeted the use of their surplus funds yet; which will occur in 60 days due to a change in leadership.	Less than threshold for explanation	Expense projections have been updated based on expected utilization changes, all known rate increases (i.e. SUD rates effective 1/1/23, H0020 rate increase, Autism increases), and projected staffing and pay grade changes.	Less than threshold for explanation	Three months into the fiscal year, WM's expenditure projection is based on the spending plan. Projection information will be updated as we move further into the fiscal year. WM has added 5 new FTEs to support operational needs currently not built into the projection. SUD Contract rate increases 1/1/23. MH provider rate increases effective 2/1/23.	Less than threshold for explanation	
PROPOSED SPENDING PLAN:							
Submitted to the LRE as of:							
12/8/2022		9/19/2022	10/18/2022	1/13/2023	1/13/2023		
Medicaid/HMP Revenue							
Medicaid	50,592,580	138,477,148	26,226,787	39,308,314	15,685,856	14,637,966	284,928,652
Autism	8,877,222	21,807,343	3,848,342	6,357,597	2,567,623	1,962,200	45,420,327
Healthy Michigan	9,801,631	28,885,568	4,320,883	8,034,599	2,412,467	2,239,706	55,694,855
Total Budgeted Medicaid/HMP Revenue	69,271,433	189,170,059	34,396,012	53,700,511	20,665,946	18,839,873	386,043,834
Capitated Expense							
Medicaid	52,832,547	136,680,342	26,869,897	39,188,982	16,524,118	14,637,966	286,733,852
Autism	2,409,949	22,686,387	1,961,305	6,016,974	1,213,176	1,962,200	36,249,991
Healthy Michigan	8,177,941	27,916,973	3,063,222	7,489,239	1,403,241	2,239,706	50,290,323
Total Budgeted Capitated Expense	63,420,437	187,283,702	31,894,424	52,695,195	19,140,535	18,839,873	373,274,165
Budgeted Surplus (Deficit)	5,850,996	1,886,358	2,501,588	1,005,316	1,525,411	-	12,769,668
% Variance	8.45%	1.00%	7.27%	1.87%	7.38%	0.00%	
Information regarding Spending Plans (Threshold: Surplus of 5% and deficit of 1%)	Due to change in leadership, HealthWest has postponed an update to the spending plan for 60 days.	Spending Plan expenses match N180 FY23 Board Approved Budget on 9/19/22, plus increase for H0020 to \$19 per unit and 3% SUD Rate increase	Matches OnPoint board approved budget, plus increase for H0020 to \$19 per unit and 3% SUD Rate increase	Less than threshold for explanation	Typically matches WM board approved budget unless significant changes, changes due to CCBHC haven't been WM board approved yet.	Less than threshold for explanation	
Variance between Projected and Proposed Spending Plan	71,937	(2,391,477)	(2,135,714)	173,039	170,474	-	(4,111,741)
% Variance	0.10%	-1.26%	-6.21%	0.32%	0.82%	0.00%	
Explanation of variances between Projected and Proposed Spending Plan (Threshold: Surplus of 5% and deficit of 1%)	Less than threshold for explanation	Projection matches LRE revenue projection, which was finalized after the N180 Board approved budget	Spending Plan matches OnPoint Board approved budget.	Less than threshold for explanation	State change for MAT rate changes.	Less than threshold for explanation	

Lakeshore Regional Entity Combined Monthly FSR Summary
FY 2023
December 2022 Reporting Month
Reporting Date: 2/15/2023

CCBHC ACTIVITY							
ACTUAL:	HealthWest	Network180	OnPoint	Ottawa	West Michigan	LRE	Total
Distributed Medicaid/HMP CCBHC Revenue							
Medicaid CCBHC Base Capitation	2,525,589				1,099,042		3,624,631
Medicaid CCBHC Supplemental	1,010,452				1,315,014		2,325,466
Healthy Michigan CCBHC Base Capitation	607,241				396,597		1,003,837
Healthy Michigan CCBHC Supplemental	307,411				479,420		786,831
Total Distributed Medicaid/HMP CCBHC Revenue	4,450,692	-	-	-	3,290,073	-	7,740,765
Capitated CCBHC Expense							
Medicaid CCBHC	3,536,041				2,375,536		5,911,577
Healthy Michigan CCBHC	914,652				870,796		1,785,448
Total Capitated CCBHC Expense	4,450,692	-	-	-	3,246,332	-	7,697,024
Actual CCBHC Surplus (Deficit)	-	-	-	-	43,741	-	43,741
% Variance	0.00%				1.33%		
Information regarding CCBHC Actual (Threshold: Surplus of 5% and deficit of 1%)	Less than threshold for explanation				Less than threshold for explanation		
PROJECTION:	HealthWest	Network180	OnPoint	Ottawa	West Michigan	LRE	Total
LRE CCBHC Revenue Projections *							
Medicaid CCBHC Base Capitation	9,235,815				4,802,256		14,038,070
Medicaid CCBHC Supplemental	4,547,160				5,080,846		9,628,006
Healthy Michigan CCBHC Base Capitation	1,746,766				1,610,877		3,357,643
Healthy Michigan CCBHC Supplemental	1,467,538				1,925,039		3,392,576
Total Projected Medicaid/HMP CCBHC Revenue	16,997,279				13,419,017	-	30,416,296
Capitated CCBHC Expense Projections							
Medicaid CCBHC	14,144,163				9,502,144		23,646,307
Healthy Michigan CCBHC	3,658,607				3,483,184		7,141,791
Total Capitated CCBHC Expense Projections	17,802,770	-	-	-	12,985,328	-	30,788,098
Projected CCBHC Surplus (Deficit)	(805,491)	-	-	-	433,689	-	(371,802)
% Variance	-4.74%				3.23%		
Information regarding CCBHC Projections (Threshold: Surplus of 5% and deficit of 1%)	Revenue Projections are based on the State's FY22 Rate Certification Letter. After FY22 Cost Settlement, it will be determined if updated projections are needed.				Less than threshold for explanation		
PROPOSED SPENDING PLAN:	HealthWest	Network180	OnPoint	Ottawa	West Michigan	LRE	Total
Submitted to the LRE as of:	12/8/2022	8/6/2022	10/18/2022	12/6/2022	12/6/2022		
Medicaid/HMP Revenue							
Medicaid CCBHC Base Capitation	9,235,815				4,802,256		14,038,070
Medicaid CCBHC Supplemental	4,547,160				5,080,846		9,628,006
Healthy Michigan CCBHC Base Capitation	1,746,766				1,610,877		3,357,643
Healthy Michigan CCBHC Supplemental	1,467,538				1,925,039		3,392,576
Total Budgeted Medicaid/HMP CCBHC Revenue	16,997,279				13,419,017	-	30,416,296
Capitated Expense							
Medicaid CCBHC	13,782,975				9,883,101		23,666,076
Healthy Michigan CCBHC	3,214,304				3,535,916		6,750,220
Total Budgeted Capitated CCBHC Expense	16,997,279				13,419,017	-	30,416,296
Budgeted Surplus (Deficit)	-				-	-	-
% Variance	0.00%				0.00%		
Information regarding CCBHC Spending Plans (Threshold: Surplus of 5% and deficit of 1%)	Less than threshold for explanation				Less than threshold for explanation		
Variance between CCBHC Projected and Proposed Spending Plan	805,491				(433,689)	-	(371,802)
% Variance	4.74%				-3.23%		
Explanation of variances between CCBHC Projected and Proposed Spending Plan (Threshold: Surplus of 5% and deficit of 1%)	Revenue Projections are based on the State's FY22 Rate Certification Letter. After FY22 Cost Settlement, it will be determined if updated projections are needed.				Revenue Projections are based on the State's FY22 Rate Certification Letter. After FY22 Cost Settlement, it will be determined if updated projections are needed.		

*CCBHC Projected Revenue is based on the State's projections in the FY22 Rate Certification Letter.



AMENDMENT 05

To

FY21AGREEMENT

For

MEDICAID MANAGED SPECIALTY SUPPORTS AND SERVICES 1115 DEMONSTRATION WAIVER, 1915(c)/(i) WAIVER PROGRAM(S), THE HEALTH MICHIGAN PROGRAM, FLINT 1115 DEMONSTRATION WAIVER, SUBSTANCE USE DISORDER COMMUNITY GRANT PROGRAMS SUBCONTRACT

This Amendment to the Agreement ("Agreement") described above is made by and between **LAKESHORE REGIONAL ENTITY** ("Entity"), located at 5000 Hakes Dr. Ste. 250, Norton Shores, MI 49441, and **COMMUNITY MENTAL HEALTH OF OTTAWA COUNTY** ("Member"), located at 12265 James St., Holland, MI 49424.

Except as specifically defined below, the terms and conditions set forth in the original Agreement remain in full force and effect.

1. Section VI, Term.
The expiration date of this Agreement is hereby extended to September 30, 2023.
2. Exhibit C, Member Reporting Responsibilities, is hereby deleted and replaced in its entirety with Exhibit C, Member Reporting Responsibilities, attached hereto.
3. Exhibit D, Subrecipient Awards, is hereby deleted and replaced in its entirety with Exhibit D Subrecipient Awards, attached hereto.
4. Exhibit F, Specialty Grant Responsibilities, is hereby deleted and replaced in its entirety with Exhibit F, attached hereto.
5. Exhibit H, CCBHC Demonstration, is hereby deleted.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the Parties have executed this Amendment on the day and the year first above written.

LAKESHORE REGIONAL ENTITY

MEMBER

BY: _____
SIGNATURE

Mary Marlatt-Dumas
PRINT NAME

ITS: **Chief Executive Officer**

DATE: _____

BY: _____
SIGNATURE

Lynne Doyle
PRINT NAME

ITS: **Executive Director**

DATE: _____

EXHIBIT C**MEMBER REPORTING REQUIREMENTS**

The Member must provide the following reports to LRE as listed below and in accordance with MDHHS reporting standards, including required MDHHS templates, formats, or recording procedures as defined. More information on reporting requirements can be found at [Reporting Requirements \(michigan.gov\)](https://www.michigan.gov/ReportingRequirements).

All dates are subject to changed based on MDHHS requirements. LRE will issue a letter of Change Notice when reporting due dates are revised, and Member shall be bound by the new date. Dates covered are from October 1, 2022 through September 30, 2023.

FINANCIAL REPORTING SCHEDULE

Due Date	Report Title	Frequency	Report Period	Reporting Mailbox
Friday before Finance ROAT	Behavioral Health Financial Status Reports (previously Bucket Reports)	Monthly	Previous 2 months	staci@lsre.org
Oct 18	FSR Bundle	Interim	Oct 1- Sep 30	staci@lsre.org
Feb 14	SUD- Legislative Report/Section 904	Annual	Oct 1- Sep 30	staci@lsre.org
Feb 14	Final FSR Bundle	Annual	Oct 1- Sep 30	staci@lsre.org
Feb 14	Period 3 Encounter Quality Initiative Report (EQI)	Annual	Oct 1- Sep 30	staci@lsre.org
Feb 14	Medical Loss Ratio (MLR)	Annual	Oct 1- Sep 30	staci@lsre.org
Feb 28	Attestation to claims and payment data	Annual	For prior yr	ione@lsre.org
Mar 17	SUD- Maintenance of Effort Report (MOE)	Annual	Oct 1- Sep 30	maxine@lsre.org
Apr 16	DHHS Incentive Payment DHIP Report and Narrative	Annual	Oct 1- Sep 30	staci@lsre.org
May 5	Notice of Excess or Insufficient Funds	Annual	Oct 1- Sep 30	maxine@lsre.org
May 17	Mid-Year Status Report	Mid-Year	Oct 1- Mar 31	staci@lsre.org
May 17	Period 1 Encounter Quality Initiative Report (EQI)	4 Months	Oct 1- Jan 31	staci@lsre.org
Aug 1	Annual Spending Plan Report- Initial (as needed thereafter for amendments)	Annual	Oct 1- Sep 30	staci@lsre.org
Sep 16	Period 2 Encounter Quality Initiative Report (EQI)	8 months	Oct 1- May 31	staci@lsre.org
30 Days after submission	Compliance Exam and Plan of Correction	Annual	Oct 1- Sep 30	staci@lsre.org

NON-FINANCIAL REPORTING SCHEDULE

Due Date	Report Title	Frequency	Report Period	Reporting Mailbox
Tuesday by 12p	FUH Data	Weekly	Previous Weekly Data	Follow FUH File Specification Guidelines
1 st day of month following end of quarter	Appeals, Grievances, and Service Authorization Denials Report	Quarterly	Previous Quarter	krisj@lsre.org
15 th day after end of month	Provider Network Stability Report	Monthly	Previous Month	dona@lsre.org
15 th day after end of month	Critical Incident and Risk Events	Monthly	Previous Month	Follow LRE Submission Instructions
20 th day following end of quarter	Child Referral- Women's Specialty Services	Quarterly	Previous Quarter	amandat@lsre.org
25 th day following end of month	Priority Population Waiting List	Monthly	Previous month	amandat@lsre.org
25 th day following end of month	Injecting Drug Users 90% Capacity Treatment	Quarterly	Previous Quarter	amandat@lsre.org
Oct 13	Sentinel Events Data (SUD)	Semi-Annual	Apr 1- Sep 30	amandat@lsre.org
Nov 1	Provider Credentialing	Semi-Annual	Apr 1- Sep 30	pamb@lsre.org
Nov 15	Communicable Disease Report	Annual	Oct 1- Sep 30	amandat@lsre.org
Nov 23	WSS Progress Report	Annual	Oct 1- Sep 30	amandat@lsre.org
Dec 15	Performance Indicators (MMBPIS)	Quarterly	Jul 1- Sep 30	Follow LRE Submission Instructions
Mar 15	Performance Indicators (MMBPIS)	Quarterly	Oct 1- Dec 31	Follow LRE Submission Instructions
Apr 1	Affirmation submission of outbound ADTs	Annual	Oct 1- FYTD	ionem@lsre.org
Apr 10	WSS Mid-Year Status Report	Annual	Oct 1- Mar 31	amandat@lsre.org
Apr 14	Sentinel Events Data (SUD)	Semi-annual	Oct 1- Mar 31	amandat@lsre.org
May 1	Provider Credentialing	Semi-annual	Oct 1- Mar 31	pamb@lsre.org
May 15	Narrative Report on findings and action taken to improve data quality on BHTEDS military and veteran fields	Annual	Previous 12 months	ione@lsre.org
Jun 15	Performance Indicators (MMBPIS)	Quarterly	Jan 1- Mar 31	Follow LRE Submission Instructions
August 1	Charitable Choice	Annual	Previous Year	amandat@lsre.org
Sep 15	Performance Indicators (MMBPIS)	Quarterly	Apr 1- Jun 30	Follow LRE Submission Instructions

BHTEDS AND MENTAL HEALTH AND SUD ENCOUNTER SUBMISSION DATES

- All submissions are to be uploaded via LIDS per LRE instructions.
- BHTEDS are due by 9:00pm on the submission due date.
- LCIDs are due by 12:00pm on the submission due date.
- Mental Health and SUD Encounters are due by 2:00pm on the submission due date.

Due Date	Report Title	Due Date	Report Title
Oct 10	BHTEDS	Apr 11	BHTEDS
Oct 10	LCID File & MH/SUD Encounters	Apr 12	LCID File & MH/SUD Encounters
Oct 26	BHTEDS	Apr 27	BHTEDS
Oct 26	LCID File & MH/SUD Encounters	Apr 27	LCID File & MH/SUD Encounters
Nov 7	BHTEDS	May 9	BHTEDS
Nov 8	LCID File & MH/SUD Encounters	May 10	LCID File & MH/SUD Encounters
Nov 28	BHTEDS	May 26	BHTEDS
Nov 29	LCID File & MH/SUD Encounters	May 30	LCID File & MH/SUD Encounters
Dec 12	BHTEDS	Jun 6	BHTEDS
Dec 13	LCID File & MH/SUD Encounters	Jun 7	LCID File & MH/SUD Encounters
Dec 27	BHTEDS	Jun 27	BHTEDS
Dec 28	LCID File & MH/SUD Encounters	Jun 28	LCID File & MH/SUD Encounters
Jan 10	BHTEDS	Jul 11	BHTEDS
Jan 11	LCID File & MH/SUD Encounters	Jul 12	LCID File & MH/SUD Encounters
Jan 26	BHTEDS	Jul 27	BHTEDS
Jan 27	LCID File & MH/SUD Encounters	Jul 28	LCID File & MH/SUD Encounters
Feb 7	BHTEDS	Aug 8	BHTEDS
Feb 8	LCID File & MH/SUD Encounters	Aug 9	LCID File & MH/SUD Encounters
Feb 23	BHTEDS	Aug 28	BHTEDS
Feb 24	LCID File & MH/SUD Encounters	Aug 29	LCID File & MH/SUD Encounters
Mar 7	BHTEDS	Sep 12	BHTEDS
Mar 8	LCID File & MH/SUD Encounters	Sep 13	LCID File & MH/SUD Encounters
Mar 28	BHTEDS	Sep 28	BHTEDS
Mar 29	LCID File & MH/SUD Encounters	Sep 28	LCID File & MH/SUD Encounters

EXHIBIT D
SUBRECIPIENT AWARDS
LAKESHORE REGIONAL ENTITY
SUB-RECIPIENT AWARD
Effective October 1, 2022

2 CFR 200.331 (a)(1) – Requirements for pass-through entities

SUBRECIPIENT: Community Mental Health of Ottawa County
FEDERAL ID: 38-6004883

Funding Amounts are total fiscal year allocation, dating from October 1, 2022 through September 30, 2023.

MEDICAID	
CFDA #93.778	
Awarded by: Michigan Department of Health and Human Service	\$46,011,895

HEALTHY MICHIGAN PLAN	
CFDA #93.778	
Awarded by: Michigan Department of Health and Human Service	\$7,861,134

SUBSTANCE USE DISORDERS GRANT	
COMMUNITY GRANT, AMS, ADMIN, WSS CFDA #93.959 2023 Award # TBD	STATE DISABILITY ASSISTANCE (SDA) FUNDS - CFDA #N/A
\$825, 402	\$33,208

PUBLIC ACT 2 (PA2 LIQUOR TAX) FUNDS
CFDA #N/A
\$210,615

EXHIBIT F

[RESERVED]