

Agenda
Ottawa County Agricultural Preservation Board
West Olive Administration Building – Conference Room C
12220 Fillmore Street, West Olive, MI 49460
Wednesday, March 1, 2023
8:00am – 9:30am



- I. Call to Order
- II. Establish Quorum
- III. Invocation
- IV. Approval of the Agenda for the March 1, 2023 Meeting
- V. Approval of the [Minutes](#) from February 1, 2023
- VI. Public Comment
- VII. Discussion Items
 - A. [Financial Review](#)
 - B. [Farm Updates](#)
 - C. Bylaws vs Ordinance
 - D. Park Township
- VIII. New Business
- IX. Old Business
 - A. Strategic Planning Session
- X. Next Meeting Date: - April 5, 2023
- XI. Adjournment

UNOFFICIAL MINUTES

OTTAWA COUNTY AGRICULTURAL PRESERVATION BOARD

DATE: February 1, 2023

PLACE: Ottawa County Fillmore Street Complex, Conference Room C

PRESENT: Josh Hucul, Kelly Goward, Nate Pyle, Lukas Hill, Mike Bronkema, Allison Miedema, Paul Windemuller

ABSENT: None

STAFF: Julie Lamer, Becky Huttenga, Paul Sachs (virtual)

PUBLIC: Brian Urquhart, Grand Haven City Planner

CALL TO ORDER / ESTABLISH QUORUM / INVOCATION

The Ottawa County Agricultural Preservation Board met on Wednesday, February 1, 2023. Chair Hucul called the meeting to order at 8:01 a.m. A quorum was present to do business. Windemuller gave the invocation.

APPROVAL OF THE AGENDA AND MINUTES

APB 23-08	Motion: Approve the agenda for the February 1, 2023 meeting. Moved by Hill	UNANIMOUS
APB 23-09	Motion: Approve the minutes from the January 11, 2023 meeting. Moved by Bronkema	UNANIMOUS

PUBLIC COMMENT

None

DISCUSSION ITEMS

A. FINANCIAL REVIEW

Lamer shared that the updated financial statements were not available.

B. FARM UPDATES

Lamer shared that the Jongekrijg and Veldheer Regional Conservation Partnership Program (RCPP) applications were submitted on January 23, 2023. Staff is determining when to schedule appraisals for both properties. The Agricultural Conservation Easement Program – Agricultural Land Easement (ACEP-ALE) grant application submitted for the Holstege property could be announced as soon as mid-February. Lamer will schedule a date for the Bronkema sign reveal for the Spring of 2023, weather permitting.

C. CALL FOR APPLICATIONS

Lamer has already received 7 Purchase of Development Rights (PDR) applications. Application deadline is March 31, 2023.

NEW BUSINESS

None

OLD BUSINESSA. WORK SESSION DATE TO BE DETERMINED

Huttenga suggested instead of scheduling a separate date for a work session, each discussion item will be worked into regularly scheduled meetings. Topics to discuss; March - Performance measures & current By-Laws vs Ordinances amending one or the other. April – Million dollars from ARPA, May – Farm selection.

Huttenga shared education and outreach efforts. Staff will attend the February 9 Park Township Board meeting. The agenda will entertain a resolution to support the farmland preservation program. Staff will attend the meeting to support and answer any questions. The Careerline Tech Center (CTC) Future Farmers of America (FFA) students will be competing with an Agricultural Issues presentation. Huttenga is connecting with the Grand Haven Chamber regarding their work in the Grand Haven schools educating students about farming and farmland.

Bronkema handed out invitations to the sheep shearing day at Shadyside Farms. Saturday, February 25, 9am-noon.

Staff walked through the 2023 Ottawa County PDR Program Scoring Criteria and the ACEP-ALE Michigan Ranking form.

NEXT MEETING

The next meeting date is Wednesday, March 1, 2023 at 8:00 a.m. in Conference Room C, Fillmore Complex.

ADJOURNMENT

APB 23-10 Motion: To adjourn the meeting at 9:38 a.m.
Moved by Bronkema

UNANIMOUS



Agricultural Preservation Board

Ottawa County Farmland Preservation Non-Endowed Fund

Statement of Activity - 4th Quarter 2022

Expenses

Date	Vendor	Description	Amount
11/30/2022	Pitney Bowes	Postage Fees (Postcard Mailing Returns)	\$36.98
12/15/2022	The Red Shed	Reservation Fee (Tapas 2023)	\$600.00
12/15/2022	Lighthouse Title	Bronkema Closing	\$247,353.25
12/31/2022	CFHZ	Realized Gains/Losses	\$1,068.51
12/31/2022	CFHZ	Administrative Expenses/Fees	\$463.08

Total Quarter Expenses: **\$249,521.82**

Revenue

Date	Description of Donation	Amount
10/1/2022	State of Michigan	\$168,750.00
10/1/2022	Tapas Auction Item	\$473.00
10/11/2022	Logo Hats Donation	\$676.50
10/25/2022	Farmland Preservation Donation	\$150.00
12/27/2022	Tapas Ticket Sales and Auction Items	\$4,697.97
12/29/2022	Program Donation	\$30,000.00
12/31/2022	Interest & Dividends	\$636.41
12/31/2022	Unrealized Gains/Losses	\$7,517.30
12/31/2022	Other Additions/Subtractions	\$820.25

Total Quarter Revenue: **\$213,721.43**

Beginning Balance	\$224,345.05	9/30/2022
Expenses	-\$249,521.82	
Revenue	\$213,721.43	
Ending Balance	\$188,544.66	12/31/2022
Restricted Funds	\$68,000.00	Holstege Farm \$68,000
Available Balance	\$120,544.66	



Agricultural Preservation Board

Ottawa County Farmland Preservation Non-Endowed Fund #2 Statement of Activity - 4th Quarter 2022

Expenses

Date	Vendor	Description	Amount
12/31/2022	CFHZ	Administrative Expenses/Fees	\$15,000.00

Total Quarter Expenses: **\$15,000.00**

Revenue

Date	Description of Donation	Amount
12/27/2022	ARPA Funds	\$1,000,000.00
12/31/2022	Interest & Dividends	\$65.71

Total Quarter Revenue: **\$1,000,065.71**

Beginning Balance	\$0.00	9/30/2022
Expenses	-\$15,000.00	
Revenue	\$1,000,065.71	
Ending Balance	\$985,065.71	12/31/2022
Restricted Funds	\$0.00	
Available Balance	\$985,065.71	



Agricultural Preservation Board

Ottawa County Farmland Preservation Endowed Fund

Statement of Activity - 4th Quarter 2022

Expenses

Date	Vendor	Description	Amount
11/29/2022	Great Lakes Expo	Booth Staffing Fee	\$252.50
12/31/2022	CFHZ	Realized Gains/Losses	\$363.28
12/31/2022	CFHZ	Administrative Expenses/Fees	\$4.50

Total Quarter Expenses: **\$620.28**

Revenue

Date	Description of Donation	Amount
12/31/2022	Interest & Dividends	\$211.26
12/31/2022	Unrealized Gains/Losses	\$2,598.50

Total Quarter Revenue: **\$2,809.76**

Beginning Balance	\$45,212.86	9/30/2022
Expenses	-\$620.28	
Revenue	\$2,809.76	
Ending Balance	\$47,402.34	12/31/2022
Restricted Funds	\$0.00	
Available Balance	\$47,402.34	



Agricultural Preservation Board

Ottawa County Farmland Preservation Non-Endowed Fund

Statement of Activity - 1st Quarter 2023

Expenses

Date	Vendor	Description	Amount
1/10/2023	Ottawa County	Postage (1st Quarter)	\$16.41
2/5/2023	Amazon	Postcards (Application Mailing)	\$131.33
2/16/2023	Pitney Bowes	Postage Fees (Application Mailing)	\$257.32

Total Quarter Expenses: **\$405.06**

Revenue

Date	Description of Donation	Amount
1/12/2023	Title Company Recording Fees Overage Reimbursement (Bronkema Farm)	\$5.00
2/21/2023	Title Company Recording Fees Overage Reimbursement (Klein Farm)	\$30.00

Total Quarter Revenue: **\$35.00**

Beginning Balance	\$188,544.66	12/31/2022
Expenses	-\$405.06	
Revenue	\$35.00	
Ending Balance	\$188,174.60	2/22/2023
Restricted Funds	\$116,000.00	Holstege Farm \$68,000 & Veldheer Farm \$48,000
Available Balance	\$72,174.60	



Agricultural Preservation Board

Ottawa County Farmland Preservation Non-Endowed Fund #2 Statement of Activity - 1st Quarter 2023

Expenses

Date	Vendor	Description	Amount

Total Quarter Expenses:

\$0.00

Revenue

Date	Description of Donation	Amount

Total Quarter Revenue:

\$0.00

Beginning Balance	\$985,065.71	12/31/2022
Expenses	\$0.00	
Revenue	\$0.00	
Ending Balance	\$985,065.71	2/22/2023
Restricted Funds	\$0.00	
Available Balance	\$985,065.71	



Agricultural Preservation Board

Ottawa County Farmland Preservation Endowed Fund

Statement of Activity - 1st Quarter 2023

Expenses

Date	Vendor	Description	Amount

Total Quarter Expenses: **\$0.00**

Revenue

Date	Description of Donation	Amount

Total Quarter Revenue: **\$0.00**

Beginning Balance	\$47,402.34	12/31/2022
Expenses	\$0.00	
Revenue	\$0.00	
Ending Balance	\$47,402.34	2/22/2023
Restricted Funds	\$0.00	
Available Balance	\$47,402.34	



Farm Updates – March 2023

Veldheer Property – Olive Township

36 acres; cattle, sheep, and field crops; 2022 applicant

- RCPP parcel application was submitted on January 23, 2023

Jongekrijg Property – Zeeland Township

92.55 acres; beef cattle and field crops; 2022 applicant

- The property was awarded \$267,899 from the Michigan Department of Agriculture and Rural Development (MDARD) grant.
- RCPP parcel application was submitted on January 23, 2023

Holstege Property – Zeeland Township

36.1 acres; beef cattle and field crops; 2021 applicant; appraised at \$272,000

- The property was awarded \$133,280 from the Agricultural Conservation Easement Program – Agricultural Land Easement (ACEP-ALE) grant. ACEP-ALP Parcel cost share contract has been signed and submitted.

Bronkema Property – Olive Township

123.12 acres; sheep, dry beans, and field crops; 2020 applicant; preserved for \$675,000

- A press release will go out on March 2, announcing the 6th preserved property combined with the PDR application cycle is open until March 31.

DeHaan Property – Blendon Township

37 acres; beef cattle and field crops; 2019 applicant; preserved for \$315,000 in September 2021

Jim Klein Property – Chester Township

168.2 acres; field crops; 2019 applicant; preserved for \$585,000 in November 2020

Kruithoff Property – Chester & Wright Townships

147.43 acres; hog & cash Crop; 2018 applicant; preserved for \$405,000 in July 2020

Klein Property – Chester Township

55.63-acres; beef cattle and field crops; 2017 applicant; preserved for \$160,000 in July 2018



Farm Updates – March 2023

Ottawa County
Farm Where You Belong

Hehl Property – Polkton Township

34.9-acres; hogs, beef cattle, and poultry; 2015 applicant; preserved for \$87,000 in August 2016