



Ottawa County
Board of Commissioners

Joe Moss
Chairperson

Sylvia Rhodea
Vice-Chairperson

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, March 14, 2023 at 9:00 AM** for the regular March meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom and YouTube.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Public Comment
5. Correspondence
 - A. GCSI Update, Bob DeVries
6. Approval of Agenda
7. Consent Resolutions:

From the County Clerk/Register

A. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the minutes of the [February 28, 2023](#), Board of Commissioners meeting.

B. [Correspondence Log 496](#)

Suggested Motion:

To receive for information the Correspondence Log.

From Administration

C. [Ottawa County Department of Innovation and Technology 2022 Annual Report](#)

Suggested Motion:

To receive for information the Ottawa County Department of Innovation and Technology 2022 Annual Report.

D. [Ottawa County Department of Parks and Recreation 2022 Annual Report](#)

Suggested Motion:

To receive for information the Ottawa County Department of Parks and Recreation 2022 Annual Report.

E. [Ottawa County Community Action Agency 2022 Annual Report](#)

Suggested Motion:

To receive for information the Ottawa County Community Action Agency 2022 Annual Report.

From the Planning and Policy Committee

F. [Grant Application for Rosy Mound Expansion Phase Two](#)

Suggested Motion:

To approve the application to the Michigan Natural Resources Trust Fund (MNRTF) program for funding assistance for the Rosy Mound Expansion Phase II acquisition project.

G. [Grant Application Upper Macatawa Natural Area](#)

Suggested Motion:

To approve the application to the Michigan Natural Resources Trust Fund (MNRTF) program for funding assistance for Upper Macatawa Natural Area – Greenway Trailhead project.

From the Finance and Administration Committee

H. [Accounts Payable for January 27, 2023 through February 24, 2023](#)

Suggested Motion:

To approve the general claims in the amount of \$15,348,523.81 as presented by the summary report for January 27, 2023 through February 24, 2023.

I. [Vehicle Addition](#)

Suggested Motion:

To approve the request to purchase a Crisis Intervention Team (CIT) vehicle.

J. [Support Services for Avigilon Systems](#)

Suggested Motion:

To approve the 3-year agreement with Knight Watch in support of for Ottawa County's Avigilon Systems – Surveillance Video and Door Access.

K. [Michigan Medical Marihuana Operation and Oversight Grant](#)

Suggested Motion:

To approve the Michigan Medical Marihuana Operation and Oversight Grant agreement with the Michigan Department of Licensing and Regulatory Affairs (LARA).

L. [Parks & Recreation Personnel Requests](#)

Suggested Motion:

To approve the request from the Ottawa County Parks Department to reclassify the Head Naturalist, Park Naturalist, and Nature Center Secretary positions and add one 1.0 FTE Communications Specialist position at a cost of \$95,180.34 funded by the Parks fund balance for fiscal year 2023.

M. [Strategic Impact Personnel Request](#)

Suggested Motion:

To approve the proposal to change one, 1.0 FTE full-time, benefited Senior Secretary (Group T) position at universal paygrade 4 to an Administrative Assistant (Unclassified) at universal paygrade 7 for a total cost of \$6,225.

N. [Resolution to Authorize “Qualifying Statements” for Bonding](#)

Suggested Motion:

To approve the Resolution to authorize certification of a “Qualifying Statement” for bonding purposes.

O. [Housekeeping Services Contract](#)

Suggested Motion:

To approve the Enviro-Clean Services, Inc. contract for housekeeping services at the James St. Complex (A-D Buildings), Grand Haven Courthouse, Holland District Courthouse, and Fulton St. (CMH) Building.

P. [FY23 Budget Adjustments](#)

Suggested Motion:

To approve the 2023 budget adjustments per the attached schedule.

8. Public Hearings: None

9. Agenda and Action Requests:

From Administration

A. [Community Mental Health Personnel Request](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the request from Community Mental Health to add eight full-time new positions and remove two positions at a total cost of \$572,307.20 to be funded by CCBHC grant and Medicaid.

B. [Ottawa County Housing Commission](#)

Suggested Motion:

To consider a recommendation from the appointing authority to update the composition of the Ottawa County Housing Commission.

C. [Administration Personnel Request](#)

Suggested Motion:

To approve a request from the Office of the Administrator to reclassify and upgrade the Executive Assistant position to Senior Executive Aide to the Administrator, at a cost of \$37,349.08, funded by the General Fund contingency for fiscal year 2023.

10. *Committee Reports*

A. [Ottawa County Department of Innovation and Technology Annual Report](#)

(Presented by Paul Klimas, Innovation and Technology Director)

B. [Ottawa County Department of Parks and Recreation Annual Report](#)

(Presented by Jason Shamblin, Parks and Recreation Director)

C. [Ottawa County Community Action Agency Annual Report](#)

(Presented by Jennifer Brozowski, Program Director)

11. *Public Comment*

12. *Additional Business*

A. *Report from County Administrator*

13. *Adjournment at Call of the Chairperson*