

Meeting Agenda

**CMHOC Board of Directors**

CMHOC Board Room – 12265 James Street, Holland, MI 49424

Monday, September 25, 2023

Immediately following Recipient Rights Advisory Committee

[Join Zoom Meeting](#)

Dial: 1 (646) 876-9923

Meeting ID: 820 4001 5004

Passcode: 725930

1. Call to Order – Chair
2. Invocation – Vonnie VanderZwaag
3. CMHOC Mission and Vision Statements

**Mission Statement:** *Community Mental Health of Ottawa County partners with people with mental illness, intellectual/developmental disabilities and substance use disorders and the broader community to improve lives and be a premier mental health agency in Michigan.*

**Vision:** *Community Mental Health of Ottawa County strives to enhance quality-of-life for all residents.*
4. Public Comment
5. Consent Items

**Suggested Motion:** To approve by consent the following items:

  - a. Agenda for the September 25, 2023, CMHOC Board of Directors Meeting
  - b. Minutes for the August 28, 2023, CMHOC Board of Directors Meeting
6. Old Business

**CMHOC Board Bylaws (Attachment A)**  
**Suggested Motion:** To adopt the amended CMHOC Board Bylaws
7. New Business

**September 2023 Service Contracts (Attachment B)**  
**Suggested Motion:** To approve the September 2023 service contracts as presented.

**FY2023 August CMHOC Financial Report (Attachment C)**  
**Suggested Motion:** To approve the FY2023 July CMHOC Financial Report as presented.
8. Executive Director’s Report
9. General Information, Comments and Meetings Attended

**Board Member Conflict of Interest and Code of Conduct – Annual Renewal – Vonnie VanderZwaag**

10. Public Comment

11. Adjournment



Meeting Minutes (proposed)

**CMHOC Board of Directors**

CMHOC Board Room – 12265 James Street, Holland, MI 49424

Monday, August 28, 2023, 2:30 pm

**In attendance:** Donna Bunce, Gretchen Cosby, Lucy Ebel, Terry Goldberg, Christian Kleinjans, Jason Monroe, David Parnin, Sylvia Rhodea Steven Savage, Vonnie VanderZwaag

**Absent:** Kyle Parcher

CALL TO ORDER

Mr. Vonnie VanderZwaag, Board Vice-Chair, called the August 28, 2023, CMHOC Annual Public Hearing to order at 2:30 p.m.

ANNUAL PUBLIC HEARING

CMH 23-040 Motion: To open the Annual Public Hearing, as required by Section 226(3) of the Michigan Mental Health Code.

Moved by: Goldberg Support: Parnin

MOTION CARRIED

**Review of CMHOC Annual Plan and Annual Needs Assessment – Lynne Doyle**

Ms. Doyle noted that the documents reviewed can be found on the CMHOC website. CMHOC is required to submit data annually to the Michigan Department of Health and Human Services (MDHHS). The data was most recently submitted to MDHHS in March 2023. Ms. Doyle discussed waiting lists data from the report and how any waiting list is being addressed to ensure individuals receive appropriate services. Every two years a stakeholder survey is submitted, and priority needs are identified. The five priorities identified in the 2022 report were reviewed by Ms. Doyle as well as strategies in place for addressing these priorities.

PUBLIC COMMENT

- Laurie Sandusky – a parent of an individual who is a consumer of MH Services who commented on the competency of the CMHOC staff and organization.
- Steve Johnson, West Olive, commented on LRE satisfaction survey and results of recent survey.
- Sue Stone, Holland, commented on access to services for individuals with I/DD and the difficulty for families in navigating the system to access services, suggesting that the content available on the website does not address I/DD services.
- Karen DeVries addressed the importance of trust and discussed a recent Holland Sentinel article focusing on the Board of Directors, and OAISD programming.
- Barbara Kotay, Holland commented on her experience working on the child team at CMHOC and expressed concerns about how reductions in funding will impact the community.
- David Bergman, Ottawa County commented on a provider in Ottawa County that is not able to get the contract signed by the Ottawa County Board of Commission Chair.
- Jewel Wichman, Ferrysberg, inquired as to the purpose of the Annual Public Hearing.

- Michelle Massey Barnes inquired about the individuals on the waiting list and if those on the list were adequately noticed. Also commented on transportation needs and noted concerns about how parents are treated when they express their concerns.
- Denise Mietz commented on the process for getting her child services and changes to OAISD scheduling.
- Rosalie Austin – Holland expressed concerns about timeliness in responding to consumer calls to CMH.
- Unidentified – commented on Holland Sentinel article and concerns about comments related to parents being identified as chronic complainers.

#### ADJOURNMENT

CMH 23-041 Motion: To close the Annual Public Hearing

Moved by: Parnin Support: Bunce

MOTION CARRIED

Ms. VanderZwaag closed the August 28, 2023, CMHOC Annual Public Hearing at 3:09 PM

#### **REGULAR MONTHLY MEETING**

CALL TO ORDER – Vonnie VanderZwaag, Vice Chair

Vonnie VanderZwaag, CMHOC Vice Chair, called the August 28, 2023, CMHOC Board meeting to order at 3:09 p.m.

#### INVOCATION

Mr. Monroe provided the invocation.

#### CMHOC MISSION AND VISION STATEMENTS

Ms. VanderZwaag noted the CMHOC Mission and Vision Statements

#### PUBLIC COMMENT

Unidentified – commented on services received by CMH. Expressed concerns about the budget and how services will be impacted with budget cuts.

Jewel Wichman, Ferrysburg commented on Access to services and transition from school to CMH services and self-direction.

Unidentified commented on national mental health crisis, the increase in Ottawa County population and the need for mental health services.

Erica Ruiz, Equitable Learning Solutions, commented on ABA services provided by her organization, which currently provides services to 41 families. She requested that the Board be transparent in how decisions are made that negatively impact these families.

Unidentified discussed transparency and OAISD and commented on the Healthy Relationships and Respect curriculum.

Denise Meitz Commented on ABA services and expressed concerns about what will happen to her child when he has aged out of OAISD services.

Unidentified suggested that emphasis needs to be placed on accessibility of services and the accessibility plan does not provide services; provides education. Availability and Access to services should be priority.

David Bergmark – ABA Company noted that he does not feel safe in growing the contract with Ottawa County and will need to move services to Kent County noting his concern for his business and the residents of Ottawa County

### CONSENT ITEMS

CMH 23-042 Motion: To approve by consent the following items:

- a. Agenda for the August 28, 2023, CMHOC Board of Directors Meeting
- b. Minutes for the July 24, 2023, CMHOC Board of Directors Meeting

Moved by: Parnin

Support: Kleinjans

MOTION CARRIED

### OLD BUSINESS

No Old Business

### NEW BUSINESS

#### **Annual Board Bylaws and Policy Review** (*Attachments A, B, C, D, E, F, G, H, I*)

Discussion:

- Ms. Rhodea noted that there is nothing in the bylaws that addresses what action is needed when an officer steps down.
- Ms. Doyle noted that the bylaws to allow for the Vice Chair and Secretary to step into the role when the Board Chair is absent.
- Ms. Bunce inquired as to Committees of the Board. The Executive Committee is comprised of the officers of the Board. There are no additional committees currently meeting. Ms. Bunce requested that new board members be provided an opportunity to meet with those staff who are identified in the orientation manual.

**ACTION:** Ms. Doyle will work with Ms. VanderZwaag to recommend updates to the bylaws to address the action needed when an officer steps down.

#### **Approval of Policy (21)11 Contract Approval** – (*Attachment J*)

This policy was developed at the suggestion of Board members. All new contracts will be reviewed regardless of the dollar amount.

Currently, contracts that exceed \$50 thousand are brought to the Board for approval. The CMHOC Board is responsible for approving all CMHOC Contracts. CMHOC contracts are not presented to the Board of Commissioners as there are representatives from the commission appointed to the CMHOC Board. All contracts are sent through the county process for required signatures.

Ms. Rhodea suggested that amendments to existing contracts that do not increase the previous amount do not require board approval and suggested this could be removed from the policy. However, she stated that she would like to see all contracts (new, amendment or renewal) that has any dollar amount attached. A bullet point will be added to the policy which indicates that all contracts, upon renewal, will be reviewed by the Board.

CMH 23-043 Motion: To approve and adopt CMHOC Board Policy (21)11 Contract Approval as amended.

Moved by: Cosby Support: Rhodea

MOTION CARRIED

### **August 2023 Service Contracts**

Mr. William Phelps, CMHOC Program Coordinator and Gina Kim, CMHOC Contracts Manager reviewed contracts for approval by the Board. Mr. Phelps commented on the direct care worker passthrough increase of .85/hour for staff who provide direct care services. Minor changes to the regional boilerplate language were also included in the contracts presented.

CMH 23-044 Motion: To approve the August 2023 service contracts as presented.

Moved by: Goldberg Support: Parnin

ROLL CALL VOTE:

YES: Donna Bunce, Gretchen Cosby, Lucy Ebel, Terry Goldberg, Christian Kleinjans, Jason Monroe, David Parnin, Sylvia Rhodea, Steven Savage, Vonnie VanderZwaag

NO:

MOTION CARRIED

Ms. Ebel left the meeting at 4:15 pm

### **Amendment #7 to the Medicaid Managed Specialty Supports and Services 1115 Demonstration Waiver, 1915(C)/(I) Waiver Program(S), The Healthy Michigan Program, Flint 1115 Demonstration Waiver, Substance Use Disorder Community Grant Programs Subcontract**

CMH 23-045 Motion: To authorize the Executive Director to sign Amendment #7 to the Medicaid Managed Specialty Supports and Services 1115 Demonstration Waiver, 1915(C)/(I) Waiver Program(S), The Healthy Michigan Program, Flint 1115 Demonstration Waiver, Substance Use Disorder Community Grant Programs Subcontract

Moved by: Cosby Support: Parnin

MOTION CARRIED

### **FY24 Grant Agreement Between Michigan Department of Health and Human Services (MDHHS) and Community Mental Health of Ottawa County (Attachment M)**

CMH 23-046 Motion: To authorize the Executive Director to sign FY24 Grant Agreement Between Michigan Department of Health and Human Services (MDHHS) and Community Mental Health of Ottawa County

Moved by: Parnin Support: Kleinjans

MOTION CARRIED

Annual General Fund contract with MDHHS. Ms. Doyle noted no concerns. There has been discussion about Standard Cost Allocation, but this was not included in the FY24 contract.

### **FY2023 July CMHOC Financial Report**

CMH 23-047 Motion: To approve the FY2023 July CMHOC Financial Report as presented.

Moved by: Goldberg Support: Bunce

YES: Donna Bunce, Gretchen Cosby, Lucy Ebel, Terry Goldberg, Christian Kleinjans, Jason Monroe, David Parnin, Sylvia Rhodea, Steven Savage, Vonnie VanderZwaag

NO:

MOTION CARRIED

The organization continues to maintain a healthy financial position in both revenue and expenses across all funding lines. Discussion ensued related to terminology (Mental Health, I/DD, SUD). Ms. Bodbyl-Mast will work on updating the financial report and provide options at a future meeting.

### **June 2023 LRE Combined Monthly FSR Report**

Presented for information.

### EXECUTIVE DIRECTOR'S REPORT

Ms. Doyle expressed her appreciation to those who made public comment.

### **MDHHS**

- Rate setting process continues; it is still not clear what the rates will be for FY24.
- State is paying close attention to the end of the Public Health Emergency and Medicaid re-enrollments. Milliman is working to adjust the rates based on the reenrollment process.
- \$.85 DCW passthrough was adopted in the FY24 budget, far less than the \$4/hour requested.
- CMHOC has been certified by MDHHS as a CCBHC (Certified Community Behavioral Health Clinic) Demonstration Site. There is potential to bring in \$4 million to the organization. The program will allow the organization to serve more individuals and continue to work toward integrated care and wellness.
- Have applied for the Improvement and Advancement Grant through SAMSHA

### **LRE**

- LRE has requested an additional 265 Habilitation Supports Waiver slots.
- Working with MDHHS to have Behavioral Health Homes and Opioid Health Homes in the region.

### **CMHOC**

- Staffing continues to be an area of concern. Currently there are 15 vacant positions (approximately 10 percent of the workforce). CMHOC Leadership will continue to work to find ways to fill vacant positions. Recruitment videos will be posted on social media

and the CMHOC website. Ms. Doyle has requested assistance from Human Resources and the County Administrator.

- CMHOC has applied for an MDHHS Block Grant to assist with transportation to and from SUD appointments.
- Ms. Doyle is recommending formation of a Millage Steering Committee to discuss funding programs. The millage renewal is in 2026 and this could be an area of focus for that committee. Committee will include CMH Staff, Community Stakeholders, Providers, School representation, providers, and Board members.

#### GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Ms. VanderZwaag expressed her appreciation to CMHOC staff for their hard work and dedication. She also noted her appreciation for those who made public comment. Ms. VanderZwaag will work to schedule a Board Work session.

#### PUBLIC COMMENT

Sue Stone –commented on the budget surplus and the request for a breakdown in I/DD funding and spending.

Peggy Fakler, Holland noted that it has been helpful in the past to know the percentage of the budget that goes to each population.

Unidentified – Commented on the Board Orientation process and suggested the Board have subcommittees.

Rosalie Austin – commented on the organizational chart on the website and her desire to see contracts included in the packet and the CARF report posted on the website.

Denise Newhouse, Holland Township requested a breakout of IDD/Mentally Ill in reports and inquired how to access the Health Endowment Grant.

Jewell Wickman commented on the Health Endowment Grant, allocations, her child's termination notice, and the availability of documentation.

#### ADJOURNMENT

CMH 23-048 Motion: To adjourn the August 28, 2023, CMHOC Board of Directors meeting.

Moved by: Goldberg Support: Parnin

MOTION CARRIED

Ms. VanderZwaag adjourned the August 28, 2023, CMHOC Board of Directors meeting at 5:05 PM

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Vonnie VanderZwaag, Board Vice-Chair

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Terry Goldberg, Secretary



**COMMUNITY MENTAL HEALTH BOARD OF OTTAWA COUNTY**

**BYLAWS**

**ARTICLE 1 – NAME**

The name of the Board shall be “Community Mental Health Board of Ottawa County.”

**ARTICLE II - PURPOSE**

The purpose of the Board shall be to implement the provisions of Act 258 of the Public Acts of 1974 of the State of Michigan, to provide a range of mental health services for persons in Ottawa County

**ARTICLE III - MEMBERSHIP OF THE BOARD**

The membership of the Board shall consist of twelve (12) members appointed by the Ottawa County Board of Commissioners, in accordance with the provisions of said Section 330.1212 and 330.1222 of said Act 258.

**ARTICLE IV - TERMS OF OFFICE, VACANCIES, REMOVAL**

The term of office of each member of the Community Mental Health Board of Ottawa County shall be for three (3) years from April 1 of the year of appointment. Members may be reappointed for three (3) additional terms. Vacancies shall be filled for unexpired terms in the same manner as original appointments. Members shall be eligible for reappointment to the Board upon the expiration of the term of their office, unless prohibited by law. A Board member may be removed from office by the appointing authority for either neglect of official duty or misconduct in office after being given a written statement of reasons and an opportunity to be heard thereon. After three (3) unexcused absences in a calendar year without notification of acceptable reasons, the Chairperson of the Mental Health Board shall notify the member of his/her delinquency. If there is not satisfactory reason for neglect of duty, as determined by the Mental Health Board, his/her name shall be submitted in writing to the appointing authority for removal.

**ARTICLE V - OFFICERS AND SELECTION THEREOF**

The officers of the Board shall be a Chairperson, Vice Chairperson, Secretary, and other officers as the Board shall deem necessary, to be selected by a majority vote of the membership of the Board, in an election held at the regular meeting of the Board in April of each year. Their respective terms will be for a period of one (1) year beginning in April of the effective year of official service, or for such other terms as shall from time to time be decided by a majority vote of the Board membership. Elections shall be held at the regular meeting in April of each year.

The office of Chairman of the Board may be held by an individual Board member for no more than three consecutive one-year terms. Upon completion of a term as Chair, the exiting Chair may not serve as an officer on the Board of Directors for a period of one year. The immediate past chair will be appointed as a member of the Executive Committee.

## **ARTICLE VI - DUTIES OF THE CHAIRPERSON**

The Chairperson shall conduct the meetings of the Board, and with Board approval, appoint all standing and special committees and shall be an ex-officio member of all committees. He/she shall have the overall responsibility to direct and coordinate the activities of the Board so as to most effectively assume and carry out the duties of the Board as prescribed by Section 330.1226 of said Act 258 of the Public Acts of 1974. The Chairperson shall vote on each issue, on roll call votes the Chairperson shall be called last.

## **ARTICLE VII - DUTIES OF THE VICE CHAIRPERSON**

The Vice Chairperson shall assume the responsibilities and duties of the Chairperson in his/her absence/vacancy and shall perform such other duties as may be prescribed by the Board.

## **ARTICLE VIII - DUTIES OF THE SECRETARY**

- Sign all minutes to verify accuracy
- Serve as the Board's resource regarding provisions of the Open Meetings Act.
- Assure that the Board meeting dates are published and posted in keeping with requirements of the Open Meeting Act.
- Assure proper notice to Board members for Board meetings, special meetings, By-Laws revision, etc.
- Chair the Board meeting in the absence of the Chairperson and Vice Chairperson.

## **ARTICLE IX – OFFICER VACANCY**

In the event of a vacancy of any office, where the successive member declines to serve, or no successor exists, the Board shall elect a successor to serve the balance of the term.

## **ARTICLE X - MEETINGS OF THE BOARD**

The Board shall hold a regular meeting(s) each month, at such place as the Board shall determine. Notice in writing of all meetings shall be given IN ACCORDANCE WITH THE OPEN MEETING ACT, PUBLIC ACT 267, OF THE ACTS OF 1976.

Special meetings of the Board may be held at the call of the Chairperson, or in his/her absence, the Vice Chairperson, or by a majority of the members of the Board. The method by which meetings maybe called is a follows: Upon receipt of specification in writing setting forth the date and agenda of such proposed special meeting, signed by the Chairperson, or in his/her absence, the Vice Chairperson, or a majority of the members of the Board, the Secretary shall prepare, sign and mail by ordinary mail the notices requisite to such a meeting.

## **ARTICLE XI - QUORUM**

Seven members of the Board shall constitute a quorum for the transaction of business.

**ARTICLE XII - COMMITTEES**

The Chairperson, with the approval of the Board, shall appoint such committees as the Board may from time to time designate.

**ARTICLE XIII - EXECUTION OF INSTRUMENTS**

When the execution of any contract or other instrument has been authorized without specification of the executing officer, the Chairperson and the Secretary of the Board may execute the same in the name and on behalf of the Board. The Board shall have the authority to designate other officers and agents who shall have the authority to execute any instrument on behalf of the Board.

**ARTICLE XIV - ORDER OF BUSINESS**

Meetings shall be conducted in accordance with ROBERT'S RULES OF ORDER, unless otherwise directed by the Board

**ARTICLE XV - AMENDMENT OF BY-LAWS**

These By-Laws may be amended, altered, changed, added to or repealed by the affirmative vote of majority of the members of the proposed amendment, alteration, change, addition or repeal be contained in the written notice of the meeting, such notice to be given at least five (5) days prior to such meeting by e-mail, ordinary mail and/or inclusion in packets delivered prior to regular monthly meetings.

Community Mental Health of Ottawa County  
Board Summary  
September 25, 2023

**ATTACHMENT B**

#	Contract Agency	Contract Type	Service	Purpose	Contract Period		Financial Category	Primary Funding Source	Contract Amount Included in Budget
					Start	End			
1	Arbor Circle	Amendment	Infant Mental Health	To include the rate increase for Infant Mental Health program which provides home-based parent-infant support and intervention services to families where the parent's condition and life circumstances, or the characteristics of the infant, threaten the parent-infant attachment and the consequent social, emotional, behavioral and cognitive development of the infant.	10/1/2023	9/30/2025	\$6,531.00	LRE	Yes
2	Holland Drop In Center	Amendment	Drop In services	For carpet replacement to eliminate safety risks in the area being used to operate peer run drop-in center providing social supports to adults with mental illness for Ottawa County consumers. The carpet has developed noticeable bubbles, creating an uneven walking surface. Sections of the carpet are peeling back from the floor, exposing the underlying surface. The combination of these issues has created a trip hazard that could result in accidents and injuries.	9/25/2023	9/30/2024	\$5,986.13	MDHHS	Yes
3	Pine Rest Christian Mental Health	Amendment	Crisis Residential services	Adding a new short-term crisis residential home for adults diagnosed with mental illness located at 7053 Madison Ave, SE, Grand Rapids, MI 49548.	10/1/2023	9/30/2025	\$215,350.00	LRE	Yes
4	Indian Trails Camp dba IKUS Life Enrichment Services	Amendment	Community Living Supports	To include the rate increase for CLS services to keep the programs sustainable for CMHOC consumers.	10/1/2023	9/30/2024	\$97,370.40	LRE	Yes
5	Case Management of Michigan	Amendment	Psychiatric Evaluation, Individual/Group Therapy, Evaluation and Management, Treatment Planning, Nursing Assessment, Health services, and Targeted Case Management services	To include the rate increase for the services listed on the left to continue to provide quality mental health services to CMHOC consumers.	10/1/2023	9/30/2025	\$17,389.13	LRE	Yes
6	David's House Ministries	Amendment	Community Living Supports (CLS) and Personal Care (PC) in a licensed setting	To include the rate increase for PC/CLS services for two consumers.	10/1/2023	9/30/2025	\$2,679.10	LRE	Yes
7	PT Solutions	Renewal	Staffing company	Renewal for an Occupational Therapist position.	10/7/2023	10/7/2024	\$65,194.00	LRE	Yes
8	Holland Deacon's Conference	Renewal	Residential	Residential Millage Funding. This one-time payment for FY24 is for the provision of in-county residential stabilization support and assistance in aiding Contractor with direct care staff recruitment and retention and to assist with compensating for non-related direct care expense and/or room and board.	10/1/2023	9/30/2024	\$200,000.00	Millage	Yes
9	MOKA	Renewal	Residential	Residential Millage Funding. This one-time payment for FY24 is for the provision of in-county residential stabilization support and assistance in aiding Contractor with direct care staff recruitment and retention and to assist with compensating for non-related direct care expense and/or room and board.	10/1/2023	9/30/2024	\$300,000.00	Millage	Yes
10	Parkview	Renewal	Residential	Residential Millage Funding. This one-time payment for FY24 is for the provision of in-county residential stabilization support and assistance in aiding Contractor with direct care staff recruitment and retention and to assist with compensating for non-related direct care expense and/or room and board.	10/1/2023	9/30/2024	\$80,000.00	Millage	Yes
11	Benjamin's Hope	Renewal	Residential	Residential Millage Funding. This one-time payment for FY24 is for the provision of in-county residential stabilization support and assistance in aiding Contractor with direct care staff recruitment and retention and to assist with compensating for non-related direct care expense and/or room and board.	10/1/2023	9/30/2024	\$327,500.00	Millage	Yes
12	Heritage Homes	Renewal	Residential	Residential Millage Funding. This one-time payment for FY24 is for the provision of in-county residential stabilization support and assistance in aiding Contractor with direct care staff recruitment and retention and to assist with compensating for non-related direct care expense and/or room and board.	10/1/2023	9/30/2024	\$330,000.00	Millage	Yes
13	Georgetown Harmony	Renewal	Residential	Residential Millage Funding. This one-time payment for FY24 is for the provision of in-county residential stabilization support and assistance in aiding Contractor with direct care staff recruitment and retention and to assist with compensating for non-related direct care expense and/or room and board.	10/1/2023	9/30/2024	\$189,152.00	Millage	Yes
14	Harbor House	Renewal	Residential	Residential Millage Funding. This one-time payment for FY24 is for the provision of in-county residential stabilization support and assistance in aiding Contractor with direct care staff recruitment and retention and to assist with compensating for non-related direct care expense and/or room and board.	10/1/2023	9/30/2024	\$327,500.00	Millage	Yes
15	Extended Grace Momentum Center	Renewal	Social Rec Program	Social Recreation Program to promote participation and community integration for CMHOC consumers.	10/1/2023	9/30/2024	\$290,799.92	Millage	Yes
16	Heritage Homes Inc	Renewal	Social Rec Program	Social Recreation Program to promote participation and community integration for CMHOC consumers.	10/1/2023	9/30/2024	\$216,000.00	Millage	Yes



**Community Mental Health of Ottawa County  
Board Summary  
September 25, 2023**

17	Indian Trails Camp - IKUS Life Enrichment	Renewal	Social Rec Program	Social Recreation Program to promote participation and community integration for CMHOC consumers.	10/1/2023	9/30/2024	\$138,499.92	Millage	Yes
18	Pioneer Resources	Renewal	Social Rec Program	Social Recreation Program to promote participation and community integration for CMHOC consumers.	10/1/2023	9/30/2024	\$81,364.72	Millage	Yes
19	70x7 Life Recovery	Renewal	Substance Use Disorder	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
20	Amy Jo Breckon	Renewal	Family Support and Training, Individual and Group Therapy, Psychiatric Services	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
21	Arbor Circle Corporation	Renewal	Substance Use Disorder	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$250,001-\$500,000	LRE	Yes
22	Berista, Inc.	Renewal	Skill Building	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
23	Bethany Christian Services of Michigan	Renewal	Crisis Intervention, SUD Outpatient, Targeted Case Management	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$250,001-\$500,000	LRE	Yes
24	Building Men for Life	Renewal	Substance Use Disorder	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
25	Case Management of Michigan, Inc.	Renewal	Psychiatric Services, Supports Coordination, Individual and Group Therapy	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
26	Cherry Street Services, Inc.DBA Cherry Health	Renewal	Substance Use Disorder	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$500,000-\$750,000	LRE	Yes
27	Community Living Services	Renewal	Supports Coordination/Treatment Planning	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
28	Comprehensive Therapy Center	Renewal	Clinical, Individual and Group Therapy, Treatment Planning	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
29	Cornerstone I Inc.	Renewal	Community Living Supports and Personal Care	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
30	Covenant Enabling Residences dba Safe Harbor Christian Communities	Renewal	Community Living Supports and Personal Care	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
31	CRC Recovery, Inc. dba Western Michigan Treatment Center	Renewal	Substance Use Disorder	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
32	D.A. Blodgett - St. John's	Renewal	Psychiatric Services, Home-Based, Respite	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
33	Daily Life Skills Independence Hub LLC	Renewal	Community Living Supports	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
34	Dale A. and Pamela M. Benton dba Benton's AFC Facility	Renewal	Community Living Supports and Personal Care	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
35	Disability Network - Lakeshore	Renewal	Behavioral Health Screening	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
36	Diversified Medical Staffing, LLC dba Peace at Home	Renewal	Community Living Supports	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
37	DOT Caring Centers, Inc.	Renewal	Substance Use Disorder	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
38	Eastport Village Care Home	Renewal	Respite	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
39	Ebrima Drammeh dba Giddings AFC II	Renewal	Community Living Supports and Personal Care	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
40	Edward C. Swart, PhD	Renewal	Clinical	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
41	Fox Counseling Services, LLC	Renewal	Treatment Planning, Targeted Case Management, Individual and Group Therapy	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
42	Full Circle Care, LLC	Renewal	Community Living Supports	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
43	Help at Home of Michigan LLC	Renewal	Community Living Supports	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
44	HR Alliance I, Inc	Renewal	Fiscal Intermediary	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
45	InterCare Community Health Network	Renewal	Substance Use Disorder	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
46	Kalamazoo Probation Enhancement Program	Renewal	Substance Use Disorder	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes

**Community Mental Health of Ottawa County  
Board Summary  
September 25, 2023**

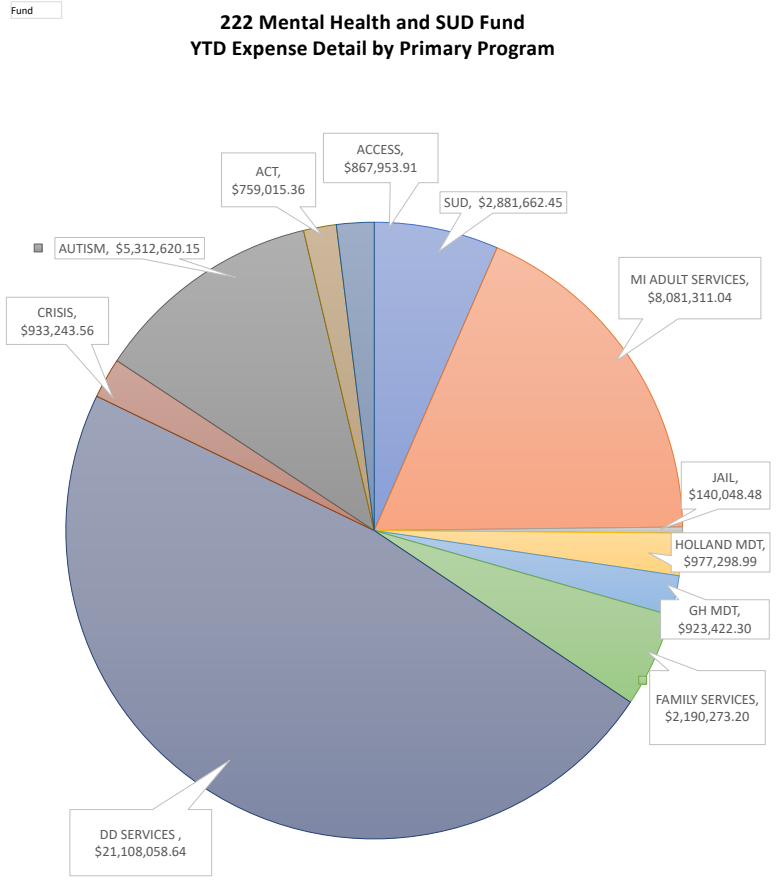
47	Landmark Recovery of Michigan, LLC	Renewal	Substance Use Disorder	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
48	Life Therapeutic Solutions, Inc	Renewal	Activity Therapy	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
49	Maxim Healthcare Services, Inc.	Renewal	Children's Waiver, Clinical, Respite	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
50	North Kent Guidance Services, LLC	Renewal	Family Support and Training, Individual and Group Therapy, Targeted Case Management	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
51	Personal Accounting Services, Inc.	Renewal	Fiscal Intermediary	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
52	ProtoCall Services, Inc.	Renewal	Outpatient	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
53	Real Life Living Services	Renewal	Staffing Relief	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
54	Reliance Community Care Partners	Renewal	OBRA	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
55	Second Story	Renewal	Outpatient	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
56	Sparks Behavioral Services LLC	Renewal	Treatment Planning	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
57	The Arc Muskegon	Renewal	Guardianship and Payee Services	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
58	The Grand Rapids Red Project	Renewal	Naloxone/Mobile Health Unit	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
59	VAV Operations MI LLC DBA Lighthouse Autism Center	Renewal	Applied Behavioral Analysis	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes
60	Voices for Health	Renewal	Translation	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
61	West Michigan Psychological Services	Renewal	Outpatient	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
62	West Shore Medical Personnel Services, Inc.	Renewal	Children's Waiver, Clinical, Respite	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$0-\$50,000	LRE	Yes
63	Wilson and Wynn Interventions, PLC	Renewal	Treatment Planning, Behavior Treatment Review, Psychiatric Services	To implement new boilerplate language for existing provider	10/1/2023	9/30/2025	\$50,001-\$250,000	LRE	Yes



Community Mental Health of Ottawa County  
Fiscal Year 2023 Statement of Activities  
For Period Ending August 31, 2023

222 Mental Health and SUD Fund

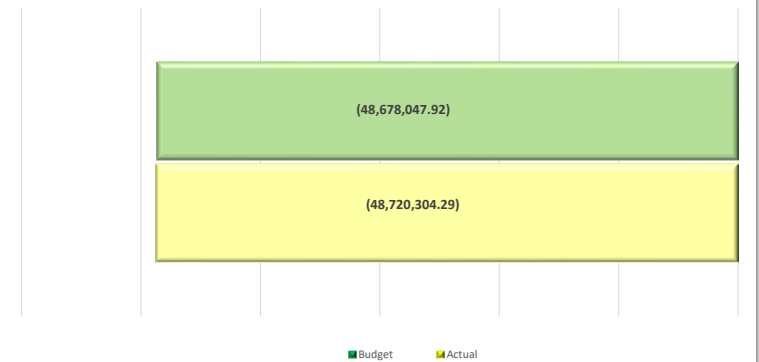
	Annual Budget	YTD Budget	YTD Actual	Over/ (Under) Budget
<b>Revenues</b>				
Medicaid	38,328,771.00	35,134,706.75	33,963,299.92	(1,171,406.83)
Healthy Michigan	5,299,240.00	4,857,636.67	5,102,324.42	244,687.75
Autism	5,791,686.00	5,309,045.50	6,054,220.66	745,175.16
General Fund	3,874,164.00	3,551,317.00	3,936,741.50	385,424.50
COFR	289,000.00	264,916.67	246,309.06	(18,607.61)
Grants	261,911.00	240,085.08	162,896.04	(77,189.04)
Transfers	-	-	-	-
Local Funds	476,500.00	436,791.67	476,500.00	39,708.33
Other - Revenue	601,220.00	551,118.33	336,377.37	(214,740.96)
<b>Sub-Total</b>	<b>54,922,492.00</b>	<b>50,345,617.67</b>	<b>50,278,668.97</b>	<b>(66,948.70)</b>
SUD Medicaid	895,038.00	820,451.50	1,064,357.21	243,905.71
SUD Healthy Michigan	2,788,590.00	2,556,207.50	2,536,102.08	(20,105.42)
SUD Grants	2,182,171.00	2,000,323.42	891,504.42	(1,108,819.00)
SUD Other - Revenue	366,917.00	336,340.58	138,903.66	(197,436.92)
<b>SUD Sub-Total</b>	<b>6,232,716.00</b>	<b>5,713,323.00</b>	<b>4,630,867.37</b>	<b>(1,082,455.63)</b>
<b>Total Revenue</b>	<b>61,155,208.00</b>	<b>56,058,940.67</b>	<b>54,909,536.34</b>	<b>(1,149,404.33)</b>
<b>Expenses</b>				
Salaries & Benefits	14,539,285.00	13,327,677.92	12,173,385.49	(1,154,292.43)
Contractual Services	38,374,336.00	35,176,474.67	32,021,949.13	(3,154,525.54)
Supplies	197,456.00	181,001.33	144,841.15	(36,160.18)
Other	1,343,966.00	1,231,968.83	1,105,111.84	(126,856.99)
Administration	1,221,600.00	1,119,800.00	1,133,321.73	13,521.73
<b>Sub-Total</b>	<b>55,676,643.00</b>	<b>51,036,922.75</b>	<b>46,578,609.34</b>	<b>(4,458,313.41)</b>
SUD Salaries & Benefits	759,087.00	695,829.75	543,157.72	(152,672.03)
SUD Contractual Services	4,901,083.00	4,492,659.42	2,949,165.24	(1,543,494.18)
SUD Supplies	28,565.00	26,184.58	8,892.84	(17,291.74)
SUD Other	62,328.00	57,134.00	25,001.37	(32,132.63)
SUD Admin	108,444.00	99,407.00	73,800.01	(25,606.99)
<b>SUD Sub-Total</b>	<b>5,859,507.00</b>	<b>5,371,214.75</b>	<b>3,600,017.18</b>	<b>(1,771,197.57)</b>
<b>Total Expenses</b>	<b>61,536,150.00</b>	<b>56,408,137.50</b>	<b>50,178,626.52</b>	<b>(6,229,510.98)</b>
<b>Increase (decrease) in net position</b>	<b>(380,942.00)</b>	<b>(349,196.83)</b>	<b>4,730,909.82</b>	<b>5,080,106.65</b>
			Actual %	82%
			Target %	92%



223 Millage and Grants

	Annual Budget	YTD Budget	YTD Actual	Over/ (Under) Budget
<b>Revenues</b>				
Property Taxes	\$ 4,337,153	\$ 3,975,724	\$ 4,083,321	\$ 107,598
Grants	4,682,674	4,292,451	2,523,785	(1,768,666)
Other - Revenue	62,451	57,247	85,962	28,716
Other - Transfers In	1,000,000	-	1,000,000	1,000,000
<b>Total Revenue</b>	<b>10,082,278</b>	<b>8,325,422</b>	<b>7,693,068</b>	<b>(632,353)</b>
<b>Expenses</b>				
Salaries & Benefits	3,323,653	3,046,682	2,312,853	(733,828)
Contractual Services	6,539,236	5,994,300	4,993,795	(1,000,505)
Supplies	104,244	95,557	57,103	(38,454)
Other	400,120	366,777	138,811	(227,966)
Transfers	250,000	282,000	250,000	(32,000)
Administration	66,824	61,255	58,088	(3,167)
<b>Total Expenses</b>	<b>10,684,077</b>	<b>9,846,571</b>	<b>7,810,650</b>	<b>(2,035,921)</b>
<b>Increase (decrease) in net position</b>	<b>\$ (601,799)</b>	<b>\$ (1,521,149)</b>	<b>\$ (117,582)</b>	<b>\$ 1,403,567</b>
			Actual %	73%
			Target %	92%

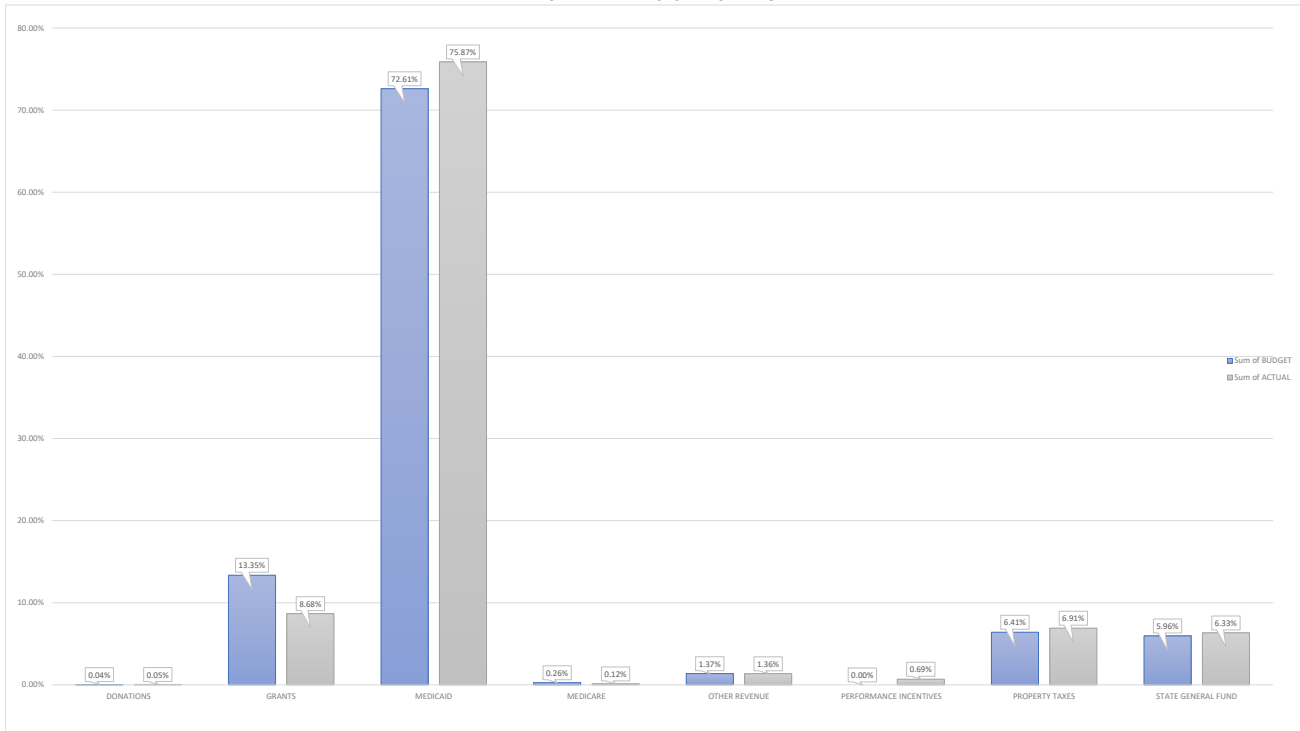
Total Medicaid Funding



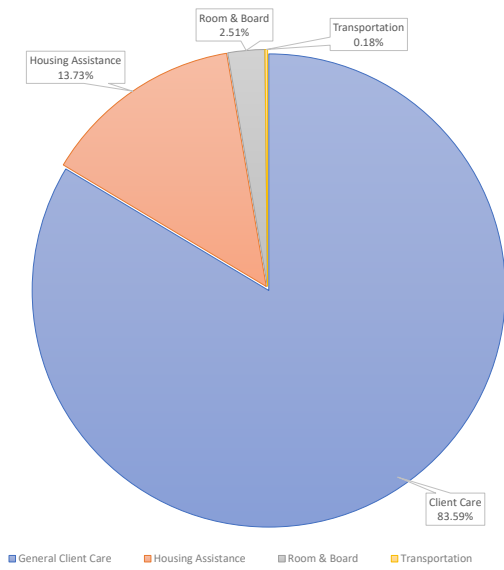
Medicaid Revenues Budget to Actual \$ 42,256

**Community Mental Health of Ottawa County  
Additional FY23 Revenue Detail  
Reporting October 1, 2022 through August 31, 2023**

YEAR-TO-DATE REVENUES BY FUNDING TYPE



GRANT FUNDING BY ACTIVITY



MILLAGE FUNDING BY PROGRAM

