

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, January 16, 2024 at 9:00 AM** for the regular January meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom and YouTube.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Correspondence
5. Public Comment
6. Approval of Agenda
7. Consent Resolutions:

From the County Clerk/Register

A. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the minutes of the [January 2, 2024](#) Board of Commissioners organizational meeting and the [December 12, 2023](#) Board of Commissioners Meeting

From Administration

B. [Post-Execution Ratification of Contracts under Section IV\(D\)\(2\) of the Ottawa County Contracting Authorization and Form Policy](#)

Suggested Motion:

To ratify all contracts for the period of December 1, 2023 to December 31, 2023 currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy.

C. [58th District Court 2023 Annual Report](#)

Suggested Motion:

To receive for information the 58<sup>th</sup> District Court 2023 Annual Report.

D. [Department of Strategic Impact 2023 Annual Report](#)

Suggested Motion:

To receive for information the Department of Strategic Impact 2023 Annual Report.

From the Finance and Administration Committee

E. [Accounts Payable for November 23, 2023 through December 31, 2023](#)

Suggested Motion:

To approve the general claims in the amount of \$12,014,246.38 as presented by the summary report for November 23, 2023 through December 31, 2023

F. [Quarterly Financial Status Report](#)

Suggested Motion:

To receive for information the detailed Financial Statements for the General Fund and Mental Health Fund, as well as a higher level summary for the Special Revenue Funds, through the end of the 4th quarter of Fiscal Year 2023.

G. [FY2024 Agreement for MSU Extension Services](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the FY2024 Agreement for Extension Services between Ottawa County and MSU Extension at a cost of \$272,572.00.

H. [FY2024 Budget Adjustments](#)

Suggested Motion:

To approve the FY2024 budget adjustments per the attached schedule.

8. Agenda and Action Requests:

A. [Fiscal Services Budget Software Contract](#)

Suggested Motion:

To approve the contract with OpenGov, Inc for the purchase of a budgeting and planning software.

B. [Workers Compensation Contract Renewal](#)

Suggested Motion:

To approve the contract renewal for services provided by Sedgwick Claims Management Services, Inc. for a period of 3 years and total contract cost of \$77,974.00.

C. [Demolition Services Amendment](#)

Suggested Motion:

To approve and authorize the Board Chair/Clerk/Register to sign a First Amendment to Demolition Services Contract.

D. [MACC Adjustment](#)

Suggested Motion:

To remove Commissioner Wenzel from MACC and replace her with Commissioner Cosby.

E. [CMH Appointment](#)

Suggested Motion:

To appoint Commissioner \_\_\_\_\_ to the Community Mental Health Board to fill a vacancy

F. [Approve Commissioner Bonnema's Request for Outside Counsel](#)

Suggested Motion:

At his request, I move the Board approve the hiring of outside legal counsel (Michael Homier) for Commissioner Bonnema for the limited purpose of representing him the upcoming evidentiary hearing currently scheduled on January 19, 2024, in the *Adeline Hambley v. Ottawa County* case.

G. [County Policies Policy \(First Reading\)](#)

Suggested Motion:

To approve and advance to a second reading before the full Board of Commissioners the revised County Policies for review and comment.

9. Committee Reports

A. [58th District Court 2023 Annual Report](#)

Presented by Honorable Craig E. Bunce, Judge

B. [Department of Strategic Impact 2023 Annual Report](#)

Presented by Paul Sachs, Strategic Impact Director

10. Public Comment

11. Additional Business

From the County Administrator

A. Report from the County Administrator

From the County Commissioners

B. Update to Strategic Planning Committee

C. Closed Session to Discuss Ongoing Litigation

Suggested Motion:

To go into closed session pursuant to MCL 15.268 (e) to consult with corporate counsel regarding trial or settlement strategy in connection with *Kimball v. County of Ottawa* because an open meeting would have a detrimental financial effect on the litigating or settlement position of the county.

12. Adjournment at Call of the Chairperson