

**Agenda**  
**Talent and Recruitment Committee**  
**West Olive Administration Building – Board Room and YouTube**  
**12220 Fillmore Street, West Olive, Michigan 49460**  
**January 23, 2024**  
**10:00 AM**

**Public Comment**

**Approval of Agenda**

**Consent Items:**

- I. Approval of the minutes from the [December 5, 2023](#) Talent and Recruitment Committee meeting.

**Agenda and Action Requests:**

- I. Election of Committee Vice Chair  
Suggested Motion  
To elect \_\_\_\_\_ as Vice Chairperson of the Talent and Recruitment Committee for 2024.
2. Election of Interview Sub-Committee Members  
Suggested Motion  
To elect \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ to the Talent and Recruitment Interview Sub-Committee for 2024.
3. [Lakeshore Regional Entity Substance Use Disorder Oversight Policy Board](#)  
Suggested Motion:  
To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
  
\*Richard Kanten  
\*David Parnin  
  
and to select two (2) to fill two (2) Member vacancies beginning January 1, 2024 and ending December 31, 2025.

**Committee Reports:**

**Public Comment**

## **Adjournment at Call of the Chairperson**

**Note: Public Comments on the day's business are to be limited to three (3) minutes.**

## TALENT & RECRUITMENT COMMITTEE

### Proposed Minutes

DATE: December 5, 2023

TIME: 1:31 p.m.

PLACE: Fillmore Street Complex

PRESENT: Lucy Ebel, Doug Zylstra, Joe Moss, Roger Belknap, Allison Miedema, Jacob Bonnema, Rebekah Curran, and Sylvia Rhodea. (8)

ABSENT: Gretchen Cosby. (1)

SUBJECT: PUBLIC COMMENT

None.

SUBJECT: APPROVAL OF AGENDA

TR 23-039 Motion: To approve agenda.

Moved by: Moss

UNANIMOUS

SUBJECT: CONSENT ITEMS

TR 23-040 Motion: To approve the minutes from the September 19, 2023, Talent and Recruitment Committee meeting.

Moved by: Belknap

UNANIMOUS

SUBJECT: AGRICULTURAL PRESERVATION BOARD

TR 23-041 Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):

Moved by: Moss

#### Eligible Applicants:

\*Nathan Pyle

James Tanis

James Wysocki

and to select one (1) to fill one (1) Agricultural Seat vacancy beginning January 1, 2024 and ending December 31, 2026.

Roll Call for Motion TR 23-041:

Belknap-Pyle

Curran-Pyle

Bonnema- Pyle

Rhodea-Pyle

Zylstra-Pyle	Moss-Pyle
Ebel-Pyle	Miedema-Pyle

With 8 votes, Nathan Pyle will be the recommendation to the Board of Commissioners.

SUBJECT: COMMUNITY CORRECTIONS ADVISORY BOARD

TR 23-042      Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Moss

Eligible Applicants:

\*Heath White

Ineligible Applicants:

Philip Alderink

Michelle Anguiano

and to select one (1) to fill one (1) MDOC Seat vacancy beginning January 1, 2024 and ending December 31, 2025.

Roll Call for Motion TR 23-042:

Belknap-White	Curran-White
Bonnema-White	Rhodea-White
Zylstra-White	Moss-White
Ebel-White	Miedema-White

With 8 votes, Heath White will be the recommendation to the Board of Commissioners.

TR 23-043      Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Moss

Eligible Applicants:

\*Matt Messer

Ineligible Applicants:

Philip Alderink

and to select one (1) to fill one (1) Chief of Police Seat vacancy beginning January 1, 2024 and ending December 31, 2025.

Roll Call for Motion TR 23-043:

Belknap-Messer	Curran-Messer
Bonnema-Messer	Rhodea-Messer
Zylstra-Messer	Moss-Messer

Ebel-Messer                      Miedema-Messer

With 8 votes, Matt Messer will be the recommendation to the Board of Commissioners.

SUBJECT: OTTAWA COUNTY COMPREHENSIVE ECONOMIC DEVELOPMENT  
STRATEGY COMMITTEE (CEDS)

TR 23-044      Motion: To place into nomination and forward to the Board of Commissioners the  
names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Curran

Eligible Applicants:

\*Benjamin Genser  
Ryan Anderson  
David Cawthorn

and to select one (1) to fill one (1) Private Sector Seat vacancy beginning January 1, 2024  
and ending December 31, 2024.

Roll Call for Motion TR 23-044:

Belknap-Genser	Curran-Genser
Bonnema-Genser	Rhodea-Genser
Zylstra- Cawthorn	Moss-Genser
Ebel-Genser	Miedema-Genser

With 7 votes, Benjamin Genser will be the recommendation to the Board of  
Commissioners.

SUBJECT: OTTAWA COUNTY GROUNDWATER BOARD

TR 23-045      Motion: To place into nomination and forward to the Board of Commissioners the  
names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Moss

Eligible Applicants:

\*Alexander Svoboda

and to select one (1) to fill one (1) Ag/Conservation Technical Assistance Seat vacancy  
beginning January 1, 2024 and ending December 31, 2026.

Roll Call for Motion TR 23-045:

Belknap-Svoboda	Curran-Svoboda
Bonnema-Svoboda	Rhodea-Svoboda
Zylstra-Svoboda	Moss-Svoboda
Ebel-Svoboda	Miedema-Svoboda

With 8 votes, Alexander Svoboda will be the recommendation to the Board of Commissioners.

TR 23-046 Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Curran

Eligible Applicants:

\*Lee Machiela  
Steven Hecksel

and to select one (1) to fill one (1) Well Drilling Seat vacancy beginning January 1, 2024 and ending December 31, 2026.

Roll Call for Motion TR 23-046:

Belknap-Machiela	Curran- Machiela
Bonnema-Machiela	Rhodea- Machiela
Zylstra-Machiela	Moss-Machiela
Ebel-Machiela	Miedema- Machiela

With 8 votes, Lee Machiela will be the recommendation to the Board of Commissioners.

TR 23-047 Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Moss

Eligible Applicants:

\*Carrie Rivette  
Mark Baker  
Elaine Isely

and to select one (1) to fill one (1) Environmental/Conservation Technical Assistance Seat vacancy beginning January 1, 2024 and ending December 31, 2026.

Roll Call for Motion TR 23-047:

Belknap-Rivette	Curran-Rivette
Bonnema-Rivette	Rhodea-Rivette
Zylstra-Rivette	Moss-Rivette
Ebel-Rivette	Miedema-Rivette

With 8 votes, Carrie Rivette will be the recommendation to the Board of Commissioners.

TR 23-048 Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Moss

Eligible Applicants:

\*Adam Elenbaas

and to select one (1) to fill one (1) Local Unit of Government 3 Year Term Seat vacancy beginning January 1, 2024 and ending December 31, 2026.

Roll Call for Motion TR 23-048:

Belknap-Elenbaas	Curran-Elenbaas
Bonnema-Elenbaas	Rhodea-Elenbaas
Zylstra-Elenbaas	Moss-Elenbaas
Ebel-Elenbaas	Miedema-Elenbaas

With 8 votes, Adam Elenbaas will be the recommendation to the Board of Commissioners.

TR 23-049      Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Curran

Eligible Applicants:

\*Frank Johnson

and to select one (1) to fill one (1) Local Unit of Government 1 Year Term Seat vacancy beginning January 1, 2024 and ending December 31, 2024.

Roll Call for Motion TR 23-049:

Belknap-Johnson	Curran-Johnson
Bonnema-Johnson	Rhodea-Johnson
Zylstra-Johnson	Moss-Johnson
Ebel-Johnson	Miedema-Johnson

With 8 votes, Frank Johnson will be the recommendation to the Board of Commissioners.

TR 23-050      Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Curran

Eligible Applicants:

\*Mark Baker

Elaine Isely

Carrie Rivette

and to select one (1) to fill one (1) Scientific Community Seat vacancy beginning January 1, 2024 and ending December 31, 2026.

Roll Call for Motion TR 23-050:

Belknap-Baker	Curran-Baker
Bonnema-Baker	Rhodea-Baker
Zylstra-Baker	Moss-Baker
Ebel-Baker	Miedema-Baker

With 8 votes, Mark Baker will be the recommendation to the Board of Commissioners.

SUBJECT: OTTAWA COUNTY LAND BANK AUTHORITY

TR 23-051      Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Moss

Eligible Applicants:

\*Terry DeHaan  
Michael Bosch  
Vince Bush

Ineligible Applicants:

Mark Brouwer

and to select one (1) to fill one (1) Township Representative Seat vacancy beginning January 1, 2024 and ending December 31, 2029.

Roll Call for Motion TR 23-051:

Belknap-DeHaan	Curran-DeHaan
Bonnema-Bush	Rhodea-DeHaan
Zylstra-Bush	Moss-DeHaan
Ebel-DeHaan	Miedema-DeHaan

With 6 votes, Terry DeHaan will be the recommendation to the Board of Commissioners.

SUBJECT: OTTAWA COUNTY OFFICER'S COMPENSATION COMMISSION

TR 23-052      Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Moss

Eligible Applicants:

\*Mark Brouwer  
\*Craig Dunlap  
\*Angela Loreth  
\*Lynn Janson



Ineligible Applicants:

Valerie Forsch

and to select four (4) to fill four (4) Member Seat vacancies beginning January 1, 2024 and ending December 31, 2027.

Roll Call for Motion TR 23-052:

Belknap-Brouwer, Dunlap, Loreth, Janson	Curran-Brouwer, Dunlap, Loreth, Janson
Bonnema-Brouwer, Dunlap, Loreth, Janson	Rhodea-Brouwer, Dunlap, Loreth, Janson
Zylstra-Brouwer, Dunlap, Loreth, Janson	Moss-Brouwer, Dunlap, Loreth, Janson
Ebel-Brouwer, Dunlap, Loreth, Janson	Miedema- Brouwer, Dunlap, Loreth, Janson

With 8 votes each, Mark Brouwer, Craig Dunlap, Angela Loreth, and Lynn Janson will be the recommendations to the Board of Commissioners.

SUBJECT: OTTAWA COUNTY PARKS AND RECREATION COMMISSION

TR 23-053      Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Moss

Eligible Applicants:

\*Lukas Hill  
\*Bruce Greenlee  
Mark Brouwer  
Michael Segaar  
Joyce Kortman  
Nathan Hoekstra  
Lynn Janson  
Samuel Guffy  
Benjamin Genser  
Mark Southwell  
Michala Ringquist  
Amy Alderink  
Kate Harmon  
Joyce Cawthon  
Caryn Capriccioso

and to select two (2) to fill two (2) Public Seat vacancies beginning January 1, 2024 and ending December 31, 2026.

Roll Call for Motion TR 23-053:

Belknap-Hill & Greenlee	Curran-Hill & Greenlee
Bonnema-Hill & Hoekstra	Rhodea-Hill & Greenlee
Zylstra-Hill & Harmon	Moss-Hill & Greenlee
Ebel-Hill & Greenlee	Miedema-Hill & Greenlee

With 8 votes, Lukas Hill will be the recommendation to the Board of Commissioners.

With 6 votes, Bruce Greenlee will be the recommendation to the Board of Commissioners.

SUBJECT: OTTAWA COUNTY VETERAN AFFAIRS COMMITTEE

TR 23-054 Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Curran

Eligible Applicants:

\*Patrick Muir  
\*Robert Linderman  
Dale Mohr  
Donald Dykstra  
Bruce Greenlee  
Steven Prince  
Jan Ennis  
Brad Dorland  
David Chesney  
Steven Davis  
Larry Jackson  
Todd Holmquist

and to select two (2) to fill two (2) War Veteran Seat vacancies beginning January 1, 2024 and ending December 31, 2026.

Roll Call for Motion TR 23-054:

Belknap-Muir & Linderman	Curran- Muir & Linderman
Bonnema- Muir & Linderman	Rhodea-Muir & Linderman
Zylstra- Dorland & Jackson	Moss-Muir & Linderman
Ebel-Muir & Linderman	Miedema-Muir & Linderman

With 7 votes each, Patrick Muir and Robert Linderman will be the recommendations to the Board of Commissioners.

SUBJECT: WEST MICHIGAN REGIONAL PLANNING COMMISSION

TR 23-055 Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Moss

Eligible Applicants:

\*Benjamin Genser  
Terry DeHaan  
Mark Brouwer

Ryan Anderson  
Rebecca Hopp  
Michala Ringquist

and to select one (1) to fill one (1) Ottawa County Private Sector Seat vacancy beginning January 1, 2024 and ending December 31, 2024.

Roll Call for Motion TR 23-055:

Belknap-Genser	Curran-Genser
Bonnema-Genser	Rhodea-Genser
Zylstra-Hopp	Moss-Genser
Ebel-Genser	Miedema-Genser

With 7 votes, Benjamin Genser will be the recommendation to the Board of Commissioners.

SUBJECT: OTTAWA COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES  
BOARD

TR 23-056      Motion: To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):  
Moved by: Moss

Eligible Applicants:

\*Robert VanderZwaag  
Kimberly Vanderly  
Mark Brouwer  
Gwendolyn Fosse  
Marsha Manning  
Valerie Forsch  
Benjamin Genser  
Brenda VanderMeulen  
Michala Ringquist

and to select one (1) to fill one (1) County Resident Seat vacancy beginning January 1, 2024 and ending December 31, 2026.

Roll Call for Motion TR 23-056:

Belknap-VanderZwaag	Curran-VanderZwaag
Bonnema-Vanderly	Rhodea-VanderZwaag
Zylstra-VanderZwaag	Moss-VanderZwaag
Ebel-VanderZwaag	Miedema-VanderZwaag

With 7 votes, Robert VanderZwaag will be the recommendation to the Board of Commissioners.

SUBJECT: COMMITTEE REPORTS

None

SUBJECT: PUBLIC COMMENT

None

The Chairperson adjourned the meeting at 1:54 p.m.

# Action Request



**Committee:** Talent and Recruitment Committee

**Meeting Date:** 01/23/2024

**Requesting Department:** Administration

**Submitted By:** John Gibbs

**Agenda Item:** Lakeshore Regional Entity Substance Use Disorder Oversight Policy Board

## Suggested Motion:

To place into nomination and forward to the Board of Commissioners the names of (\*indicates recommendation from the Interview Subcommittee):

\*Richard Kanten

\*David Parnin

and to select two (2) to fill two (2) Member vacancies beginning January 1, 2024 and ending December 31, 2025.

## Summary of Request:

N/A

## Financial Information:

Total Cost: \$0.00

General Fund Cost: \$0.00

Included in Budget:

☐ Yes

☐ No

☐ N/A

If not included in budget, recommended funding source:

**Action is Related to an Activity Which Is:** ☐ Mandated ☐ Non-Mandated ☐ New Activity

**Action is Related to Strategic Plan:**

Goal:

Objective:

**Administration:**

County Administrator:

☒ Recommended

☐ Not Recommended

☐ Without Recommendation

Committee/Governing/Advisory Board Approval Date:

## Applicant Profile: Richard A Kanten

### Education

School: *Butterworth Hospital School of Nursing*

Degree: *Diploma in Nursing*

### Employment Background

Current Employer: Retired 10/2019

Previous Employer: Butterworth Hospital/Spectrum Health 45 years

Position: Manager Perfusion Services

Responsibilities: *Managed a 10 to 15-member team of Clinical Perfusionists. Clinical Perfusionist manage all aspect of support for heart, lungs and circulatory system. We are present at all open-heart surgeries as well as many closed heart procedures. Clinical Perfusionists provide blood salvage procedures for major trauma, complex spinal surgeries, OB/Gyn procedures and some oncological procedures. Clinical Perfusionists also manufacture autologous adhesives used in orthopedic procedures.*

### Other Information

How many years have you lived in Ottawa County?

*49*

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

*No*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

*Community Mental Health of Ottawa County board member X 15 years. Current member of Lakeshore Regional Entity (LRE) Board of Directors. Current member of Lakeshore Regional Entity (LRE) Board of Directors Executive Committee. Current member of the SUD OPB, this would be a reappointment.*

The Ottawa County Appointment Policy sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

*Yes*

Why do you want to be considered for this appointment?

*I am a parent of a SUD child. I am an experienced (old) health care professional, and I am a parent of CMHOC consumers (2) outside of the SUD realm. I have 70 years of experience in life.*

## Applicant Profile: David Parnin

### Education

School: *Central Michigan*

Degree: *BS Psychology*

School: *Central Michigan*

Degree: *MA Counseling Psychology*

### Employment Background

Current Employer: *Retired*

Previous Employer: *Healthwest-CMH of Muskegon County*

Position: *Chief Operating Officer*

Responsibilities: *Oversight of day to day Agency functions. Direct Supervision of Agency Management staff.*

### Other Information

How many years have you lived in Ottawa County?

*7*

Are any of your family members currently employed by the County of Ottawa or any other unit of government?

*No*

What is your past experience in serving on government boards, or the boards of civic and other similar organizations?

*My previous employment charged me with attendance at Agency and relevant County Boards. I also served for many years on the Board of Directors of the Muskegon Rescue Mission. I have also previously served on the Board of the church we were attending in many capacities including chair.*

The **Ottawa County Appointment Policy** sets a minimum expectation of 75% attendance for all members of boards and commissions appointed by the Ottawa County Board of Commissioners. If appointed, will you be able to comply with the terms of the Policy with regard to attendance?

*Yes*

\*Why do you want to be considered for this appointment?

*Reappointment request as term ends in March 2022.*