

Meeting Minutes (proposed)

CMHOC Board of Directors

Board Room – 12220 Fillmore Street, West Olive, MI

Monday, January 22, 2024 1:00 PM

In attendance: Donna Bunce, Terry Goldberg, Christian Kleinjans, David Parnin, Sylvia Rhodea, Stephen Rockman, Steven Savage, Vonnie VanderZwaag, Kendra Wenzel, Gretchen Cosby (1:40 PM)

Absent: Lucy Ebel

CALL TO ORDER

Vonnice VanderZwaag, CMHOC Board Vice-Chair, called the January 22, 2024, CMHOC Board meeting to order at 1:01 p.m.

INVOCATION

Ms. VanderZwaag provided the invocation.

CMHOC MISSION AND VISION STATEMENTS

Ms. VanderZwaag noted the CMHOC Mission and Vision Statements

PUBLIC COMMENT

Sheila Dettloff, Holland Township

CONSENT ITEMS

CMH 24-001 Motion: To approve by consent the following items:

- a. Agenda for the January 22, 2024, CMHOC Board of Directors Meeting
- b. Minutes for the December 18, 2023, CMHOC Board of Directors Meeting

Moved by: Parnin

Support: Bunce

MOTION CARRIED

OLD BUSINESS

No Old Business

NEW BUSINESS

January 2024 Service Contracts – Bill Phelps

Mr. Phelps reviewed January 2024 service contracts. 25 contracts were presented to the Board for approval.

Mr. Rockman noted that he would require additional information related to the CCBHC and ABA contracts prior to supporting approval. Ms. Doyle indicated that a presentation from Autism staff could be provided at the Board's request.

CMH 24-002 Motion: To approve the January 2024 service contracts as presented.

Moved by: Parnin

Support: Kleinjans

MOTION CARRIED (Abstain: Rockman)

Ms. Cosby arrived at 1:40 PM

FY2024 December Financial Statement – Amy Bodbyl-Mast

Ms. Bodbyl-Mast reviewed FY24 – Quarter 1 financial reports. All funding lines remain in a healthy position. Revenues and expenses are under budget due to timing of payments. The FY23 Audit process underway.

Mr. Rockman requested additional detail be provided, specifically related to contractual services and grants. Ms. Doyle will provide a draft document to Board members for review prior to the February meeting.

CMH 24-003 Motion: To approve the FY2024 December Financial Statement as presented.

Moved by: Goldberg

Support: Kleinjans

MOTION CARRIED

FY2023 November LRE Combined Monthly FSR – Information Only

Ms. Bodbyl-Mast reviewed the report with Board members and answered questions.

EXECUTIVE DIRECTOR'S REPORT

MDHHS –

- A new standardized assessment for Children (MichiCANS) will replace the CAFAS. Information gathered from the assessment helps to inform the process of person-centered planning. Rollout is October 2024. Staff will be trained in tool administration.

Lakeshore Regional Entity (LRE)

- LRE has been informed that an addition 30 HSW slots will be transferred to the region.
- LRE's annual site review of CMHOC is scheduled February 5-9. Proof documents are being gathered in preparation.

CMHOC

- Vacant positions continue to be an area of concern.
- The Children's Mobile Crisis Unit is now functional and available to families who live in Ottawa County. The service is for youth age 0 – 20 who may be experiencing a Mental Health Crisis and is available Monday through Friday from 5 PM to 12:00 AM. Services are available in person or over the phone. Additional information is available on the CMHOC social media platforms.
- Substance Use Disorder services promotional videos are available on social media.
- The second cohort of the GRCC Direct Care Worker certification program has begun.
- The Millage Steering Committee continues to work on final recommendations for social recreation programming. The Committee has been reviewing financial information and is developing a process for identifying metrics. The will also review other millage-funded programs and new requests for millage dollars.
- Board informational sessions will be scheduled outside of the Board meetings. Will develop training workgroups separate from the Board meetings so Board members can

ask questions. A Doodle poll will be distributed to identify potential dates/times for these presentations

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Donna Bunce commented on her appreciation of participating in the Millage Steering Committee.

PUBLIC COMMENT

Lori Grassman, Robinson Township
Rosalie Austin, Holland Township

ADJOURNMENT

CMH 24-004 Motion: To adjourn the January 22, 2024, CMHOC Board of Directors meeting.

Moved by: Parnin Support: Goldberg

MOTION CARRIED

Ms. VanderZwaag adjourned January 22, 2024, CMHOC Board of Directors meeting at 2:19 p.m.

Vonnie VanderZwaag, Board Vice-Chair

Terry Goldberg, Secretary