

**OTTAWA COUNTY, MICHIGAN INSURANCE AUTHORITY  
BOARD MEETING  
March 18, 2024**

**Location: Conference Room F @ 9:00 AM**

**Present: Sign-in sheet attached.**

**Time Called to Order: \_\_\_\_\_**

**PUBLIC COMMENT: Limited to Agenda Items**

**CONSENT ITEMS:**

Approval of March 18, 2024, Agenda.

Insurance Authority Board Minutes for January 15, 2024.

Moved: \_\_\_\_\_ Supported: \_\_\_\_\_ Carried  Not Carried

**INFORMATION ITEMS:**

***PFM Presentation – Brian Quinn & Michael Barry***

**ACTION ITEMS:**

1. Annual Audit:

**Suggested Motion:** To approve the Ottawa County Insurance Authority Annual Comprehensive Financial Report for fiscal year 2023.

Moved: \_\_\_\_\_ Supported: \_\_\_\_\_ Carried  Not Carried

2. Annual Actuarial Report:

**Suggested Motion:** To approve the Ottawa County Insurance Authority Actuarial Report for fiscal year 2023.

Moved: \_\_\_\_\_ Supported: \_\_\_\_\_ Carried  Not Carried

3. Appointment of Officer:

**Suggested Motion:** To approve the appointment of Jon Anderson as Treasurer of the Ottawa County Insurance Authority Board.

Moved: \_\_\_\_\_ Supported: \_\_\_\_\_ Carried  Not Carried

4. Fifth Third Resolution – Authorized Signers:

**Suggested Motion:** To approve and authorize the Secretary, Cheryl Clark, to sign the Fifth Third Bank Account Resolution Certificate for Treasury Management Services.

Moved: \_\_\_\_\_ Supported: \_\_\_\_\_ Carried  Not Carried

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5. Fifth Third Resolution – Banking Services:

**Suggested Motion:** To approve and authorize the Secretary, Cheryl Clark, to sign the resolution in order to update the signature on the Ottawa County Insurance Authority checks from John Gibbs to the Treasurer, Jon Anderson, per the Ottawa County Bylaws, Article IX – Disbursement of Funds.

Moved: \_\_\_\_\_ Supported: \_\_\_\_\_ Carried  Not Carried

6. Insurance Renewals:

**Suggested Motion:** To approve the purchase and payment of insurance as presented for April 1, 2024, to April 1, 2025, not to exceed \$1,300,000.

Moved: \_\_\_\_\_ Supported: \_\_\_\_\_ Carried  Not Carried

7. Memorandum of Coverage:

**Suggested Motion:** To approve the Memorandum of Coverage and Rider I effective April 1, 2024, to April 1, 2025.

Moved: \_\_\_\_\_ Supported: \_\_\_\_\_ Carried  Not Carried

8. Legal Services – Post Ratification:

**Suggested Motion:** To ratify and approve the Ottawa County Board of Commissioners' request for legal services for Commissioner Jacob Bonnema by outside legal counsel Michael Homier in the case of *Hambley v Ottawa County* and payment of services provided.

Moved: \_\_\_\_\_ Supported: \_\_\_\_\_ Carried  Not Carried

9. FOIA Officer:

**Suggested Motion:** To appoint Ottawa County Corporation Counsel as FOIA Officer, as recommended by the Ottawa County Insurance Authority workgroup and per the authority listed in the OCIA Bylaws under Article V, Section 3.

Moved: \_\_\_\_\_ Supported: \_\_\_\_\_ Carried  Not Carried

10. Closed Session:

**Suggested Motion:** To go into closed session to consult with the attorneys regarding pending litigation pursuant to OMA section 8(e) and to invite members of the Insurance Authority work group to attend the closed session.

Moved: \_\_\_\_\_ Supported: \_\_\_\_\_ Carried  Not Carried

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**PUBLIC COMMENT:**

**DISCUSSION ITEMS:**

1. Report from Work Group

**MISCELLANEOUS ITEMS:**

1. Next meeting: May 20, 2024.

***ADJOURNMENT***

Moved: \_\_\_\_\_ Supported: \_\_\_\_\_ Carried  Not Carried

Time: \_\_\_\_\_

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Board Sign in Form

Gretchen Cosby \_\_\_\_\_

Sylvia Rhodea \_\_\_\_\_

Joe Moss \_\_\_\_\_

Jon Anderson \_\_\_\_\_

Cheryl Clark \_\_\_\_\_

Gary Rosema \_\_\_\_\_

**Guests:**

Ken Bush \_\_\_\_\_

Jack Jordan \_\_\_\_\_

Karen Karasinski \_\_\_\_\_

Steve Kempker \_\_\_\_\_

Doug Van Essen \_\_\_\_\_

Lanae Monera \_\_\_\_\_

Sandra Brinks \_\_\_\_\_

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