



Meeting Agenda
CMHOC Board of Directors
Board Room – 12220 Fillmore Street, West Olive, MI
Friday, March 22, 2024
Immediately following Recipient Rights Advisory Committee

[Join Zoom Meeting](#)

Dial: 1 (646) 876-9923

Meeting ID: 876 9491 2747

Passcode: 007978

1. Call to Order – Chair
2. Invocation – Gretchen Cosby
3. CMHOC Mission and Vision Statements
Mission Statement: *Community Mental Health of Ottawa County partners with people with mental illness, intellectual/developmental disabilities and substance use disorders and the broader community to improve lives and be a premier mental health agency in Michigan.*

Vision: *Community Mental Health of Ottawa County strives to enhance quality-of-life for all residents.*
4. Public Comment
5. Consent Items
Suggested Motion: To approve by consent the following items:
 - a. Agenda for the March 22, 2024, CMHOC Board of Directors Meeting
 - b. Minutes for the February 23, 2024, CMHOC Board of Directors Meeting
6. Presentation
Stakeholder Survey Results – Anna Bednarek (Attachment A)
7. Old Business
8. New Business
March 2024 Service Contracts (Attachment B) – Bill Phelps
Suggested Motion: To approve the March 2024 service contracts as presented.

FY2024 February Financial Statement (Attachment C) – Amy Bodbyl-Mast
Suggested Motion: To approve the FY2024 February Financial Statement as presented.

FY2024 CMHOC Recipient Rights Operating Budget (Attachment D)
Suggested Motion: To approve the FY24 CMHOC Recipient Rights budget as presented to assure sufficient funding, and to assure the Recipient Rights Office does not have pressures which could interfere with the impartial, even-handed, and thorough performance of its duties.

9. Executive (Deputy) Director's Report
10. General Information, Comments and Meetings Attended
Appointment of Nominating Committee – Vonnie VanderZwaag
11. Public Comment
12. Adjourn



Meeting Minutes (proposed)

CMHOC Board of Directors

Board Room – 12220 Fillmore Street, West Olive, MI

Friday, February 23, 2024

9:00 AM

In attendance: Donna Bunce, Gretchen Cosby, Christian Kleinjans, David Parnin, Sylvia Rhodea, Stephen Rockman, Steven Savage, Vonnie VanderZwaag, Kendra Wenzel; Lucy Ebel (arrived at 10:10 a.m.)

Absent: Terry Goldberg

CALL TO ORDER

Vonnie VanderZwaag, CMHOC Board Vice-Chair, called the February 23, 2024, CMHOC Board meeting to order at 9:00 a.m.

INVOCATION

Mr. Parnin provided the invocation.

CMHOC MISSION AND VISION STATEMENTS

Ms. VanderZwaag noted the CMHOC Mission and Vision Statements

PUBLIC COMMENT

Denise Newhouse – Holland Township

CONSENT ITEMS

CMH 24-005 Motion: To approve by consent the following items:

- a. Minutes for the January 22, 2024, CMHOC Board of Directors Meeting

Moved by: Cosby

Support: Rhodea

MOTION CARRIED

CMH 24-006 Motion: To amend the February 23, 2024, Meeting Agenda to change The Millage Fund Saving agenda to a discussion item rather than an action item.

Moved by: Cosby

Second: Wenzel

MOTION CARRIED – one opposed (Kleinjan)

Mr. Rockman requested that approval of the FY24 Service Contracts be reviewed and voted on individually.

CMH 24-007 Motion: To amend the February 23, 2024, Meeting Agenda to approve all service contracts individually.

Moved by: Rockman

Second: Rhodea

MOTION CARRIED – 2 opposed (Parnin, Kleinjans)

OLD BUSINESS

No Old Business

NEW BUSINESS

February 2024 Service Contracts (Attachment A) – Bill Phelps

CMH 24-008 Motion: To approve the service contract with DA Blodget

Moved by: Rhodea Support: Cosby

MOTION CARRIED – one opposed (Rockman)

CMH 24-009 Motion: To approve the service contract with Dignified Care

Moved by: Rhodea Support: Parnin

MOTION CARRIED

CMH 24-010 Motion: To approve the service contract with Pine Rest Christian Mental Health Services

Moved by: Cosby Support: Rhodea

MOTION CARRIED

CMH 24-011 Motion: To approve the service contract with Dale Bird-Cortes

Moved by: Wentzel Support: Kleinjans

MOTION CARRIED - one opposed (Rockman)

CMH 24-012 Motion: To approve the service contract with Organic Care

Moved by: Cosby Support: Parnin

MOTION CARRIED

FY2024 January Financial Statement – Amy Bodbyl-Mast

Ms. Bodbyl-Mast reviewed the CMHOC financial statement through January 2024. Revenues are consistent with budgeted, and expenses are on track. The year-end financial status report due to Lakeshore Regional Entity and the state are being finalized.

CMH 24-014 Motion: To approve the FY2024 January Financial Statement as presented.

Moved by: Cosby Support: Parnin

MOTION CARRIED

Revised 2024 CMHOC Board Meeting Schedule

CMH 24-015 Motion: To approve the revised 2024 CMHOC Board Meeting Schedule as presented.

Moved by: Cosby Support: Parnin

MOTION CARRIED

DEPUTY DIRECTOR’S REPORT

MDHHS

- Preparation continues toward implementation of the MichiCANs on October 1, 2024

Lakeshore Regional Entity

- The annual review of CMHOC is complete and results are expected in the near future.

CMHOC

- Continuing work to fill vacant positions. Recruitment efforts with the assistance of the Human Resources Department have increased.
- MDHHS requires CMHOC to complete a bi-annual stakeholder survey seeking input from key community partners. The survey has been distributed to appropriate community partners and the results will be presented to the Millage Steering Committee and to the Board in a future meeting.

Ms. Ebel arrived at 10:10 a.m.

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Millage Fund Savings - Discussion

Mr. Kleinjans reported on the activities of the Millage Steering Committee. The committee has been meeting regularly with the intention of assessing all programs funded with millage dollars. Recent discussions focused on the surplus of millage funds that are currently available. It was recommended by the Committee that the Board issue a request for proposal to utilize \$1 million in millage savings to support new and existing programs. The funding would be for one year. The Committee will utilize results from the stakeholder survey and strategic planning goals to help identify priorities for the RFP. The RFP will be broadly distributed across Ottawa County.

The Committee has discussed developing measurable metrics to be shared with the community and continue to work toward reporting Millage Fund data. The RFP would allow for additional organizations to propose social recreation programs.

- Ms. Rhodea requested that any RFP language be presented to the Board prior to issue, noting that the Board approves any grants using millage funds.
- Mr. Kleinjans noted that any RFP would be presented to the Board prior to issue. The intent of the discussion was to get approval to move forward with developing an RFP.
- Ms. Bednarek reported that any RFP must be issued through the County RFP process.

This topic will be returned to the Millage Steering Committee for further discussion.

Scheduling Informational Presentations

The recommendation is that informational sessions be scheduled immediately following the regularly scheduled Board meetings. The first presentation will be scheduled after the March Board meeting.

PUBLIC COMMENT

Julie Norkley – Grand Haven

Rosalie Austin – Holland

Denise Meitz - (location not provided)

ADJOURNMENT

CMH 24-016 Motion: To adjourn the February 23, 2024, CMHOC Board of Directors meeting.

Moved by: Buntz

Support: Parnin

MOTION CARRIED

Ms. VanderZwaag adjourned the February 23, 2024, CMHOC Board of Directors meeting at 11:04 a.m.

Vonnie VanderZwaag, Board Vice-Chair

Terry Goldberg, Secretary



Stakeholder Survey

Stakeholder Survey Requirement

- The Michigan Department of Health and Human Services (MDHHS) requires all CMH's in Michigan complete a stakeholder survey every two years.
- This survey conducts an assessment of the mental health needs in our community.
- Based on the responses received CMH must identify at least five priority needs.

Required Survey Questions

- What do you see as being the most significant mental health needs that are not currently being adequately addressed in our community?
- From your perspective what trends have you identified that CMH should be aware of.
- Based on what you have shared, please identify the top three concerns/priorities.

Seven Key Community Stakeholders

- MDHHS instructs the CMH's on which stakeholders the survey needs to be distributed to. These include:
 - Justice System
 - Schools Systems
 - Primary Health Care
 - Michigan Department of Human Services
 - Private Mental Health & Substance Abuse Provider Organizations
 - Public Health
 - Consumer/Advocacy Groups

Responses

- **CMH received a total of 105 responses**
 - ▣ 85 complete responses
 - ▣ 20 blank responses
- **Stakeholder Responses:**
 - ▣ School Systems – 40
 - ▣ Consumer/Advocates – 20
 - ▣ Private Mental Health/SUD Providers – 12
 - ▣ Primary Health Care – 6
 - ▣ Public Health – 4
 - ▣ MDHHS – 2
 - ▣ Justice System - 1

Priority 1

- **Access – 54 of 85 respondents identified access to services as a significant mental health need not being addressed in our community.**
 - ▣ **Need more resources/options for Mental Health Services that are available regardless of insurance and ability to pay**
 - ▣ **More Mental Health services/options available for children**
 - ▣ **Mental Health Services available at schools**
 - ▣ **Timeliness to receiving services**
 - ▣ **More programs for people who have aged out of school**
 - ▣ **Better access to crisis services on nights and weekends**

Priority 2

- **Housing – 22 of 85 respondents identified housing as a significant mental health need not being addressed in our community.**
 - ▣ **Need more affordable housing**
 - ▣ **Need more housing for the Intellectually/Developmentally Disabled Population**
 - ▣ **More capacity at homeless shelters**

Priority 3

- **Mental Health – 13 of 85 respondents identified mental health concerns as a significant need not being met in our community.**
 - ▣ **Anxiety and Depression**
 - ▣ **Phone/Social Media Addiction**
 - ▣ **Self Harm/Suicide Ideation**
 - ▣ **Substance Use Disorder**
 - ▣ **Increase in aggression/violence in youth**

Priority 4

- **Community Resources – 6 of 85 respondents identified community resources and programs as a significant mental health need not being addressing in our community.**
 - ▣ **Parent and Family Support**
 - ▣ **Free, low-cost community activities**
 - ▣ **Classes on building healthy relationships and life skills**
 - ▣ **Support Groups**

Priority 5

- **Staffing – 4 of 85 respondents identified staffing as a significant mental health need not being address in our community.**
 - ▣ **Need more experienced, qualified workers (counselors, psychiatrists, social workers)**
 - ▣ **Need more Community Living Support and Respite Workers**

Next Steps

- Report the top 5 priorities identified to the Michigan Department of Health and Human Services
- Develop planned actions to address the identified priorities



Community Mental Health of Ottawa County
Board Summary
March 22, 2024

Count	Contract Agency	Contract Type	Service	Purpose	Contract Start	Contract End	Financial Category	Primary Funding Source	Contract Amount Included in Budget
1	Arts in Motion	New	Health and Wellness Opportunities for I/DD adults	Increase health and wellness opportunities for adults with I/DD including dance, cardio drumming, yoga, and movement classes at various partner sites in Ottawa County.	4/1/2024	9/30/2024	\$0 - \$50,000	Grant: Michigan Health Endowment Fund	Yes
2	MOKA	New	Health and Wellness Opportunities for I/DD adults	Increase health and wellness opportunities for adults with I/DD such as exercise classes at Holland Aquatic Center, Art Classes and Music Therapy	4/1/2024	9/30/2024	\$7,100.00	Grant: Michigan Health Endowment Fund	Yes
3	Gabriela Croese	Renewal	Interpretation Services	Provide Spanish/English interpretation services for CMHOC	4/1/2024	9/30/2025	\$0-\$50,000	LRE (Medicaid)	Yes
4	Robyn Gobel	New	Training	Provide training titled "Reframing Children's Mental Health through the Lens of Relational Neuroscience for Professionals"	4/1/2024	9/30/2025	\$4,000	Grant: System of Care	Yes
5	Preferred Employment and Living Supports	Amendment	Community Living Supports, Skill Building Non-Vocational, Supported Employment	Rate increase for the listed services.	1/1/2024	9/30/2025	\$501,000 - \$750,000	LRE (Medicaid)	Yes
6	Flatrock Manor	Amendment	Personal Care, Community Living Supports	Adding the Flint Township - South location for one consumer being placed there.	3/1/2024	9/30/2025	\$750,001+	LRE (Medicaid)	Yes
7	Bethesda Farms	Amendment	Community Living Supports, Skill Building Non-Vocational	Rate increase for the listed services.	4/1/2024	9/30/2025	\$50,001 - \$250,000	LRE (Medicaid)	Yes
8	Professional Rehabilitation Services, Inc DBA Rebound Home and Community Therapy	Amendment	Applied Behavioral Analysis	Add behavior treatment planning and monitoring and family home care training services for adult consumers	4/1/2024	9/30/2025	\$0-\$50,000	LRE (Medicaid)	Yes
9	Hope Discovery ABA Services, LLC	Amendment	Applied Behavioral Analysis	Add behavior treatment planning and monitoring and family home care training services for adult consumers	4/1/2024	9/30/2025	\$750,001+	LRE (Medicaid)	Yes
10	Therapy Research Autism Center (TRAC), Inc.	Amendment	Applied Behavioral Analysis	Add behavior treatment planning and monitoring and family home care training services for adult consumers	4/1/2024	9/30/2025	\$50,001-\$250,000	LRE (Medicaid)	Yes
11	Positive Behavior Supports Corporation	Amendment	Applied Behavioral Analysis	Add behavior treatment planning and monitoring and family home care training services for adult consumers	4/1/2024	9/30/2025	\$750,001+	LRE (Medicaid)	Yes
12	Home Safe Home	New	Environmental Modifications	Provide environmental modification consulting services	4/1/2024	9/30/2025	\$0-\$50,000	LRE (Medicaid)	Yes
13	Protocall	Amendment	Crisis Intervention	Rate increase for the listed services.	4/1/2024	9/30/2025	\$50,001-\$250,000	LRE (Medicaid)	Yes
14	Streamline Verify	Renewal	Exclusion Screening	Rate increase and renewal for exclusion screening of staff and	4/1/2024	3/31/2026	\$0-\$50,000	LRE (Medicaid)	Yes

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name: Arts in Motion Studio West Michigan

Board Summary Reference Number: 1

Contract Type: New

Contract Dates: 4/1/2024 – 9/30/2024

Purpose of Contract: Addition of Arts in Motion Studio West Michigan as a provider to increase opportunities for health and wellness activities for people with Intellectual/Developmental Disabilities (I/DD).

Agency Overview: Arts in Motion Studio West Michigan will be a new provider with CMHOC. They provide health and wellness opportunities to adults with I/DD at their studio in Grand Rapids, as well as in the community.

Agency Website: <https://www.artsinmotionstudio.org/>

Program Description: Through this contract, Arts in Motion Studio West Michigan will provide classes at various partner sites throughout Ottawa County. Class topics could include dance, cardio drumming, yoga, and movement.

Reimbursement Process: Lump sum payment of \$2,250 with monthly reporting requirements for services provided.

Financial Category: \$0 - \$50,000

Funding Source(s): Michigan Health Endowment Fund Grant

Contract Boilerplate: Service Agreement (non-Medicaid)

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name: MOKA Corporation

Board Summary Reference Number: 2

Contract Type: New

Contract Dates: 4/1/2024 – 9/30/2024

Purpose of Contract: Addition of a new program to MOKA's service array for programming to provide additional opportunities for health and wellness activities for people with Intellectual/Developmental Disabilities (I/DD).

Agency Overview: MOKA is a contractual agency currently in good standing with CMHOC. MOKA provides personal care and community living supports to adults with I/DD living in their adult foster care homes. MOKA has several locations throughout Ottawa, Kent, and Muskegon as well as other counties.

Agency Website: www.moka.org

Program Description: Through this contract, MOKA will obtain memberships for the Holland Aquatic Center for up to 52 individual recipients and up to 8 mentor recipients. Memberships and staff coordination will allow for participation in activities and classes at the Holland Aquatic Center.

Reimbursement Process: Lump sum payment with monthly reporting requirements for services provided.

Financial Category: \$0 - \$50,000

Funding Source(s): Michigan Health Endowment Fund Grant

Contract Boilerplate: Service Agreement (non-Medicaid)

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name: Gabriela Croese

Board Summary Reference Number: 3

Contract Type: Renewal

Contract Dates: 4/1/2024 – 9/30/2025

Purpose of Contract: Renewal for continued Spanish interpretation services for CMHOC consumers.

Agency Overview: Gabriela Croese is a contractual provider currently in good standing with CMHOC. Gabriela Croese provides Spanish/English interpretation services and is certified through the Commission for Healthcare Interpreters. Gabriela Croese is based out of Holland, MI.

Agency Website: N/A

Program Description: Through this contract, Gabriela Croese will provide Spanish/English interpretation services on an as available basis.

Reimbursement Process: Services are reimbursed on a fee-for-service basis

Financial Category: \$0 - \$50,000

Funding Source(s): Lakeshore Regional Entity (Medicaid)

Contract Boilerplate: Vendor Agreement

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name: Robyn Gobbel

**Board Summary
Reference Number:** 4

Contract Type: New

Contract Dates: 4/1/2024 – 9/30/2024

**Purpose of
Contract:** Contract with Robyn Gobbel to provide 1-day professional training titled “Reframing Children’s Mental Health through the Lens of Relational Neuroscience for Professionals”.

Trainer Overview: Robyn Gobbel is a parenting and neuroscience expert. She has a Master’s Degree in Social Work and was a therapist for numerous years before focusing on creating communities for kids and families impacted by complex trauma, nervous system vulnerabilities, and baffling behaviors. She provides education on brain, body, and sensory strategies.

Agency Website: www.robbygobbel.com

**Training
Description:** This training is scheduled for April 25, 2024, from 8:30 – 4:00pm with a one-hour break for lunch. This training will provide insight to professionals on how all behaviors, no matter how baffling, can be explained and remedied by decoding the latest brain science into easy-to-understand principles. Social Work Continuing Education Units (CEU’s) will be provided.

**Reimbursement
Process:** One-time payment through invoice process.

Financial Category: \$0 - \$50,000; total training cost will be \$4,000.

Funding Source(s): System of Care Grant

**Contract
Boilerplate:** Service Agreement (non-Medicaid)

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name:	Preferred Employment and Living Supports
Board Summary Reference Number:	5
Contract Type:	Amendment
Contract Dates:	1/1/2024 – 9/30/2025
Purpose of Contract:	To amend an existing contract with Preferred Employment and Living Supports to increase rates for community living supports.
Agency Overview:	Preferred Employment and Living Supports is a contractual agency currently in good standing with CMHOC. Preferred Employment and Living Supports provides Community Living Supports (CLS), Skill Building Non-Vocational, and Supported Employment services to consumers with intellectual/developmental disabilities (I/DD) and mental health needs.
Agency Website:	https://preferredsupports.com/
Program Description:	Preferred Employment and Living Supports provides Medicaid reimbursable services such as CLS, Skill Building Non-Vocational, and Supported Employment. The agency has offices in Muskegon and Holland.
Reimbursement Process:	CLS, Skill Building Non-Vocational, and Supported Employment services are reimbursed on a fee-for-service based on the applicable service code.
Financial Category:	\$501,000 - \$750,000
Funding Source(s):	Lakeshore Regional Entity (Medicaid)
Contract Boilerplate:	Common Contract FY 24

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name:	Flatrock Manor, Inc.												
Board Summary Reference Number:	6												
Contract Type:	Amendment												
Contract Dates:	3/1/2024 – 9/30/2025												
Purpose of Contract:	To amend an existing contract with Flatrock Manor, Inc. to add the Flint Township South location for one consumer placed there. This does not result in a change in the overall financial category.												
Agency Overview:	Flatrock Manor, Inc. is a contractual agency currently in good standing with CMHOC. Flatrock Manor, Inc. provides services to consumers with intellectual/developmental disabilities (I/DD) and mental health needs in a Specialized Residential Services setting at six Adult Foster Care homes.												
Location of Homes:	<table> <tr> <td>Fenton South:</td> <td>Fenton, MI</td> </tr> <tr> <td>Lapeer South:</td> <td>Lapeer, MI</td> </tr> <tr> <td>Heatherwoode:</td> <td>Flint, MI</td> </tr> <tr> <td>Goodrich South:</td> <td>Goodrich, MI</td> </tr> <tr> <td>Woodlawn North:</td> <td>Flint, MI</td> </tr> <tr> <td>Flint Township South:</td> <td>Flint, MI</td> </tr> </table>	Fenton South:	Fenton, MI	Lapeer South:	Lapeer, MI	Heatherwoode:	Flint, MI	Goodrich South:	Goodrich, MI	Woodlawn North:	Flint, MI	Flint Township South:	Flint, MI
Fenton South:	Fenton, MI												
Lapeer South:	Lapeer, MI												
Heatherwoode:	Flint, MI												
Goodrich South:	Goodrich, MI												
Woodlawn North:	Flint, MI												
Flint Township South:	Flint, MI												
Agency Website:	https://flatrockinc.org/												
Program Description:	Specialized Residential placements are reimbursed through a combination of two Medicaid-billable services – Personal Care and Community Living Supports. Placement in specialized residential settings are based on the Person-Centered Planning process and the consumer’s individual needs.												
Reimbursement Process:	Specialized Residential placements are reimbursed at a per diem (daily) rate for Personal Care and Community Living Supports services.												
Financial Category:	\$750,000+												
Funding Source(s):	Lakeshore Regional Entity (Medicaid)												
Contract Boilerplate:	Common Contract FY24												

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name:	Bethesda Farms, LLC
Board Summary Reference Number:	7
Contract Type:	Amendment
Contract Dates:	4/1/2024 – 9/30/2025
Purpose of Contract:	To amend an existing contract with Bethesda Farms, LLC to increase rates for Community Living Supports and Skill Building Non-Vocational services. This does not result in a change in the overall financial category.
Agency Overview:	Bethesda Farms, LLC is a contractual agency currently in good standing with CMHOC. Bethesda Farms, LLC provides Community Living Supports and Skill Building Non-Vocational services to consumers with intellectual/developmental disabilities (I/DD) and mental health needs.
Agency Website:	N/A
Program Description:	Bethesda Farms, LLC provides Medicaid reimbursable services such as CLS and Skill Building Non-Vocational. The agency has one location in Allendale, MI.
Reimbursement Process:	CLS and Skill Building Non-Vocational services are reimbursed on a fee-for-service based on the applicable service code.
Financial Category:	\$50,001 - \$250,000
Funding Source(s):	Lakeshore Regional Entity (Medicaid)
Contract Boilerplate:	Common Contract FY24

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name:	Professional Rehabilitation Services, Inc. DBA Rebound Home and Community Therapy
Board Summary Reference Number:	8
Contract Type:	Amendment
Contract Dates:	4/1/2024 – 9/30/2025
Purpose of Contract:	To amend an existing contract with Professional Rehabilitation Services, Inc. DBA Rebound Home and Community Therapy to add services for adult consumers with intellectual/developmental disabilities and mental health needs. This does not result in a change in the overall financial category.
Agency Overview:	Rebound Home and Community Therapy is a contractual agency currently in good standing with CMHOC. Rebound Home and Community Therapy provides behavioral health treatment/ABA services to children and adults on the autism spectrum.
Agency Website:	www.reboundtherapies.com
Program Description:	Rebound Home and Community Therapy provides Medicaid reimbursable services such as neuropsychological testing, ABA Behavior Identification Assessments, ABA Adaptive Behavior Treatment, Group Adaptive Behavior Treatment, Clinical Observation and Family Behavior Treatment Guidance. Services are provided at two locations in Grand Rapids, MI
Reimbursement Process:	Behavioral Health Treatment/ABA services are reimbursed on a fee-for-service based on the applicable service code.
Financial Category:	\$0-\$50,000
Funding Source(s):	Lakeshore Regional Entity (Medicaid)
Contract Boilerplate:	Common Contract FY24

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name:	Hope Discovery ABA Services, LLC
Board Summary Reference Number:	9
Contract Type:	Amendment
Contract Dates:	4/1/2024 – 9/30/2025
Purpose of Contract:	To amend an existing contract with Hope Discovery ABA Services, LLC to add services for adult consumers with intellectual/developmental disabilities and mental health needs. This does not result in a change in the overall financial category.
Agency Overview:	Hope Discovery ABA Services, LLC is a contractual agency currently in good standing with CMHOC. Hope Discovery ABA Services, LLC provides behavioral health treatment/ABA services to children and adults on the autism spectrum.
Agency Website:	www.hopediscoveryabaservices.com
Program Description:	Hope Discovery ABA Services, LLC provides Medicaid reimbursable services such as neuropsychological testing, ABA Behavior Identification Assessments, ABA Adaptive Behavior Treatment, Group Adaptive Behavior Treatment, Clinical Observation and Family Behavior Treatment Guidance. Services are provided in Zeeland, MI
Reimbursement Process:	Behavioral Health Treatment/ABA services are reimbursed on a fee-for-service based on the applicable service code.
Financial Category:	\$750,001+
Funding Source(s):	Lakeshore Regional Entity (Medicaid)
Contract Boilerplate:	Common Contract FY24

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name:	Therapy Research Autism Center (TRAC), Inc
Board Summary Reference Number:	10
Contract Type:	Amendment
Contract Dates:	4/1/2024 – 9/30/2025
Purpose of Contract:	To amend an existing contract with TRAC, Inc to add services for adult consumers with intellectual/developmental disabilities and mental health needs. This does not result in a change in the overall financial category.
Agency Overview:	TRAC, Inc is a contractual agency currently in good standing with CMHOC. TRAC, Inc provides behavioral health treatment/ABA services to children and adults on the autism spectrum.
Agency Website:	www.tracaba.com
Program Description:	TRAC, Inc provides Medicaid reimbursable services such as neuropsychological testing, ABA Behavior Identification Assessments, ABA Adaptive Behavior Treatment, Group Adaptive Behavior Treatment, Clinical Observation and Family Behavior Treatment Guidance. Services are provided in Grand Blanc, MI
Reimbursement Process:	Behavioral Health Treatment/ABA services are reimbursed on a fee-for-service based on the applicable service code.
Financial Category:	\$50,001 - \$250,000
Funding Source(s):	Lakeshore Regional Entity (Medicaid)
Contract Boilerplate:	Common Contract FY24

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name:	Positive Behavior Supports Corporation
Board Summary Reference Number:	11
Contract Type:	Amendment
Contract Dates:	4/1/2024 – 9/30/2025
Purpose of Contract:	To amend an existing contract with Positive Behavior Supports Corporation to add services for adult consumers with intellectual/developmental disabilities and mental health needs. This does not result in a change in the overall financial category.
Agency Overview:	Positive Behavior Supports Corporation is a contractual agency currently in good standing with CMHOC. Positive Behavior Supports Corporation provides behavioral health treatment/ABA services to children and adults on the autism spectrum.
Agency Website:	www.teampbs.com
Program Description:	Positive Behavior Supports Corporation provides Medicaid reimbursable services such as neuropsychological testing, ABA Behavior Identification Assessments, ABA Adaptive Behavior Treatment, Group Adaptive Behavior Treatment, Clinical Observation and Family Behavior Treatment Guidance. Services are provided in Grand Rapids, MI
Reimbursement Process:	Behavioral Health Treatment/ABA services are reimbursed on a fee-for-service based on the applicable service code.
Financial Category:	\$750,001+
Funding Source(s):	Lakeshore Regional Entity (Medicaid)
Contract Boilerplate:	Common Contract FY24

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name: Home Safe Home Michigan

Board Summary Reference Number: 12

Contract Type: New

Contract Dates: 4/1/2024 – 9/30/2025

Purpose of Contract: Home Safe Home Michigan will provide environmental modification consulting services that will include scoping, generating Requests for Quotes, and reviewing submitted quotes.

Agency Overview: Home Safe Home Michigan is an organization based out of Grand Rapids, MI that evaluates and completes home modifications of aging-in place and barrier free solutions for homes. The organization provides home safety consults and recommendations, home safety modifications, and environmental controls for safety within the home.

Agency Website: www.homesafehomemi.com

Program Description: CMHOC may provide funding for environmental modifications in family homes to help promote independence by making the home safer and accessible for CMHOC consumers.

Reimbursement Process: Home Safe Home Michigan will bill on fee-for service basis

Financial Category: \$0 - \$50,000

Funding Source(s): Lakeshore Regional Entity (Medicaid)

Contract Boilerplate: Vendor Agreement

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name: ProtoCall Services, Inc.

Board Summary Reference Number: 13

Contract Type: Amendment

Contract Dates: 4/1/2024 – 9/30/2025

Purpose of Contract: To amend an existing contract with ProtoCall Services, Inc. to increase rates for telephonic on-call crisis intervention counseling services.

Agency Overview: ProtoCall Services, Inc. is a contractual agency currently in good standing with CMHOC. ProtoCall Services, Inc. provides on-call crisis intervention counseling services for consumers with intellectual/developmental disabilities (I/DD), mental illness and/or substance use disorders.

Agency Website: www.protocallservices.com

Program Description: ProtoCall Services, Inc. provides telephonic on-call crisis intervention counseling services and are based out of Portland, Oregon.

Reimbursement Process: ProtoCall Services, Inc. will invoice the cost for services, including the monthly cost and fees for additional calls not included in the monthly cost.

Financial Category: \$50,001 - \$250,000

Funding Source(s): Lakeshore Regional Entity (Medicaid)

Contract Boilerplate: Common Contract FY24

SERVICE CONTRACTS FOR BOARD APPROVAL

Contractor Name:	Streamline Verify
Board Summary Reference Number:	14
Contract Type:	Renewal
Contract Dates:	4/1/2024 – 3/31/2026
Purpose of Contract:	To renew an existing contract with Streamline Verify and increase rates for exclusion screening.
Agency Overview:	Streamline Verify is a contractual agency currently in good standing with CMHOC. Streamline Verify provides exclusion screening services.
Agency Website:	www.streamlineverify.com
Program Description:	Streamline Verify provides sanction checks of CMHOC staff and contractual providers. This exclusion screening checks federal exclusion lists and state level databases that contain individuals who have been excluded from state and federal healthcare programs and are prohibited to provide services in any federal healthcare program. Streamline Verify is based out of New Jersey.
Reimbursement Process:	Streamline Verify will invoice the cost for services, including the annual fee and per annum fee for additional records not included in the annual cost.
Financial Category:	\$0 - \$50,000
Funding Source(s):	Lakeshore Regional Entity (Medicaid)
Contract Boilerplate:	Vendor Agreement

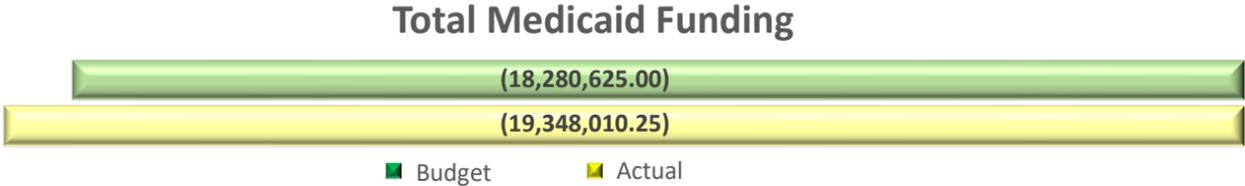


**Community Mental Health of Ottawa County
Fiscal Year 2024 Statement of Activities
For Period Ending February 29, 2024**

222 Mental Health and SUD Fund

	Annual Budget	YTD Budget	YTD Actual	Over/ (Under) Budget
Revenues				
Medicaid	39,841,875.00	16,600,781.25	14,936,535.29	(1,664,245.96)
Healthy Michigan	5,000,000.00	2,083,333.33	1,046,503.76	(1,036,829.57)
Autism	6,000,000.00	2,500,000.00	2,236,056.02	(263,943.98)
General Fund	3,874,164.00	1,614,235.00	1,837,311.00	223,076.00
COFR	317,300.00	132,208.33	51,745.11	(80,463.22)
Grants	174,337.00	72,640.42	46,503.68	(26,136.74)
Transfers	118,904.00	49,543.33	-	(49,543.33)
Local Funds	462,167.00	192,569.58	231,083.50	38,513.92
Other - Revenue	439,697.00	183,207.08	47,510.72	(135,696.36)
Sub-Total	56,228,444.00	23,428,518.33	20,433,249.08	(2,995,269.25)
SUD Medicaid	1,000,000.00	416,666.67	392,018.43	(24,648.24)
SUD Healthy Michigan	3,000,000.00	1,250,000.00	736,896.75	(513,103.25)
SUD Grants	1,692,766.00	705,319.17	114,249.01	(591,070.16)
SUD Other - Revenue	293,378.00	122,240.83	41,136.42	(81,104.41)
SUD Sub-Total	5,986,144.00	2,494,226.67	1,284,300.61	(1,209,926.06)
Total Revenue	62,214,588.00	25,922,745.00	21,717,549.69	(4,205,195.31)
Expenses				
Salaries & Benefits	15,901,130.00	6,625,470.83	5,704,783.62	(920,687.21)
General Client Care	31,151,906.00	12,979,960.83	11,761,096.88	(1,218,863.95)
Psychiatrist	641,507.00	267,294.58	378,408.98	111,114.40
Respite	325,000.00	135,416.67	129,983.11	(5,433.56)
Personal Care	4,896,650.00	2,040,270.83	2,269,474.54	229,203.71
Transportation	15,000.00	6,250.00	4,636.60	(1,613.40)
Contractual Services	255,762.00	106,567.50	82,317.45	(24,250.05)
Supplies	197,053.00	82,105.42	64,693.87	(17,411.55)
Other	1,427,695.00	594,872.92	556,139.63	(38,733.29)
Administration	1,282,460.00	534,358.33	534,357.60	(0.73)
Sub-Total	56,094,163.00	23,372,567.92	21,485,892.28	(1,886,675.64)
SUD Salaries & Benefits	1,087,989.00	453,328.75	306,234.49	(147,094.26)
General Client Care	4,461,671.00	1,859,029.58	1,662,347.55	(196,682.03)
Room & Board	101,000.00	42,083.33	19,244.52	(22,838.81)
Transportation	10,000.00	4,166.67	1,039.80	(3,126.87)
SUD Supplies	29,710.00	12,379.17	3,154.86	(9,224.31)
SUD Other	15,252.00	6,355.00	2,994.35	(3,360.65)
SUD Admin	178,524.00	74,385.00	74,384.90	(0.10)
SUD Sub-Total	5,884,146.00	2,451,727.50	2,069,400.47	(382,327.03)
Total Expenses	61,978,309.00	25,824,295.42	23,555,292.75	(2,269,002.67)
Increase (decrease) in net position	236,279.00	98,449.58	(1,837,743.06)	(1,936,192.64)

Actual % 38%
Target % 42%
Date Prepared: 3/15/2024



Medicaid Revenues Budget to Actual 1,067,385



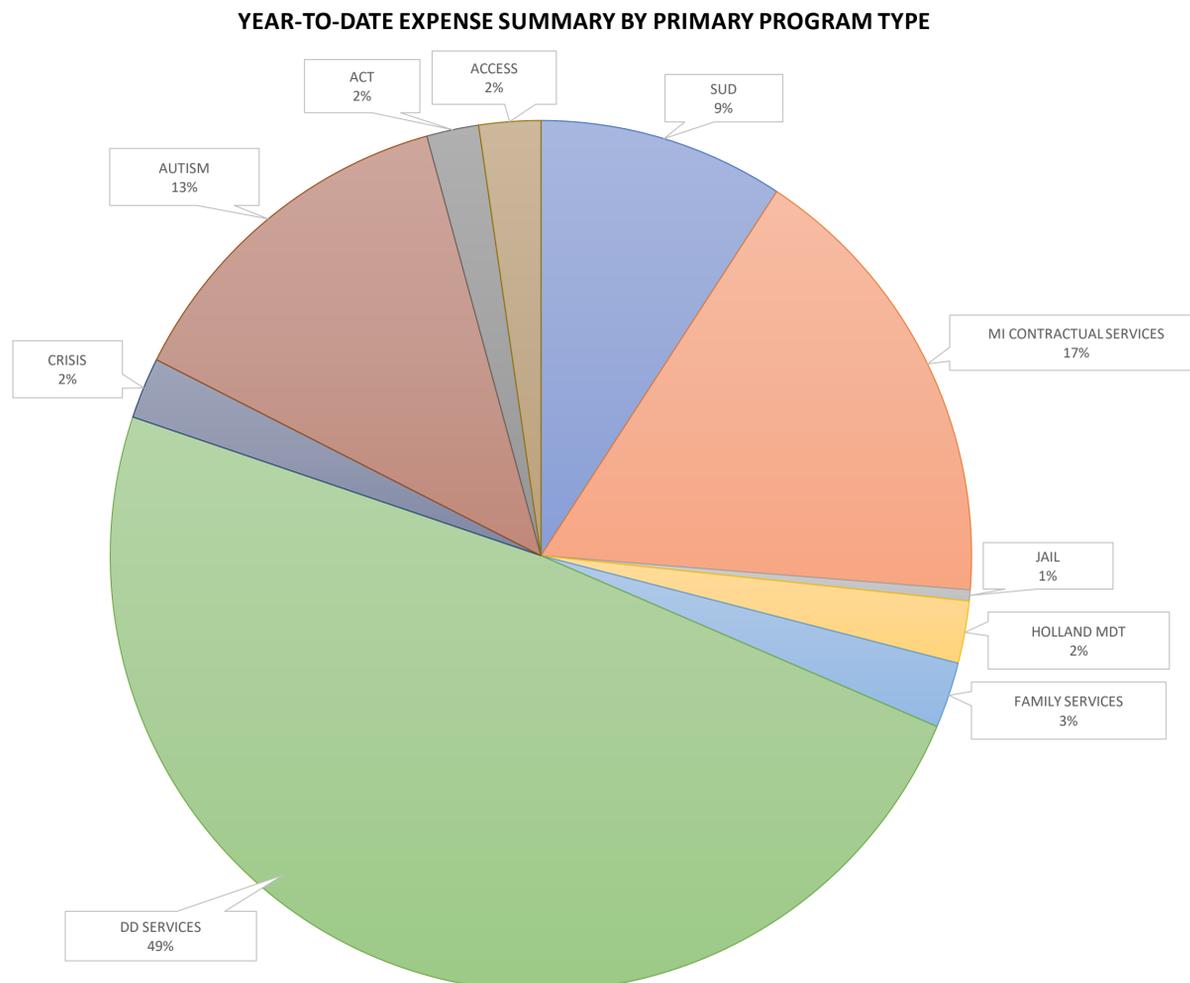
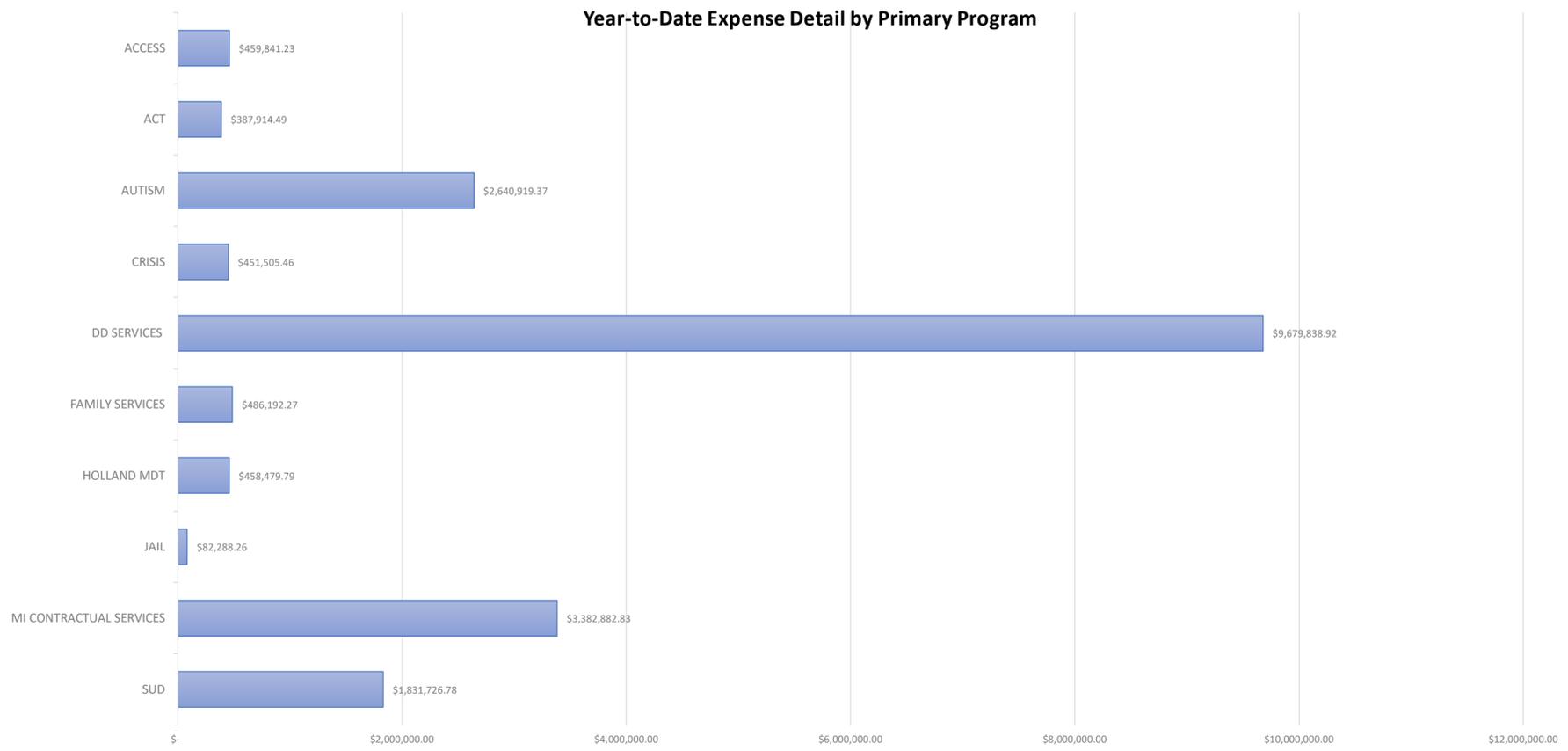
**Community Mental Health of Ottawa County
Fiscal Year 2024 Statement of Activities
For Period Ending February 29, 2024**

223 Millage and Grants Fund

	Annual Budget	YTD Budget	YTD Actual	Over/ (Under)
Revenues				
Property Taxes	\$ 4,416,017	\$ 1,840,007	\$ 3,247,812	\$ 1,407,804
Grants	\$ 3,392,038	\$ 1,413,349	\$ 625,031	(788,318)
Fund Balance	\$ 3,781,891	\$ -	\$ 5,714,826	1,932,935
Transfers	\$ 368,904	\$ 153,710	\$ 250,000	96,290
Other - Revenue	\$ 587,448	\$ 244,770	\$ 173	(244,597)
Total Revenue	12,546,298	3,651,836	9,837,841	2,404,114
Millage Expenses				
Autism Services	\$ 98,133	\$ 40,889	\$ 39,241	(1,648)
MI Adult Treatment Services	\$ 141,838	\$ 59,099	\$ 69,684	10,585
DD Treatment Services	\$ 2,720,219	\$ 1,133,425	\$ 2,051,395	917,971
Family Services	\$ 172,000	\$ 71,667	\$ 63,374	(8,292)
Community Services	\$ 678,534	\$ 282,723	\$ 134,694	(148,028)
Sub-Total	3,810,724	1,587,802	2,358,388	770,587
Grant Expenses				
Salaries & Benefits	\$ 1,965,715	\$ 819,048	\$ 748,489	(70,558)
Contractual Services	\$ 1,972,603	\$ 821,918	\$ 499,661	(322,257)
Supplies	\$ 119,164	\$ 49,652	\$ 15,209	(34,443)
Other	\$ 260,823	\$ 108,676	\$ 23,572	(85,105)
Sub-Total	4,318,305	1,799,294	1,286,931	(512,363)
Total Expenses	8,129,029	3,387,095	3,645,319	258,224
Increase (decrease) in net position	\$ 4,417,269	\$ 264,741	\$ 6,192,522	\$ 2,145,890

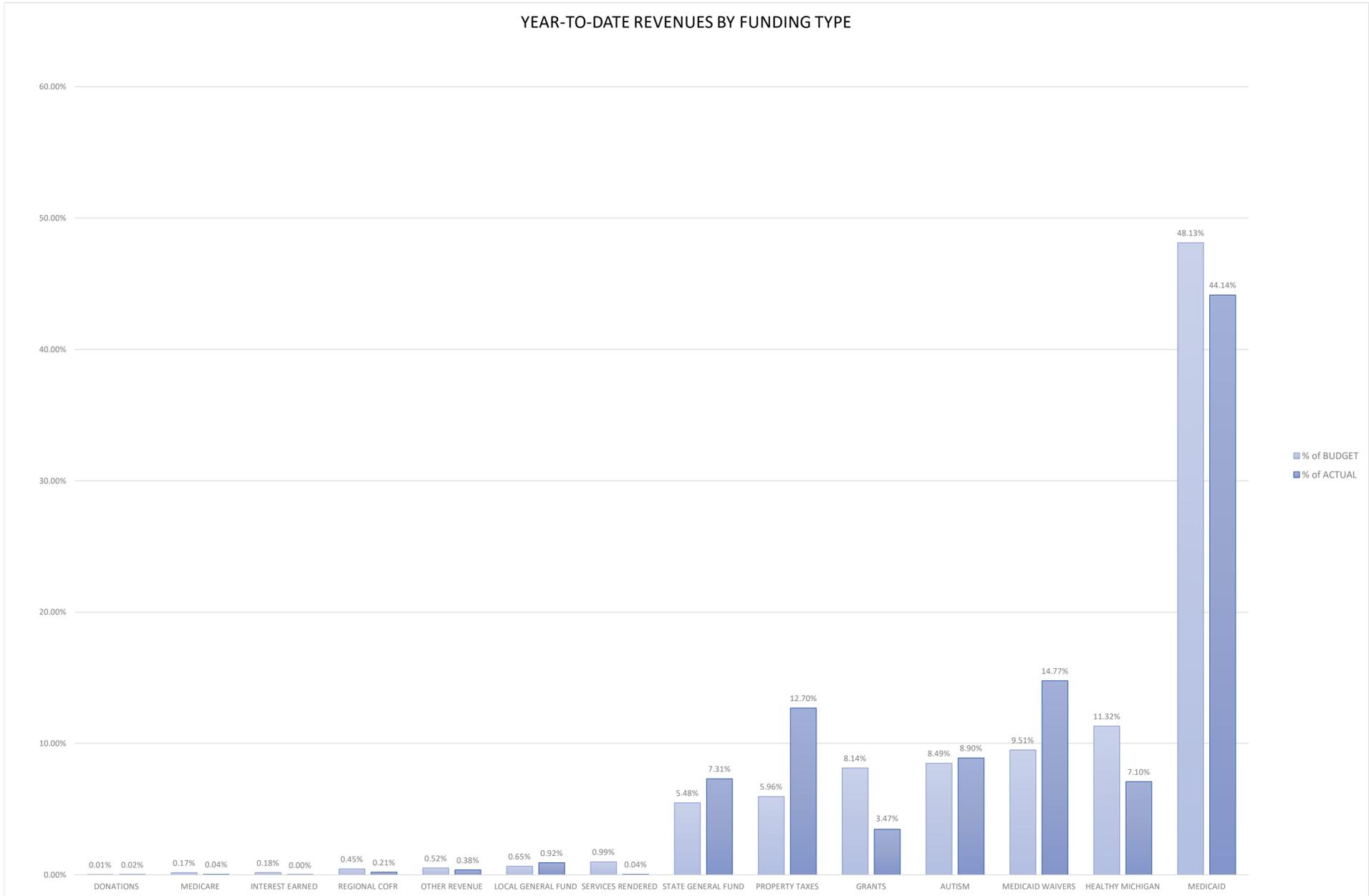
Actual % 45%
Target % 42%
Date Prepared: 3/15/2024

**Community Mental Health of Ottawa County
Additional FY24 Budget Detail
Reporting October 1, 2024 through February 29, 2024**

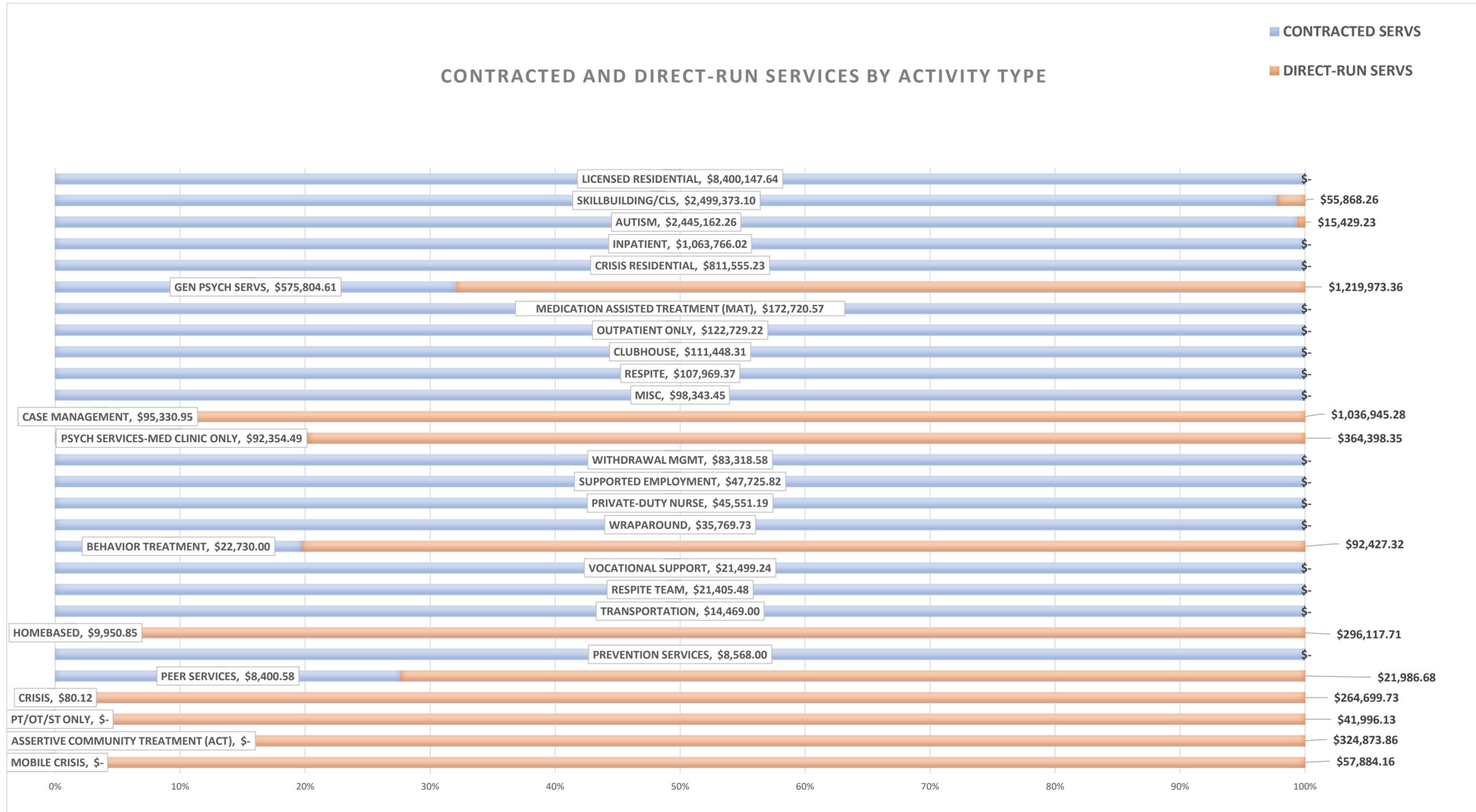


**Community Mental Health of Ottawa County
Additional FY24 Budget Detail
Reporting October 1, 2023 through February 29, 2024**

YEAR-TO-DATE REVENUES BY FUNDING TYPE



**Community Mental Health of Ottawa County
Additional FY24 Budget Detail
Reporting October 1, 2023 through February 29, 2024**



ATTACHMENT D

FY24 Recipient Rights Budget

ORG	DESCRIPTION	OBJ	2024 Revised Budget
22230552	OTHER REVENUE	672000	-
22230552	REGULAR WAGES BENEFITTED	702000	84,158.00
22230552	REGULAR WAGES NON-BENEFITTED	703000	-
22230552	OVERTIME	704000	-
22230552	HOLIDAY HOURS WORKED	704100	-
22230552	ONCALL PAY	705100	-
22230552	LONGEVITY PAY	705400	1,200.00
22230552	VACATION PAYOFF	705500	-
22230552	FICA	710000	6,293.00
22230552	HEALTH INSURANCE	711000	19,582.00
22230552	DENTAL INSURANCE	711200	932.00
22230552	VISION INSURANCE	711300	127.00
22230552	DISABILITY INSURANCE	711400	99.00
22230552	LIFE INSURANCE	711500	256.00
22230552	UNEMPLOYMENT INSURANCE	711600	517.00
22230552	WORKERS COMP INSURANCE	712000	30.00
22230552	RETIREMENT	713000	24,216.00
22230552	457 PLAN CONTRIBUTION	713100	650.00
22230552	OPEB RETIREE HEALTH CARE	713200	-
22230552	STIPENDS	714000	600.00
22230552	SUPPLIES: OFFICE	727000	400.00
22230552	POSTAGE	730000	-
22230552	SUPPLIES: OPERATING	739000	100.00
22230552	SUPPLIES: ONE TIME OPERATING	739100	-
22230552	SUPPLIES: IT OPERATING	740000	-
22230552	MEMBERSHIP/DUES/LICENSING	804000	-
22230552	ALLOCATED COST INTERDEPARTMNTL	805010	-
22230552	SERVICE CONTRACT	808000	100.00
22230552	TELEPHONE	850000	600.00
22230552	TRAVEL MILEAGE	860000	100.00
22230552	VEHICLE FUEL	865000	200.00
22230552	VEHICLE REPAIRS & MAINT	866000	100.00
22230552	VEHICLE INSURANCE	868000	200.00
22230552	PRINTING & BINDING	902000	20.00
22230552	BUILDING RENT	940000	3,309.00
22230552	EQUIPMENT POOL RENT	941000	600.00
22230552	POSTAGE METER RENT	942000	-
22230552	CONFERENCE & TRAINING REG FEE	956000	750.00
22230552	CAPITAL OUTLAY	970000	-