

Agenda
Finance and Administration Committee
West Olive Administration Building – Board Room and YouTube
12220 Fillmore, West Olive, MI 49460
Tuesday, April 2, 2024
10:00 AM

Public Comment

Approval of Agenda

Consent Resolutions:

1. Approval of Minutes from the [March 5, 2024](#) Finance and Administration Committee Meeting.

Agenda and Action Requests:

1. [Statement of Review](#)
Suggested Motion:
To approve the Statement of Review.
2. [Accounts Payable for February 26, 2024 through March 22, 2024](#)
Suggested Motion:
To approve the general claims in the amount of \$15,177,198.49 as presented by the summary report for February 26 through March 22, 2024.
3. [County of Ottawa Financial Report - Vredeveld Haefner LLC](#)
Suggested Motion:
To receive for information and forward to the Board of Commissioners the Annual Comprehensive Financial Report of the County of Ottawa for the Year Ended September 30, 2023.
4. [Receive and file the Local Government Retirement System Annual Report \(form 5572\).](#)
Suggested Motion:
To receive and forward to the Board of Commissioners the Local Government Retirement System Annual Report as required by Public Act 202 of 2017.
5. [Quality Improvement Initiative for Advancing Healthy Births](#)
Suggested Motion:
To approve and forward to the Board of Commissioners a contract with District Health Dept #10. By approving this contract, this motion also recognizes and appropriates the grant funds.

6. [Water Pick-Up and Testing Services](#)

Suggested Motion:

To approve and forward to the Board of Commissioners a contract with Prein & Newhof

7. [Chip Facilitator Contract](#)

Suggested Motion:

To approve and forward to the Board of Commissioners a contract for a CHIP Facilitator.

8. [Delta Dental Grant](#)

Suggested Motion:

To approve and forward to the Board of Commissioners a contract with Delta Dental.

9. [Adobe Subscriptions for County Staff – Cross Departmental](#)

Suggested Motion:

To approve and forward to the Board of Commissioners a contract with SHI International Corp for the purchase of Adobe subscriptions, for a 3-year contract equaling \$90,000.

10. [Fiscal Services Financial Reporting Software](#)

Suggested Motion:

To approve the contract with IGM Technology Corp. for the purchase of the Financial Reporting software

11. [Time and Attendance Software](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the request from Human Resources to approve an agreement with TimeClocks Plus LLC for time and attendance software for a total cost of \$413,135 over the seven year period.

12. [Contract for Monumentation/Remonumentation](#)

Suggested Motion:

To sign the contract between Ottawa County and Nederveld, Inc. for services under the Monumentation/Remonumentation Program.

13. [Contract for Monumentation/Remonumentation](#)

Suggested Motion:

To sign the contract between Ottawa County and Feenstra & Associates Inc. for services under the Monumentation/Remonumentation Program.

14. [Contract for Monumentation/Remonumentation](#)

Suggested Motion:

To sign the contract between Ottawa County and Holland Engineering Inc. for services under the Monumentation/Remonumentation Program.

15. [Contract for Monumentation/Remonumentation](#)

Suggested Motion:

To sign the contract between Ottawa County and Pathfinder Engineering Inc. for services under the Monumentation/Remonumentation Program.

16. [Contract for Monumentation/Remonumentation](#)

Suggested Motion:

To sign the contract between Ottawa County and Exxel Engineering Inc. for services under the Monumentation/Remonumentation Program.

17. [Reallocation of Unrestricted Funds](#)

Suggested Motion:

To reallocate excess unrestricted \$1,839,314 from the Department of Public Health Fund and excess unrestricted \$640,026 from the Child Care Fund for a total of \$2,479,340 to the General Fund.

18. [FY2024 Budget Adjustments](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the FY2024 budget adjustments per the attached schedule.

Committee Reports:

- I. [Treasurer's Financial Month End Update](#); Cheryl Clark

Public Comment

Adjournment at Call of the Chairperson

Note: Public Comments on the day's business are to be limited to three (3) minutes.