

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, April 9, 2024 at 9:00 AM** for the regular April meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom and YouTube.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Correspondence
5. Public Comment
6. Approval of Agenda
7. Consent Resolutions:

From the County Clerk/Register

A. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the minutes of the [March 26, 2024](#) Board of Commissioners meeting.

From Administration

B. [Ottawa County Parks and Recreation 2023 Annual Report](#)

Suggested Motion:

To receive for information the Parks and Recreation 2023 Annual Report.

C. [Ottawa County Human Resources 2023 Annual Report](#)

Suggested Motion:

To receive for information the Ottawa County Human Resources 2023 Annual Report.

From the Finance and Administration Committee

D. [Accounts Payable for February 26, 2024 through March 22, 2024.](#)

Suggested Motion:

To approve the general claims in the amount of \$15,177,198.49 as presented by the summary report for February 26 through March 22, 2024.

E. [County of Ottawa Financial Report - Vredeveld Haefner LLC](#)

Suggested Motion:

To receive the Annual Comprehensive Financial Report of the County of Ottawa for the Year Ended September 30, 2023.

F. [Receive and file the Local Government Retirement System Annual Report \(form 5572\).](#)

Suggested Motion:

To receive the Local Government Retirement System Annual Report as required by Public Act 202 of 2017.

G. [Quality Improvement Initiative for Advancing Healthy Births](#)

Suggested Motion:

To approve a contract with District Health Dept #10. By approving this contract, this motion also recognizes and appropriates the grant funds.

H. [Water Pick-Up and Testing Services](#)

Suggested Motion:

To approve and forward to a contract with Prein & Newhof

I. [Chip Facilitator Contract](#)

Suggested Motion:

To approve a contract for a CHIP Facilitator.

J. [Delta Dental Grant](#)

Suggested Motion:

To approve a contract with Delta Dental.

K. [Adobe Subscriptions for County Staff – Cross Departmental](#)

Suggested Motion:

To approve a contract with SHI International Corp for the purchase of Adobe subscriptions, for a 3-year contract equaling \$90,000.

L. [Fiscal Services Financial Reporting Software](#)

Suggested Motion:

To approve the contract with IGM Technology Corp. for the purchase of the Financial Reporting software

M. [Time and Attendance Software](#)

Suggested Motion:

To approve the request from Human Resources to approve an agreement with TimeClocks Plus LLC for time and attendance software for a total cost of \$413,135 over the seven year period.

N. [Contract for Monumentation/Remonumentation](#)

Suggested Motion:

To sign the contract between Ottawa County and Nederveld, Inc. for services under the Monumentation/Remonumentation Program.

O. [Contract for Monumentation/Remonumentation](#)

Suggested Motion:

To sign the contract between Ottawa County and Feenstra & Associates Inc. for services under the Monumentation/Remonumentation Program.

P. [Contract for Monumentation/Remonumentation](#)

Suggested Motion:

To sign the contract between Ottawa County and Holland Engineering Inc. for services under the Monumentation/Remonumentation Program.

Q. [Contract for Monumentation/Remonumentation](#)

Suggested Motion:

To sign the contract between Ottawa County and Pathfinder Engineering Inc. for services under the Monumentation/Remonumentation Program.

R. [Contract for Monumentation/Remonumentation](#)

Suggested Motion:

To sign the contract between Ottawa County and Exxel Engineering Inc. for services under the Monumentation/Remonumentation Program.

S. [FY2024 Budget Adjustments](#)

Suggested Motion:

To approve the FY2024 budget adjustments per the attached schedule.

T. [Reallocation of Unrestricted Funds](#)

Suggested Motion:

To reallocate excess unrestricted \$1,839,314 from the Department of Public Health Fund and excess unrestricted \$640,026 from the Child Care Fund for a total of \$2,479,340 to the General Fund.

From the Planning and Policy Committee Committee

U. [Upper Macatawa Natural Area Restroom Design Contract](#)

Suggested Motion:

To accept the proposal from MCSA Group for architectural and engineering services for the Upper Macatawa 84th Street Trail head Restroom Building.

V. [Road Commission Millage Renewal](#)

Suggested Motion:

To place the countywide road millage on the August 2024 ballot for voter consideration.

8. Agenda and Action Requests
9. Committee Reports
  - A. [Ottawa County Parks and Recreation 2023 Annual Report](#)  
Presented by Jason Shamblin, Parks Director
  - B. [Ottawa County Human Resources 2023 Annual Report](#)  
Presented by Marcie VerBeek, Human Resources Director
10. Public Comment
11. Additional Business
  - A. Administrator's Report
  - B. Chairman's Update
12. Adjournment at Call of the Chairperson