

**Agenda**  
**Health & Human Services Committee**  
**West Olive Administration Building – Board Room and YouTube**  
**12220 Fillmore Street, West Olive, Michigan 49460**  
**Tuesday, April 16, 2024**  
**9:00 AM**

**Public Comment**

**Approval of Agenda**

**Consent Resolutions**

1. Approval of the Proposed Minutes from the [March 19, 2024](#) Health and Human Services Committee meeting.

**Agenda and Action Requests: None**

**Committee Reports:**

1. Community Action Agency, Jennifer Brozowski
2. Department of Health and Human Services, Kendra Spanjer
3. Department of Veterans Affairs, Jason Schenkel
4. Community Mental Health, Katie Clausing
5. Department of Public Health, Adeline Hambley

**Discussion Items:**

1. Real Estate Inspection Environmental Health Regulations Update; Jon Anderson
2. Update on Administration and Senior Project Fresh; Jon Anderson

**Public Comment**

**Adjournment at Call of the Chairperson**

**Note: Public Comments on the day's business are to be limited to three (3) minutes.**

**HEALTH & HUMAN SERVICES COMMITTEE**

**Proposed Minutes**

DATE: March 19, 2024  
TIME: 9:05 a.m.  
PLACE: Fillmore Street Complex  
PRESENT: Lucy Ebel, Gretchen Cosby, Joe Moss, Doug Zylstra, and Sylvia Rhodea. (5)

SUBJECT: PUBLIC COMMENT

1. Joe Spaulding – Holland Township
2. Kevin Hoeve – Ottawa County - Holland area realtor
3. Teresa White – Robinson Township
4. Rebecca Patrick – Allendale Township
5. Sheila Dettloff – Holland Township

SUBJECT: APPROVAL OF AGENDA

HHS 24-004 Motion: To approve agenda.  
Moved by: Moss UNANIMOUS

SUBJECT: CONSENT RESOLUTIONS

HHS 24-005 Motion: To approve the proposed minutes from the January 23, 2024 Health and Human Services Committee meeting.  
Moved by: Cosby UNANIMOUS

SUBJECT: AGENDA AND ACTION REQUESTS

NONE.

SUBJECT: COMMITTEE REPORTS

1. Department of Public Health-Adeline Hambley gave a Public Health update.
2. Community Action Agency-Jennifer Brozowski gave a Community Action Agency update.
3. Department of Health and Human Services-Kendra Spanjer gave a DHHS update.
4. Department of Veterans Affairs-Jason Schenkel gave a Department of Veterans Affairs update.

SUBJECT: DISCUSSION ITEMS

1. Real Estate Point of Sale Environmental Health Regulations - Adeline Hambley gave discussion. Commissioners Moss, Rhodea, Zylstra, and Cosby gave discussion.

HHS 24-006 Motion: To update the agenda to provide to the Board of Commissioners the request from Health and Human Services to add one 1.0 FTE administrative assistant position.  
Moved by: Zylstra  
Motion failed for lack of a second.

2. Non-profit Coordination needs and Ottawa Foods – Lisa Uganski gave discussion. Adeline Hambley gave discussion. Commissioners Moss, Rhodea, Zylstra, and Cosby gave discussion.

3. Reallocation of excess unrestricted \$2,355,237 from the Department of Public Health Fund Balance to the General Fund.

- a. FY23 added \$777,893 to the Department of Public Health Fund Balance of \$3,401,599 reported during the budget process. The FY23 total for the fund is \$4,179,492. A balance of \$2,355,237 in taxpayer dollars remains in the fund after recent budget adjustments and the FY24 amended budget allocation from the fund.

Commissioners Moss, Rhodea, Zylstra, and Cosby gave discussion. Karen Karasinski gave discussion.

SUBJECT: PUBLIC COMMENT

1. David Morren – Allendale Township
2. Jim Kuiper – Holland Township
3. Teresa White – Robinson Township
4. Dena Arner – Holland Township
5. Sheila Dettloff – Holland Township
6. Rebecca Patrick – Allendale Township
7. Derrick Muilenburg - Holland Township
8. Shantel Martenal – Park Township

The Chairperson called for adjournment at 11:24 a.m.