

Meeting Minutes (proposed)

CMHOC Board of Directors

Board Room – 12220 Fillmore Street, West Olive, MI

Friday, February 23, 2024

9:00 AM

In attendance: Donna Bunce, Gretchen Cosby, Christian Kleinjans, David Parnin, Sylvia Rhodea, Stephen Rockman, Steven Savage, Vonnie VanderZwaag, Kendra Wenzel; Lucy Ebel (arrived at 10:10 a.m.)

Absent: Terry Goldberg

CALL TO ORDER

Vonnice VanderZwaag, CMHOC Board Vice-Chair, called the February 23, 2024, CMHOC Board meeting to order at 9:00 a.m.

INVOCATION

Mr. Parnin provided the invocation.

CMHOC MISSION AND VISION STATEMENTS

Ms. VanderZwaag noted the CMHOC Mission and Vision Statements

PUBLIC COMMENT

Denise Newhouse – Holland Township

CONSENT ITEMS

CMH 24-005 Motion: To approve by consent the following items:

- a. Minutes for the January 22, 2024, CMHOC Board of Directors Meeting

Moved by: Cosby

Support: Rhodea

MOTION CARRIED

CMH 24-006 Motion: To amend the February 23, 2024, Meeting Agenda to change The Millage Fund Saving agenda to a discussion item rather than an action item.

Moved by: Cosby

Second: Wentzel

MOTION CARRIED – one opposed (Kleinjan)

Mr. Rockman requested that approval of the FY24 Service Contracts be reviewed and voted on individually.

CMH 24-007 Motion: To amend the February 23, 2024, Meeting Agenda to approve all service contracts individually.

Moved by: Rockman

Second: Rhodea

MOTION CARRIED – 2 opposed (Parnin, Kleinjans)

OLD BUSINESS

No Old Business

NEW BUSINESS

February 2024 Service Contracts (Attachment A) – Bill Phelps

CMH 24-008 Motion: To approve the service contract with DA Blodget

Moved by: Rhodea Support: Cosby

MOTION CARRIED – one opposed (Rockman)

CMH 24-009 Motion: To approve the service contract with Dignified Care

Moved by: Rhodea Support: Parnin

MOTION CARRIED

CMH 24-010 Motion: To approve the service contract with Pine Rest Christian Mental Health Services

Moved by: Cosby Support: Rhodea

MOTION CARRIED

CMH 24-011 Motion: To approve the service contract with Dale Bird-Cortes

Moved by: Wentzel Support: Kleinjans

MOTION CARRIED - one opposed (Rockman)

CMH 24-012 Motion: To approve the service contract with Organic Care

Moved by: Cosby Support: Parnin

MOTION CARRIED

FY2024 January Financial Statement – Amy Bodbyl-Mast

Ms. Bodbyl-Mast reviewed the CMHOC financial statement through January 2024. Revenues are consistent with budgeted, and expenses are on track. The year-end financial status report due to Lakeshore Regional Entity and the state are being finalized.

CMH 24-014 Motion: To approve the FY2024 January Financial Statement as presented.

Moved by: Cosby Support: Parnin

MOTION CARRIED

Revised 2024 CMHOC Board Meeting Schedule

CMH 24-015 Motion: To approve the revised 2024 CMHOC Board Meeting Schedule as presented.

Moved by: Cosby Support: Parnin

MOTION CARRIED

DEPUTY DIRECTOR'S REPORT

MDHHS

- Preparation continues toward implementation of the MichiCANs on October 1, 2024

Lakeshore Regional Entity

- The annual review of CMHOC is complete and results are expected in the near future.

CMHOC

- Continuing work to fill vacant positions. Recruitment efforts with the assistance of the Human Resources Department have increased.
- MDHHS requires CMHOC to complete a bi-annual stakeholder survey seeking input from key community partners. The survey has been distributed to appropriate community partners and the results will be presented to the Millage Steering Committee and to the Board in a future meeting.

Ms. Ebel arrived at 10:10 a.m.

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Millage Fund Savings - Discussion

Mr. Kleinjans reported on the activities of the Millage Steering Committee. The committee has been meeting regularly with the intention of assessing all programs funded with millage dollars. Recent discussions focused on the surplus of millage funds that are currently available. It was recommended by the Committee that the Board issue a request for proposal to utilize \$1 million in millage savings to support new and existing programs. The funding would be for one year. The Committee will utilize results from the stakeholder survey and strategic planning goals to help identify priorities for the RFP. The RFP will be broadly distributed across Ottawa County.

The Committee has discussed developing measurable metrics to be shared with the community and continue to work toward reporting Millage Fund data. The RFP would allow for additional organizations to propose social recreation programs.

- Ms. Rhodea requested that any RFP language be presented to the Board prior to issue, noting that the Board approves any grants using millage funds.
- Mr. Kleinjans noted that any RFP would be presented to the Board prior to issue. The intent of the discussion was to get approval to move forward with developing an RFP.
- Ms. Bednarek reported that any RFP must be issued through the County RFP process.

This topic will be returned to the Millage Steering Committee for further discussion.

Scheduling Informational Presentations

The recommendation is that informational sessions be scheduled immediately following the regularly scheduled Board meetings. The first presentation will be scheduled after the March Board meeting.

PUBLIC COMMENT

Julie Norkley – Grand Haven

Rosalie Austin – Holland

Denise Meitz - (location not provided)

ADJOURNMENT

CMH 24-016 Motion: To adjourn the February 23, 2024, CMHOC Board of Directors meeting.

Moved by: Buntz

Support: Parnin

MOTION CARRIED

Ms. VanderZwaag adjourned the February 23, 2024, CMHOC Board of Directors meeting at 11:04 a.m.

Vonnie VanderZwaag, Board Vice-Chair

Terry Goldberg, Secretary