

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, May 14<sup>th</sup> at 9:00 AM** for the regular May meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom and YouTube.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Correspondence
5. Public Comment
6. Approval of Agenda
7. Consent Resolutions:

From the County Clerk/Register

A. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the minutes of the [April 23, 2024](#) Board of Commissioners meeting.

From Administration

B. [Ottawa County Prosecutor's Office 2023 Annual Report](#)

Suggested Motion:

To receive for information the Ottawa County Prosecutor's Office 2023 Annual Report.

B. [20<sup>th</sup> Circuit Court and Ottawa County Probate Court 2023 Annual Report](#)

Suggested Motion:

To receive for information the 20<sup>th</sup> Circuit Court and Ottawa County Probate Court 2023 Annual Report.

C. [Post-Execution Ratification of Contracts under Section IV\(D\)\(2\) of the Ottawa County Contracting Authorization and Form Policy](#)

Suggested Motion:

To ratify all contracts for the period of April 1, 2024 to April 30, 2024 currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy.

From the Finance and Administration Committee

D. [Accounts Payable for March 25, 2024 through April 19, 2024](#)

Suggested Motion:

To approve the general claims in the amount of \$24,467,236.88 as presented by the summary report for March 25 through April 19, 2024.

E. [Quarterly Financial Status Report](#)

Suggested Motion:

To receive for information the detailed Financial Statements for the General Fund and Mental Health Fund, as well as a higher level summary for the Special Revenue Funds, through the end of the 2nd quarter of Fiscal Year 2024.

F. [Michigan Ag Preservation Fund Grant Agreement](#)

Suggested Motion:

To approve a grant agreement in the amount of \$205,971 with the Michigan Department of Agriculture and Rural Development for the purchase of an agricultural conservation easement.

G. [Contract for Monumentation/Re monumentation](#)

Suggested Motion:

To sign the contract between Ottawa County and Tru-Line Surveying PC for services under the Monumentation/Re monumentation Program.

H. [Assessing Services for Georgetown Township](#)

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk/Register to sign the contract to provide assessing services for Georgetown Township, plus recognize and appropriate contract revenue of \$166,400 for Fiscal Year 2024.

I. [Equalization Personnel Request to fulfill the Georgetown Township Assessment Agreement](#)

Suggested Motion:

To approve the request from Equalization to add one 1.0 FTE Assistant Assessor, two 1.0 FTE Appraiser I positions, two 0.3 FTE Appraiser II positions, and one 1.0 FTE Abstract/Index Clerk at a cost of \$418,196 to be funded by the assessing agreement with Georgetown Township.

J. [Project Support Specialist Pay Grade Change](#)

Suggested Motion:

To approve the request from the Department of Strategic Impact to increase the pay grade for the Project Support Specialist from a pay grade 4 to a pay grade 6 at a cost of \$8,016.

K. [Sheriff's Office Personnel Request - Transportation](#)

Suggested Motion:

To approve a proposal to add one, 1.0 FTE full-time, benefited Unclassified Transportation & Assets Coordinator position at universal paygrade II for a total cost of \$117,120.

L. [Michigan Medical Marijuana Operation and Oversight Grant](#)

Suggested Motion:

To approve a contract with Michigan Dept of Licensing and Regulatory Affairs (LARA).

M. [Public Health - Environmental Health Personnel Request](#)

Suggested Motion:

To approve the request from Public Health to add one 1.0 FTE Administrative Assistant II position at a cost of \$90,398.

N. [Mosquito And Tick Surveillance Grant](#)

Suggested Motion:

To approve a contract with The National Association of County and City Health Officials.

O. [Water Monitoring Initiative Contract](#)

Suggested Motion:

To approve the request to allocate \$995,465 to the department of the Water Resources Commissioner. The approval of this contract authorizes an appropriation to the Water Resource Commission of \$278,691.50 for fiscal year 2024. This allocation will support the Consulting Service Agreement for the proposed Ottawa County Water Monitoring Initiative.

P. [Sheriff's Office Personnel Request - AV](#)

Suggested Motion:

To approve a proposal to increase the four (4) Audio Video Specialists, 1.0 FTE full-time, benefited Group T Level 7 to 1.0 FTE full-time benefited Unclassified Level 8 for a total cost of \$16,142.

Q. [FY2024 Budget Adjustments](#)

Suggested Motion:

To approve the FY2024 budget adjustments per the attached schedule.

From the Planning and Policy Committee

R. [Idema Explorers Trail Team Pink Trail Easement](#)

Suggested Motion:

To approve an easement from Team Pink Corp. for the purpose of constructing, operating, and maintaining a portion of the Bass River Segment of the Idema Explorers Trail at a cost of \$10,000.

8. Agenda and Action Requests:

A. [Housing Commission Appointment](#)

Suggested Motion:

To remove John Gibbs from the Ottawa County Housing Commission and appoint Jon Anderson in the vacancy.

B. [2024 Grand Valley Metropolitan Council Appointment](#)

Suggested Motion:

To appoint Jon Anderson to the Grand Valley Metropolitan Council for Ottawa County for 2024.

C. [2024 Lakeshore Advantage Appointment](#)

Suggested Motion:

To appoint Jon Anderson to the Lakeshore Advantage Board for Ottawa County for 2024.

D. [2024 Road Millage Resolution](#)

Suggested Motion:

To approve the language contained within the resolution for renewal of the ten (10) year Road Millage to appear on the primary ballot on August 6, 2024.

E. [Public Hearing Date - Terra Station Brownfield Plan Amendment](#)

Suggested Motion:

To set a public hearing on the proposed Brownfield Plan Amendment for Terra Station Ventures LLC on Tuesday May 28, 2024, to be held in the Ottawa County Board Room at 6:30 PM.

9. Committee Reports
  - A. [Ottawa County Prosecutor's Report 2023 Annual Report](#)  
Presented by Lee Fisher, Prosecutor.
  - B. [20<sup>th</sup> Circuit Court and Ottawa County Probate Court 2023 Annual Report](#)  
Presented by Susan Franklin, Court Administrator.
10. Public Comment
11. Additional Business
  - A. Chairman's Update
  - B. Administrator's Report
12. Adjournment at Call of the Chairperson