

**OTTAWA COUNTY HOUSING COMMISSION**

DATE: April 11, 2024  
PLACE: Ottawa County Fillmore Complex, Conference Room G  
PRESENT: Holly Cole, Pat Harmon, Klynt Marcusse, Jared Schuitema  
ABSENT: John Gibbs  
STAFF: Jon Anderson, Paul Sachs, Pam Vanden Heuvel, Kylie Vosburg  
PUBLIC: Chris Uhl (virtual), Don Wilkinson, *and other attendees that did not sign-in*

CALL TO ORDER

Vice President Schuitema called the meeting to order at 10:04 a.m. A quorum was present to do business.

APPROVAL OF AGENDA AND MINUTES

HC 24-11 Klynt moved to approve the Agenda for April 11, 2024. The motion passed.  
UNANIMOUS  
HC 24-12 Cole moved to approve the Minutes from March 7, 2024. The motion passed.  
UNANIMOUS

OLD BUSINESS

Vice President Schuitema stated that Ryan Kilpatrick (Housing Next) had presented to the Commission an Educational Workshop Preview prior to today's Housing Commission meeting.

Chris Uhl (IFF) presented a couple brief items to the Commission on current Revolving Loan Fund (RLF) projects.

NEW BUSINESS

The Commission discussed the MicroHomes Neighborhood Concept Development. The Commission determined that a press release could be the next step to help solicit feedback and support to help move the Concept forward. Staff are targeting mid-May for the Release. Ryan Kilpatrick could also serve as an advocate for the microhomes concept development. Sachs stated that this topic will now become a standing agenda item. The Commission also discussed conducting a Corridor Analysis within Ottawa County and how it could assist with gathering data for not only the microhomes neighborhood concept development but also other housing and infrastructure needs. Staff will pursue.

PUBLIC COMMENTS

None

OTHER BUSINESS/DISCUSSION ITEMS

Vice President Schuitema noted there are articles included in the packet for review.

Vice President Schuitema stated that the next Housing Commission meeting is scheduled for Thursday, May 2, 2024 at 10:00 am. The Commission determined there could be a possible reschedule for the May meeting due to Commission availability. Sachs informed the Commission that a staff member and consultant will be attending the next Housing Commission meeting to discuss housing tax increment financing (TIF) projects.

ADJOURNMENT

HC 24-13      Schuitema moved to adjourn the meeting at 11:01 a.m. The motion passed.  
UNANIMOUS