

OTTAWA COUNTY HOUSING COMMISSION

DATE: May 16, 2024

PLACE: Ottawa County Fillmore Complex, Conference Room F

PRESENT: Jon Anderson, Holly Cole, Pat Harmon, Klynt Marcusse, Jared Schuitema

ABSENT: None

STAFF: Cheryl Clark, Becky Huttenga, Paul Sachs, Pam Vanden Heuvel, Kylie Vosburg

PUBLIC: David Barnosky, Jacob Bonnema, Josh Brugger, Annie Deater, Chris Uhl, Don Wilkinson

CALL TO ORDER

Vice President Schuitema called the meeting to order at 10:02 a.m. A quorum was present to do business.

APPROVAL OF AGENDA AND MINUTES

HC 24-14 Harmon moved to approve the Agenda for May 16, 2024. The motion passed.  
UNANIMOUS

HC 24-15 Harmon moved to approve the Minutes from April 11, 2024. The motion passed.  
UNANIMOUS

PRESENTATION

Becky Huttenga presented on Housing Brownfield Tax Increment Financing (TIF) Legislation.

OLD BUSINESS

Chris Uhl (IFF) presented an update on the current Revolving Loan Fund (RLF) projects located within Ottawa County.

Sachs briefly reviewed the MicroHomes Concept and recommended that this commission develop a proforma of what this looks like on paper. Sachs suggested forming a work group to spearhead this concept that would report to the Housing Commission. Sachs recommended including Nick Rolinski as a member of said work group.

HC 24-16 Harmon moved to create a study group comprised of community members that are interested in the microhome development concept; and whose charter would be to identify who we are solving the housing problem for, what is considered affordable, and what are the design/build options.  
Motion supported by Schuitema.  
The Commission discussed the concept, the need to form a study group and determined to create a more generalized motion language for the next meeting.  
Motion was tabled.

## OFFICIAL MINUTES

Harmon will draft motion language for the next meeting. Sachs proposed next steps regarding building momentum and awareness of the MicroHomes Concept. These next steps included distributing a press release, updating the Ottawa County Housing Commission's webpage, distributing a survey within the press release garnering local interest in living in a MicroHome, and determining technical partners to include in the study group. Staff will distribute the proposed press release/survey and proposed webpage changes to the Commissioners later this week.

### NEW BUSINESS

The Commission discussed the timing of electing a Housing Commission President now that the vacant seat has been filled and agreed to hold the election at the next meeting.

### PUBLIC COMMENTS

Public comments were made by the following:

1. David Barnosky

### OTHER BUSINESS/DISCUSSION ITEMS

Vice President Schuitema noted there are articles included in the packet for review.

Vice President Schuitema stated that the next Housing Commission meeting is scheduled for Thursday, June 6, 2024 at 10:00 am.

### ADJOURNMENT

HC 24-17

Schuitema moved to adjourn the meeting at 11:50 a.m. The motion passed.

UNANIMOUS