



Justin F. Roebuck  
County Clerk | Register of Deeds

Renee E. Kuiper  
Chief Deputy County Clerk

Rachel A. Sanchez  
Chief Deputy Register of Deeds

## OTTAWA COUNTY ELECTION COMMISSION

**DATE/TIME:** Friday, July 12, 2024 – 3:00 P.M.

**LOCATION:** Ottawa County Administrative Complex – Conference Room A  
12220 Fillmore Street, West Olive, MI 49460

### AGENDA

#### Call to Order

#### Public Comment:

#### Consent Items:

1. Approval of agenda.
2. Motion to approve previous minutes from Election Commission meeting of June 3, 2024.

#### Action Items:

1. Motion to appoint the Early Voting poll inspectors for the August 6, 2024, Primary Election.  
(List of names attached in Appendix A)
2. Motion to establish the Early Voting Receiving Board for the August 6, 2024, Primary Election and all future State and Federal Elections.
3. Motion to appoint the Early Voting Receiving Board for the August 6, 2024, Primary Election.  
(List of names attached in Appendix B)

#### Additional Business:

None.

#### Adjournment

○ **Circuit Court Records**

414 Washington Avenue  
Room 320  
Grand Haven, MI 49417  
616-846-8315

○ **CCR - Family**

12120 Fillmore Street  
West Olive, MI 49460  
616-786-4108

○ **Elections Division**

12220 Fillmore Street  
Room 130  
West Olive, MI 49460  
616-994-4535

○ **Register of Deeds**

12220 Fillmore Street  
Room 146  
West Olive, MI 49460  
616-994-4510

○ **Vital Records**

12220 Fillmore Street  
Room 130  
West Olive, MI 49460  
616-994-4531