

**OTTAWA COUNTY ELECTION COMMISSION**

**Time:** 3:00 p.m.

**Date:** June 3, 2024

**Location:** Ottawa County Complex – Conference Room A  
12220 Fillmore St., West Olive 49460

**Members of the Commission Present:**

Mark Feyen, Probate Judge; Cheryl Clark, County Treasurer; Justin Roebuck, County Clerk

**Absent:** None

**SUBJECT: CALL TO ORDER**

The meeting was called to order by the Chair at 3:01 p.m.

**SUBJECT: PUBLIC COMMENT**

None.

**SUBJECT: CONSENT ITEMS**

EC 24-17 Ms. Clark moved to approve the meeting agenda for the June 3, 2024, meeting, and to approve the previous meeting minutes from the March 11, 2024 meeting. Mr. Roebuck supported the motion.

YES: Ms. Clark, Mr. Roebuck, Mr. Feyen

NO: None

**SUBJECT: MOTION TO ACCEPT, FOR INFORMATION, THE LETTER FROM THE COUNTY CLERK CERTIFYING THE CANDIDATES FOR THE OFFICE OF PROBATE JUDGE AND PARTY OFFICES WHOSE PETITIONS HAVE BEEN PROPERLY FILED.**

EC 24-18 Ms. Clark moved to accept, for information, the letter from the County Clerk certifying the candidates for the office of Probate Judge and party offices whose petitions have been properly filed. Mr. Roebuck supported the motion.

YES: Ms. Clark, Mr. Roebuck, Mr. Feyen  
No: None

SUBJECT: MOTION TO APPROVE BALLOTS FOR USE IN  
THE AUGUST 6, 2024, PRIMARY ELECTION

EC 24-19 Ms. Clark moved to approve ballots for use in the August 6, 2024, Primary Election. Mr. Roebuck supported the motion.

YES: Ms. Clark, Mr. Roebuck, Mr. Feyen  
NO: None

SUBJECT: MOTION TO CHARGE THE COUNTY CLERK WITH THE  
RESPONSIBILITY FOR ANY OTHER PREPARATIONS  
OR CHANGES FOR THE AUGUST 6, 2024, PRIMARY  
ELECTION

EC 24-20 Ms. Clark moved to charge the County Clerk with the responsibility for any other preparations or changes with regard to the August 6, 2024, Primary Election. Mr. Roebuck supported the motion.

YES: Ms. Clark, Mr. Roebuck, Mr. Feyen  
NO: None

SUBJECT: ADDITIONAL BUSINESS:

None

SUBJECT: PUBLIC COMMENT

None.

SUBJECT: ADJOURNMENT

EC 24-21 Ms. Clark moved to adjourn the meeting at 3:22 p.m. Mr. Roebuck supported the motion. Meeting adjourned.