

Agenda
Finance and Administration Committee Meeting
West Olive Administration Building – Board Room
12220 Fillmore, West Olive, MI 49460
Tuesday, October 1, 2024
10:00 AM

Public Comment

Approval of Agenda

Consent Resolutions

1. Approval of Minutes from the [September 17, 2024](#) Finance and Administration Special Committee Meeting.

Agenda and Action Requests:

1. [Statement of Review](#)
Suggested Motion:
To approve the Statement of Review.
2. [Accounts Payable for August 26, 2024 Through September 20, 2024](#)
Suggested Motion:
To approve the general claims in the amount of \$32,482,466.93 as presented by the summary report for August 26, 2024 through September 20, 2024.
3. [2023 Administrative and IT Cost Allocation Plans](#)
Suggested Motion:
To approve and forward to the Board of Commissioners the 2023 Cost Allocation Plan and 2023 Innovation and Technology Department Allocation Plan for implementation in the 2025 budget.
4. [Purchase of Development Rights - Easement Acquisition](#)
Suggested Motion:
To forward to the Board of Commissioners and recommend Board Chair/Clerk signatures on a Conservation Option Agreement with Lee J. and Lisa E. Rillema for the development rights to approximately 47 acres of farmland in Blendon Township

5. [Digital Evidence Management – Prosecutor’s Office](#)

Suggested Motion:

To approve the Axon Justice Contract to allow the Prosecutor's Office to purchase and use the Evidence.com software for the management of digital evidence.

6. [West Michigan Health Insurance Pool Trustee Resolution](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the request to adopt the Resolution Naming Trustee and Alternate Trustee for the West Michigan Health Insurance Pool.

7. [Increase FTE of Veterans Affairs Administrative Assistant](#)

Suggested Motion:

To approve and forward to the Board of Commissioners the request from Veteran's Affairs to increase the hours of the Administrative Assistant position from a 0.4 FTE to 0.5 FTE at a cost of \$20,315 funded by the CVSF Grant.

8. [FY24 and FY25 Budget Adjustments](#)

Suggested Motion:

To approve and forward to the Board of Commissioners FY2024 and FY2025 budget adjustments per the attached schedule.

Committee Reports:

[Treasurer's Monthly Report](#)

Public Comment

Adjournment at Call of the Chairperson

Note: Public Comments on the day’s business are to be limited to three (3) minutes.