



Ottawa County
Board of Commissioners

Joe Moss
Chairperson

Sylvia Rhodea
Vice-Chairperson

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, October 8th at 9:00 AM** for the regular October meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan and via Zoom and YouTube.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Prayer and Pledge of Allegiance
3. Roll Call
4. Correspondence
 - A. Andrew Brown – Recovery Court Anniversary Celebration Update
5. Public Comment
6. Approval of Agenda
7. Consent Resolutions:

From the County Clerk/Register

A. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the minutes of the [September 24, 2024](#) Board of Commissioners meeting.

From Administration

- B. [Post-Execution Ratification of Contracts under Section IV\(D\)\(2\) of the Ottawa County Contracting Authorization and Form Policy](#)
Suggested Motion:
To ratify all contracts for the period of September 1, 2024 to September 30, 2024 currently pending on the post-execution ratification list as authorized under Section IV(D)(2) of the Ottawa County Contracting Authorization and Form Policy.

From the Planning and Policy Committee

- C. [Idema Explorers Trail Easement](#)
Suggested Motion:
To approve the purchase of an easement from the David L. Michalak Trust for construction and operation of the Bass River Segment of the Idema Explorers Trail in the amount of \$12,000.
- D. [Bur Oak Landing Powerline Easement](#)
Suggested Motion:
To grant an easement to the Great Lakes Energy Cooperative for construction of underground power lines at the Bur Oak Landing County Open Space site.
- E. [Veterans Affairs Committee By-Laws](#)
Suggested Motion:
To review and approve the Veterans Affairs Committee By-Laws.

From the Finance and Administration Committee

- F. [Accounts Payable for August 26, 2024 Through September 20, 2024](#)
Suggested Motion:
To approve the general claims in the amount of \$32,482,466.93 as presented by the summary report for August 26, 2024 through September 20, 2024.
- G. [2023 Administrative and IT Cost Allocation Plans](#)
Suggested Motion:
To approve the 2023 Cost Allocation Plan and 2023 Innovation and Technology Department Allocation Plan for implementation in the 2025 budget.
- H. [Purchase of Development Rights - Easement Acquisition](#)
Suggested Motion:
To approve a Conservation Option Agreement with Lee J. and Lisa E. Rillema for the development rights to approximately 47 acres of farmland in Blendon Township
- I. [Digital Evidence Management – Prosecutor’s Office](#)
Suggested Motion:
To approve the Axon Justice Contract to allow the Prosecutor's Office to purchase and use the Evidence.com software for the management of digital evidence.

J. [West Michigan Health Insurance Pool Trustee Resolution](#)

Suggested Motion:

To approve the request to adopt the Resolution Naming Trustee and Alternate Trustee for the West Michigan Health Insurance Pool.

K. [Increase FTE of Veterans Affairs Administrative Assistant](#)

Suggested Motion:

To approve the request from Veteran's Affairs to increase the hours of the Administrative Assistant position from a 0.4 FTE to 0.5 FTE at a cost of \$20,315 funded by the CVSF Grant.

L. [FY24 and FY25 Budget Adjustments](#)

Suggested Motion:

To approve the FY 2024 and FY 2025 Budget Adjustments per the attached schedule.

8. Agenda and Action Requests:

A. [2024 Ottawa County Apportionment Report](#)

Suggested Motion:

To approve the 2024 Ottawa County Apportionment Report.

9. Committee Reports

10. Public Comment

11. Additional Business

A. Administrator's Report

B. T&R Chairwoman's Update

C. Chairman's Update

12. Adjournment at Call of the Chairperson