

OFFICE of the COUNTY CLERK /REGISTER OF DEEDS
VITAL RECORDS DIVISION



GENEALOGY RESEARCH APPLICATION

Justin F. Roebuck, County Clerk
Sherri A. Sayles, Chief Deputy Clerk

Instructions:

1. Walk-in applications can be issued in our Fillmore Office only
2. Records available: Births from 1867, Deaths from 1867 and Marriages from 1848
3. We Accept Cash/Check/Money Order/Visa or MasterCard as payment

Mail requests to the: **Ottawa County Clerk, 12220 Fillmore Street, Rm 130
West Olive, MI 49460**

Applications may be faxed to (616) 994-4538 using Visa or MasterCard only as payment

Your Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Signature: _____

Total # of Certificates _____ \$15 for first copy _____ \$6 for additional copies of the same record

There will be a \$15 (non-refundable) search fee

MARRIAGE LICENSE

Name of Spouse (1): _____
First Middle Last

Name of Spouse (2): _____
First Middle Last

Date of marriage: _____ Place of marriage: _____
Month/Day/Year City

DEATH CERTIFICATE

Name of deceased: _____
First Middle Last

Date of death: _____ Place of death: _____
Month/Day/Year City

BIRTH CERTIFICATE

Michigan birth records less than 100 years old are restricted. Only certain persons may obtain these records: a court-appointed legal guardian* of the person named on the record, a legal representative* of the person named on the record, an heir of the person named on the record* or a court of competent jurisdiction.*

***Documentation required - All Birth Certificates Require Photo ID (Note: photo ID can be faxed)**

Name at birth: _____
First Middle Last

Date of birth: _____ Place of birth: _____
Month/Day/Year City