

Article 4 - County Operations Ordinances

400.4.1 - Planning Commission

Planning Commission

400.4.1.1 Purpose: The intent of this Ordinance is to create the Ottawa County Planning Commission pursuant to MCL 125.101 et seq. (currently, MCL 125.3801 et seq.). The Planning Commission's functions as described herein are deemed necessary to adequately promote, plan and coordinate Ottawa County's economic, social and physical development.

400.4.1.2 Composition and Compensation: The Planning Commission shall consist of nine (9) members. Two (2) members of the Planning Commission must be members of the Ottawa county Board of Commissioners. The County shall make every reasonable effort to ensure that the membership of the County Planning Commission includes one (1) member of a public school board or an administrative employee of a school district, located in whole or in part, within the County's boundaries, pursuant to MCL 125.3815(6). One (1) member must be a current Ottawa County Road Commissioner. The remaining five (5) members shall represent any of the following communities:

- Agriculture
- Commerce
- Education
- Government
- Industry
- Natural Resources
- Public Health
- Recreation
- Transportation

Each appointed member shall serve a three-year term, except that on the first appointment of the Planning Commission membership, two commissioners shall be appointed to a one-year term and two commissioners shall be appointed to a two-year term. The Ottawa County Board of Commissioners reserves the right to remove any member for nonperformance of duty or misconduct upon a public hearing.

Planning Commission members may be reimbursed for actual, reasonable and necessary expenses incurred in the discharge of their duties and may be paid per diem as established by the Ottawa County Board of Commissioners; however, in no event may such a per diem be paid at a rate in excess of the per diem paid to members of the Ottawa County Board of Commissioners.

400.4.1.3 Officers; Directors; Meetings; and Records: The Planning Commission must annually elect a chairperson from its membership and appoint a secretary who need not be a member. The Planning Commission chairperson shall be seated on the Ottawa County Parks and Recreation Commission, unless the Planning Commission chairman appoints another member to represent the Planning Commission on the Parks & Recreation Commission.

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With the approval of the Ottawa County Board of Commissioners, the Planning Commission may employ a director and other personnel it deems necessary. The Commission and all operations under its authority shall be administered within and through the County's existing fiscal and personnel procedures. Any expenditures or financial commitments must be within appropriations authorized by the Ottawa County Board of Commissioners. Likewise, contracts for goods or services must be approved by the Ottawa county Board of Commissioners and any personnel employed will be County employees.

The Planning Commission, pursuant to MCL 125.3821, must hold at least four (4) regular meetings each and may hold as many other meetings as it deems necessary. It must adopt and rules for the transaction of its business and keep at record of its

400.4.1.4 Duties: The Planning Commission shall exercise the mandatory duties of a county planning commission as described in MCL 125.3819, MCL 125.3831 and MCL 125.3837. Such mandatory functions will include, but are not limited to creation of an Ottawa County Development Plan to accommodate and promote the County economic, social and physical growth.

In addition to the duties described or referenced about, the Planning Commission shall serve, pursuant to MCL 125.104 as the coordinating agency for all planning organizations operating within the County and is authorized to serve as a liaison between such organizations and any regional or state planning organization. In addition, the Planning Commission shall serve as a metropolitan county planning commission and shall exercise all of such a commission's rights and responsibilities as described in MCL 125.3837. The Planning Commission is authorized pursuant to MCL 1253837 to perform any and all functions necessary or desirable to secure the financial aid or cooperation of the federal or state governments in carrying out the functions of a county planning commission.

History:

Enacted: August 8, 1989

Original Ordinance Number: 89-1

Codified: February 26, 2019

Amended: By Ordinance 17-3

Effective: May 23, 2017

Repealed: October 27, 2020