



Ottawa County

Fiscal Services Department – Purchasing
12220 Fillmore St., Rm 331 - West Olive, MI 49460

Phone 616-738-4855
E-mail: purchasing.rfp@miottawa.org

ITB 20-16 Courthouse Emergency Lockdown Protocol Addendum 2

September 21, 2020

To All Vendors:

The purpose of this Addendum is to modify and/or clarify any details of the above project. Vendors are asked to acknowledge the receipt of Addendum 1 and 2 in the submission.

ITEM 1: QUESTIONS AND ANSWER

General Questions:

Q1. What type of locking mechanism do you want?

A1. At Hudsonville courthouse, installing electric strikes into or on the door frame looks like a possible solution. At the Fillmore Probate court, powered push-bars have been recommended. Grand Haven and Holland courts already have strikes and powered push-bars installed.

We are counting on the contractor to make a recommendation which provides a secure solution.

Q2. How many lockdown locations do you want per building?

A2. One manually operated device located at the security check point and a specialized key card that locks down exterior key card exterior doors. All exterior card access points would be deactivated during lockdown.

Q3. How do you want the system to restore?

A3. Restore to normal using the keyboard at the security station. We'd prefer that this procedure is more than just resetting the button itself as then anyone would be able to defeat the lockdown.

Q4. Does the solution need to signal to 911 when activated?

A4. Yes

Q5. Who will restore the system afterwards? Will you provide a list?

A5. Yes, we will provide a list of individuals. Only law enforcement should be able to restore.

Q6. Are all the courthouses' DSX databases separate or combined into one?

A6. One

Q7. How does the 911 center currently receive panic alarms from the courthouses? (I want to understand how 911 wants to receive an alarm as on the DSX system, email, text, phone call, etc.)

A7. Currently, a PC at 911 has DSX installed. Once panic alarm is triggered, it will also trigger Avigilon to call up a camera. At GH, the panic button works through Citech software then to 911. 911 would like camera call up, audible and text on alarm.

Grand Haven Courthouse

Q8. Number of doors to lockdown?

A8. Has eleven (11) doors total. In the front public area, there are four (4) regular, three (3) are handicap, and one (1) sliding door on lower level. Exterior employee doors are (3) located on east side, north side, and sally port door.

Q9. Do the doors already have locking hardware? What is the locking hardware? How is it currently controlled?

A9. Yes, the hardware is electric and on a schedule of unlocked between 8am to 5pm, controlled by DSX.

Q10. Do we need to lockdown other areas?

A11. Employee doors have lock with key card, thus already secure. At this time, the specified exterior doors should go into lockdown.

Q12. Do we need to put locks on doors that do not have electronic locks currently?

A12. Not at this time.

Probate Court

Q13. Number of doors to lockdown?

A13. Two (2) exterior doors at front. And two employee entrance doors. For a total of four.

Q14. Where do you want lockdown mechanism?

A14. Easy reach of officer.

Q15. How many employee entrances? Do you need employee entrances to lockdown?

A15. Two

Q16. Interior lobby entrances need to lockdown?

A16. None-zero

Holland District Court

Q17. Number of doors to lockdown?

A17. Total of Three (3) doors. One (1) door located in the atrium, on the County's side, one (1) employee entrance, and one (1) in the lower garage. As building is shared with other public entity, solution will only be installed on County's side of the building.

Hudsonville District Court

Q18. Number of doors to lockdown?

A18. Total of Ten (10) doors. Two (2) doors in front, plus nine (9) other exterior doors. In this building, front doors are not card read, but opened manually. They will need electric strikes and to be wired into the system.

Q19. Where do you want lockdown mechanism?

A19. Easy reach of officer, at the security station.

ITEM 2: ALTERNATE INSTRUCTIONS

Bidder should provide the lowest quoted option for their bid. Bidder can provide an alternate solution for recommendation, but is not required. If bidder chooses to provide alternate solution, solution should be clearly labeled as "Alternate to ITB 20-16" and provided at the end of the required bid forms.

Note: pricing will have a large impact on decision, but may not have a direct bearing on final selection. The County reserves the right to select and subsequently recommend for award, the offer which best meets its required needs, quality levels and budgetary considerations.

ITEM 3: SITES' VISITS SIGN-IN

Please see attached Appendix A for the sign-in for the sites' visits.

ITEM 4: DEADLINE REMINDER

Due to delay in releasing the Q&A from vendors, the deadline for bid submission will be **2:00 PM (ET) on Monday, September 28, 2020**. Bids received after this time will not be considered.