I. **PURPOSE:**
To assure all consumers, parents, guardians, and family members are treated with dignity and respect.

II. **APPLICATION:**
All Community Mental Health of Ottawa County (CMHOC) staff and contract agency staff as specified by contract.

III. **DEFINITIONS:**
**Dignity** – to be treated with esteem, honor, politeness; to be addressed in a manner that is not patronizing, condescending or demeaning; to be treated as an equal; to be treated the way any individual would like to be treated.

**Family Member** – means a parent, stepparent, spouse, sibling, child, or grandparent of a primary consumer, or an individual upon whom a primary consumer is dependent for at least 50% of his or her financial support.

**Respect** – to show deferential regard for; to be treated with esteem, concern, consideration or appreciation; to protect the individual’s privacy; to be sensitive to cultural differences; to allow an individual to make choices.

IV. **POLICY:**
It is the policy of CMHOC to protect and promote the dignity and respect to which all recipients of services, parents, guardians, and family members are entitled to.

V. **PROCEDURE:**
A. CMHOC services will be designed to protect and promote the dignity and respect to which all consumers are entitled to.

Examples of treating a person with dignity and respect include but are not limited to calling a person by his or her preferred name, knocking on a closed door before entering, using positive language, encouraging the person to make choices instead of making assumptions about what he or she wants, taking the person’s opinion seriously, including the person in conversations, allowing the person to do things independently or to try new things.
B. Family members and parents/guardians will be treated with dignity and respect.

C. Family members will be given an opportunity to provide information to the treating professionals.

D. Family members are provided an opportunity to request and receive general educational information about the nature of disorders, medications, and their side effects, available support services, advocacy and support groups, financial assistance and coping strategies.

E. Information shall be received from or provided to family members within the confidentiality constraints of Section 748 of the Mental Health Code.

VI. ATTACHMENT:
None Applicable

VII. REFERENCE:
Michigan Mental Health Code, Chapter 1
Michigan Mental Health Code, Chapter 7
MDHHS-ORR Attachment B