

# FINANCE COMMITTEE

## Approved Minutes

DATE: March 16, 1999

TIME: 8:30 A.M.

PLACE: Fillmore Street Complex, West Olive

PRESENT: Roger Rycenga, Harris Schipper, D. Dale Mohr, Gordon Schrotenboer, Robert Rinck

STAFF: Robert Oosterbaan, Administrator, Gregory Rapple, Legal Counsel, June Hagan, Accounting Director, Rosemary Zink, Finance Director, Mark Knudsen, Planning and Grants Director, Mary Richardson, County Treasurer, Gary Scholten, Register of Deeds, Nancy Brouwer, Deputy Clerk

MEDIA

SUBJECT: CONSENT ITEMS

Approve the Minutes of the March 8, 1999 meeting as presented and approve the agenda of today as presented.

SUBJECT: STATEMENT OF REVIEW

**FC 99-027** Motion: To recommend to the Board the Statement of Review for the month of February, 1999.

Moved by: Schipper Supported by: Rinck UNANIMOUS

SUBJECT: TREASURER'S ANNUAL REPORT

Mary Richardson presented the Treasurer's Annual Report

**FC 99-028 Motion:** To receive for information and forward to the full Board the Treasurer's Annual Report for 1998.

Moved by: Schrotenboer Supported by: Schipper UNANIMOUS

SUBJECT: GENERAL FUND UNDESIGNATED FUND BALANCE

**FC 99-029** Motion: To recommend to the Board estimated 1998 Revenue over Expenditures be designated as follows:

GIS \$ 300,000

Public Improvement 1,500,000

MERS Liability 1,000,000

Tax Reduction 721,005

Infrastructure Fund - remaining balance 3,000,000

\$ 6,521,005

Moved by: Rinck Supported by: Mohr MOTION CARRIED

Mr. Schrotenboer voted no.

SUBJECT: BUDGET ADJUSTMENTS

**FC 99-030** Motion: To approve budget adjustments #139 thru 141.

Moved by: Schipper Supported by: Schrotenboer UNANIMOUS

SUBJECT: TAX ALLOCATION BOARD

**FC 99-031** Motion: To recommend Dave VanderKooi to the Tax allocation Committee as the Board appointee.

Moved by: Schrotenboer Supported by: Mohr UNANIMOUS

SUBJECT: CLASSIFICATION UPGRADE FOR PERSONAL COMPUTER SPECIALIST

**FC 99-032** Motion: To recommend to the Board the classification upgrade for Personal Computer Specialist from Unclassified Grade 02 to Unclassified Grade 03.

Moved by: Mohr Supported by: Rinck UNANIMOUS

SUBJECT: PROPOSAL FOR AERIAL ORTHOPHOTOGRAPHY

**FC 99-033** Motion: To accept the proposal from Kucera International for aerial orthophotography.

Moved by: Mohr Supported by: Schipper UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Gypsy moth reimbursement of up to 50% of local units costs for eligible acres. Mr. Oosterbaan explained analysis of costs and funding.

**FC 99-034** Motion: Moved to remove Gypsy Moth reimbursement from discussion items to action item.

Moved by: Schrotenboer Supported by: Schipper UNANIMOUS

**FC 99-035** Motion: To fund Soil District in the amount of \$12,259 for Gypsy Moth spraying for this year.

Moved by: Schrotenboer Supported by: Schipper UNANIMOUS

2. Policy Guidelines on Year-end Revenues over Expenditures. The committee noted changes made on Policy at the last Board meeting.

SUBJECT: ADJOURNMENT

**FC 99-036** Motion: To adjourn at 9:58 A.M.

Moved by: Rinck Supported by: Schrotenboer UNANIMOUS

