

## FINANCE COMMITTEE

### Approved Minutes

DATE: April 6, 1999

TIME: 8:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Gordon Schrotenboer, Harris Schipper, D. Dale Mohr, Robert Rinck

STAFF: Robert Oosterbaan, Administrator, Rosemary Zink, Finance Director, June Hagan, Accounting Director, James Mankowski, MIS Director, Mary Richardson, County Treasurer, Ronald Frantz, Prosecuting Attorney, Richard Schurkamp, Personnel & Labor Relations Manager, Gregory Rappleye, Legal Counsel, Nancy Brouwer, Deputy Clerk

MEDIA

SUBJECT: CONSENT ITEMS

Motion: Approve the Minutes of the March 16, 1999 meeting as presented and approved the agenda of today as presented and amended.

SUBJECT: REORGANIZATION OF THE MIS DEPARTMENT

**FC 99-037** Motion: To approve and recommend to the Board to upgrade four (4) existing Programmer/Analyst positions to MIS Project Leaders to unclassified Grade (07) and the addition of two (2) MIS Technical Trainee Positions at Unclassified Grade (01) in the MIS Department.

Moved by: Schrotenboer Supported by: Mohr UNANIMOUS

SUBJECT: ADDITIONAL .5 FTE SENIOR SECRETARY IN THE PROSECUTORS' OFFICE

**FC 99-038** Motion: To approve and forward to the Board the request to add a .5 FTE Senior Secretary position in the Prosecuting Attorneys' Office.

Moved by: Schipper Supported by: Schrotenboer

**FC 99-039** Motion: To amend the motion to approve a FTE Senior Secretary position in the Prosecuting Attorneys' Office.

Moved by: Schrotenboer Supported by: Schipper MOTION LOST

A vote was then taken on the original motion (FC 99-038) and the MOTION PASSED.

SUBJECT: 1998 COOPERATIVE REIMBURSEMENT CONTRACT AMENDMENT

**FC 99-040** Motion: To recommend to the Board approval of the 1998 Cooperative Reimbursement Contract Amendment and Resolution for the Ottawa County Friend of the Court.

Moved by: Mohr Supported by: Schrotenboer UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS

**FC 99-041** Motion: To approve budget adjustments #150 and #172 thru #182.

Moved by: Schrottenboer Supported by: Schipper UNANIMOUS

SUBJECT: GYPSY MOTH PROGRAM

**FC 99-042** Motion: To approve and forward to the Board the budget adjustment #183 to establish budget for County share of Gypsy Moth Program.

Moved by: Schrottenboer Supported by: Rinck UNANIMOUS

SUBJECT: CONTRACT WITH INVESTMENT CONSULTANT

**FC 99-043** Motion: To approve and forward to the Board the contract with Erickson & Associates for investment consulting in the amount of \$4,400.

Moved by: Schrottenboer Supported by: Schipper UNANIMOUS

SUBJECT: LAKESHORE COORDINATING COUNCIL

**FC 99-044** Motion: To approve and recommend to the Board that \$8,531 of the PA2 funds be designated for the purpose of a risk pool for the substance abuse program under the Lakeshore Coordinating Council.

Moved by: Rinck Supported by: Mohr UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Financial reporting for WEMET. Request for the County to take over financial reporting of WEMET. This would take a .25 FTE, the County is to apply for a grant for this.
2. Bond rating upgrade. Moody's has upgraded Ottawa County's bond rating from Aa2 to Aa3.

SUBJECT: ADJOURNMENT

**FC 99-045** Motion: To adjourn at 9:40 A.M.

Moved by: Schrottenboer Supported by: Mohr UNANIMOUS