

FINANCE COMMITTEE

Corrected and Approved Minutes

DATE: September 17, 1999

TIME: 8:30 A.M.

PLACE: Fillmore Street Complex, West Olive

PRESENT: Roger Rycenga, Harris Schipper, Gordon Schrottenboer, D. Dale Mohr.

ABSENT: Robert Rinck.

STAFF: Richard Schurkamp, Personnel and Labor Relations Manager; Rosemary Zink, Finance Director; Mary Richardson, Treasurer; June Hagan, Accounting Director; Daniel Krueger, Clerk; Gary Rosema, Sheriff; Greg Rappleye, Legal Counsel; Cynthia Shyne, Adult Probation; Doug VanEssen, Attorney; Sherri Sayles, Deputy Clerk.

MEDIA

SUBJECT: CONSENT ITEMS

Approved the Minutes of the September 7, 1999 meeting as presented and approved the agenda of today as presented.

SUBJECT: CLOSED SESSION

FC 99-096 Motion: To go into Closed Session to discuss pending litigation. Moved by: Mohr supported by: Schrottenboer Roll Call: Yeas; Rycenga, Mohr, Schrottenboer, Schipper UNANIMOUS

FC 99-097 Motion: To rise from Closed Session at 9:15 a.m. Moved by: Schrottenboer Supported by: Schipper UNANIMOUS

SUBJECT COUNSELS RECOMMENDATION

FC 99-098 Motion: To accept counsels recommendation regarding Birmingham matter Moved by: Mohr Supported by: Schipper UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Sheriff (Jail Sgt. position & temporary wages) - Gary Rosema explained he spoke with Rich Schurkamp and Dale Vredeveld and they would wait and revisit this issue next March.
2. Voting Machines - Daniel Krueger explained the need for 7 additional Optechs for absentee counting boards. Will be put on next agenda under Discussion/Action Items with backup information.
3. Community Corrections (Temporary help) - If no change and case load is different than no increase necessary. To discuss in more detail when Dave Poel is present at the October 7th meeting.
4. Adult Probation (Typewriter) - Cynthia Shyne from Adult Probation explained the need for a typewriter for Probation Orders. Rosemary Zink checking to see if this can be done on the computer with NCR paper. If

this isn't possible, the typewriter will be approved.

5.Register of Deeds (Temporary full time person and supply increase) - Finance Department recommends no more temporary help. Will look at additional supplies next year.

SUBJECT: REGISTER OF DEEDS

FC 99-099 Motion: To deny the Register of Deeds request for one temporary full time person and additional supplies for the year 2000 because the proper process was not followed.Moved by: Mohr Supported by: Schipper UNANIMOUS *Note: Can be reviewed in the future.

SUBJECT: STATEMENT OF REVIEW

FC 99-100 Motion: To approve the Statement of Review for the Month of August 1999 as corrected. Moved by: Schrotenboer supported by: Schipper UNANIMOUS

SUBJECT: RESOLUTION TO APPROVE MILLAGE FOR E-911

FC 99-101 Motion: To recommend to the Board the 1999 millage rate for E-911 at .4545. Moved by: Mohr Supported by: Schipper UNANIMOUS

SUBJECT: RESOLUTION TO APPROVE MILLAGE FOR PARKS

FC 99-102 Motion: To recommend to the Board the 1999 millage rate for Parks at .3268. Moved by: Mohr Supported by: Schrotenboer UNANIMOUS

SUBJECT: RESOLUTION TO APPROVE MILLAGE FOR COUNTY OPERATIONS

FC 99-103 Motion: To recommend to the Board the 1999 millage rate for county operations at 3.600. Moved by: Schipper Supported by: Mohr UNANIMOUS

SUBJECT: SINGLE AUDIT REPORT FOR THE YEAR ENDED DECEMBER 31, 1998

FC 99-104 Motion: To receive for information and forward to the Board of Commissioners the Single Audit report for the year ended December, 1998. Moved by: Mohr Supported by: Schrotenboer UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS LESS THAN \$20,000

FC 99-105 Motion: To approve and forward to the Board the appropriation changes approved by the Administrator and Finance Director for \$20,000 or less for the period August 1, 1999 to August 31, 1999, which changed the total appropriation from the amended budget. Moved by: Schipper Supported by: Shrotenboer UNANIMOUS

SUBJECT: ADJOURNMENT

FC 99-106 Motion: To adjourn at 10:30 A.M.

Moved by: Schrotenboer Supported by: Schipper UNANIMOUS