

FINANCE COMMITTEE

Approved Minutes

DATE: October 19, 1999

TIME: 8:30 A.M.

PLACE: Fillmore Street Complex, West Olive

PRESENT: Robert Rinck, Harris Schipper, Gordon Schrotenboer, D. Dale Mohr.

ABSENT: Roger Rycenga

STAFF: Robert Oosterbaan, County Administrator, Rosemary Zink, Finance Director; Karen Fish, Chief Deputy Treasurer; Mary Richardson, Treasurer; Amy DeWitt, Treasurer's Office; Daniel Krueger, Clerk; June Hagan, Accounting Director; Dave Poel, Community Corrections Coordinator, Greg Rappleye, Legal Counsel; Richard Schurkamp, Personnel and Labor Relations Manager; Gary Scholten, Register of Deeds and Sherri Sayles, Deputy Clerk.

MEDIA

SUBJECT: CONSENT ITEMS

Approved the Minutes of the October 7, 1999 meeting as presented and corrected (FC 99-108 corrected to read ".3267 from .3268").

FC 99-110 Motion: To approve the agenda of today as presented. Moved by: Schipper Supported by: Rinck UNANIMOUS

SUBJECT: APPORTIONMENT REPORT

FC 99-111 Motion: To approve and forward to the Board the 1999 Apportionment Report. Moved by: Mohr supported by: Schipper UNANIMOUS

SUBJECT: TAX REVISION ACT 123 OF 1999

FC 99-112 Motion: To recommend to the Board the resolution to opt out of the foreclosure and land disposition process and elect to have the state take responsibility for these functions. Moved by: Schipper Supported by: Rinck UNANIMOUS

SUBJECT: INCREASE IN TEMPORARY PERSONNEL IN THE COMMUNITY CORRECTIONS DEPARTMENT

FC 99-113 Motion: To grant the appeal of Dave Poel for an increase in temporary personnel above the increase of two hundred and fifty (250) hours previously approved and included in the 2000 budget. Moved by: Mohr Supported by Rinck

Much discussion about Circuit Court and District Court Probation Officers and the authority they have. Legal counsel checking into this.

FC 99-114 Motion: To postpone FC 99-113 until next meeting. Moved by Mohr Supported by: Rinck

UNANIMOUS

SUBJECT: REQUEST FOR VOTING MACHINES

FC 99-115 Motion: To approve two optech voting machines at a cost of \$11,000 to be held in reserve by the Clerk for replacement purposes, and to approve five optech voting machines at a cost of \$27,500, contingent upon 50% participation by the local unit. Total County cost \$24,750. Local unit cost \$13,750. Moved by: Rinck Supported by: Schrotenboer

FC 99-116 Motion: To amend motion FC 99-116 to read, "To approve two optech voting machines at a cost of \$11,000 to be held in reserve by the Clerk for replacement purposes and for the county to pay for the other five optech voting machines." Moved by: Schipper Supported by: Schrotenboer Yeas: Schrotenboer & Schipper (2) Nays: Mohr & Rinck (2) AMENDMENT FAILED

After much discussion regarding the original motion, the Clerk will check into the cost per election for renting the optechs and check into the number of times that need them.

FC 99-117 Motion: To table motion FC 99-115 until next meeting. Moved by: Schipper supported by: Schrotenboer UNANIMOUS

SUBJECT: COMPENSATION RECOMMENDATIONS

FC 99-118 Motion: To approve and forward to the Board a compensation increase for Elected Officials, excluding the County Clerk, and County and Court Unclassified employees, excluding Judges and the Board of Commissioners, as follows:

1. Effective January 1, 2000, increase the existing salary schedule by two percent (2%). The County Clerk's wages will be frozen at existing level for a period of one year. Moved by: Rinck Supported by: Schipper

FC 99-119 Motion: To amend FC 99-118 to remove, "The County Clerk's wages will be frozen at existing level for a period of one year". Moved by: Mohr supported by: Rinck UNANIMOUS

A vote was then taken on the motion as amended.

Yeas: Mohr & Rinck (2) Nays: Schipper & Schrotenboer (2) MOTION FAILED

FC 99-120 Motion: To approve and forward to the Board a compensation increase for Elected Officials and County and Court Unclassified employees, excluding the County Clerk, Judges and the Board of Commissioners.

1. Effective January 1, 2000, increase the existing salary schedule by two percent (2%)

Moved by: Mohr Supported by: Rinck UNANIMOUS

FC 99-121 Motion: To approve and forward to the Board a compensation increase for the County's non-represented non-supervisory full-time and regular part-time (Group W) employees as follows:

1. Effective January 1, 2000, increase the existing salary schedule by two percent (2%). Moved by: Mohr Supported by: Schipper UNANIMOUS

FC 99-122 Motion: To approve and forward to the Board an increase in the hourly wages of the County's temporary (non-seasonal) employees by two percent (2%) effective January 1, 2000. Moved by: Rinck Supported by: Schipper UNANIMOUS

FC 99-123 Motion: To approve and forward to the Board a compensation increase for the Parenting Plus Supervisory and Non-Supervisory employees as follows:

1. Effective January 1, 2000, increase the existing salary schedule by two percent (2%). Moved by: Rinck Supported by: Schipper UNANIMOUS

FC 99-124 Motion: to approve and forward to the Board a compensation increase for the Board of Commissioners effective January 1, 2001 as follows:

Chair \$13,000 Vice Chair \$10,000 Commissioner \$9,500.

Moved by: Schippers Supported by: Rinck

FC 99-125 Motion: To amend FC 99-124 to change the Chair compensation from \$13,000 to \$14,000. Moved by: Mohr Supported by: Schipper UNANIMOUS

FC 99-126 Motion: To postpone vote on motion as amended until all five committee members are present. Moved by: Mohr Supported by: Schipper UNANIMOUS

SUBJECT: BUDGET ADJUSTMENT(S)

FC 99-127 Motion: To approve budget adjustment(s) #870-874. Moved by: Schipper Supported by: Mohr

FC 99-128 Motion: To amend motion FC 99-127 to add, "To approve budget adjustment #898 which increases a .4 FTE Jail Nurse to 1.0 FTE. Moved by: Mohr Supported by: Rinck UNANIMOUS

A vote was then taken on the motion as amended. UNANIMOUS

SUBJECT: STATE OF REVIEW

FC 99-129 Motion: To approve the Statement of Review for the month of September, 1999. Moved by: Rinck Supported by: Schipper UNANIMOUS

SUBJECT: BUDGET ADJUSTMENTS LESS THAN \$20,000

FC 99-130 Motion: To approve and forward to the Board the appropriation changes approved by the Administrator and Finance Director for \$20,000 or less for the month of September, 1999, which changed the total appropriation from the amended budget. Moved by: Mohr Supported by: Schipper UNANIMOUS

SUBJECT: QUARTERLY FINANCIAL ANALYSIS

FC 99-131 Motion: To receive for information the Quarterly Financial Analysis for General Fund, Health and Mental Health through September 30, 1999. Moved by: Schipper Supported by: Mohr UNANIMOUS

SUBJECT: BUDGET RESOLUTION

FC 99-132 Motion: To recommend to the Board for approval the 2000 Budget Resolution. Moved by: Schipper Supported by: Rinck UNANIMOUS

SUBJECT: INSURANCE AUTHORITY BUDGET

FC 99-133 Motion: To receive for information and forward to the Board the Ottawa County Michigan Insurance Authority Budget for fiscal year 2000. Moved by: Schipper Supported by: Rinck UNANIMOUS

SUBJECT: SHERIFF DEPARTMENT CONTRACTED SERVICES

FC 99-134 Motion: To approve and recommend to the Board the following fees for contract work agreements: \$40 per hour without a vehicle; \$50 per hour with a vehicle Moved by: Schipper Supported by: Rinck UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Appeal on temporary wages - Sheriff's Department - Dale Vredeveld explained the wages and fee structure for part-time, reserves and mounted deputies. Administration is in favor of an increase. Recommendations will be presented at the next Finance Meeting.
2. Rye Study - referred back to Finance at September 14, 1999, Board meeting. Dan Krueger is in contact with Bill Rye and gathering information for him.

SUBJECT: ADJOURNMENT

FC 99-135 Motion: To adjourn at 11:10 A.M.

Moved by: Mohr Supported by: Schippers UNANIMOUS