

## POLICY AND PLANNING COMMITTEE

### Approved Minutes

DATE: February 24, 1999

TIME: 8:30 A.M.

PLACE: Fillmore Complex, West Olive

PRESENT: Edward Berghorst, Gordon Schrottenboer, Dennis Swartout, Joseph Haveman

ABSENT: D. Dale Mohr

STAFF: Mark Scheerhorn, Facilities Director, Robert Oosterbaan, Administrator, John Scholtz, Parks and Recreation Director, Mark Knudsen, Planning Grants Director, Rosemary Zink, Finance Director, Gregory Rappleye, Legal Counsel, Ken Zarzecki, Public Utilities Director, Sharon Cihak, Administrator's Secretary, Nancy Brouwer, Deputy Clerk

MEDIA

SUBJECT: CONSENT ITEMS

Approved the Minutes of the January 27, 1999 meeting as presented and corrected, and approved the agenda of today as presented and amended to add - Approve distribution of County Administrator Evaluation form.

SUBJECT: CLOSED SESSION

**PP 99-008** Motion: To go into Closed Session to discuss land acquisition. Moved by: Schrottenboer  
Supported by: Berghorst

Roll call vote: All voted yes MOTION CARRIED

SUBJECT: RISE FROM CLOSED SESSION

**PP 99-009** Motion: To rise from Closed Session.

Moved by: Schrottenboer Supported by: Berghorst UNANIMOUS

SUBJECT: DISTRIBUTION OF COUNTY ADMINISTRATOR EVALUATION FORM

**PP 99-010** Motion: To accept County Administrator Evaluation Form as presented and distribute to the full Board.

Moved by: Haveman Supported by: Schrottenboer UNANIMOUS

SUBJECT: BOARD RULES REVISION

**PP 99-011** Motion: To adopt final Board Rules as presented with corrections.

Moved by: Schrottenboer Supported by: Berghorst UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Board policy Binder. The Administrator is preparing a binder of all previous Board Policies.
2. Web Site update. Sharon Cihak made a presentation on what is being shown on the Web Site.
3. Update Goal Status and Board Planning. Administrator explained the Board priorities based upon the forced ranking conducted at the last full Board goals setting session.
4. Southwest Ottawa Landfill update. Mark Scheerhorn explained what is being done at the landfill, a report has been received from Prein & Newhof . The County is waiting for an answer from MDEQ on what can be done with the landfill. More later.
5. Building Authority and Projects Update. Mark Scheerhorn gave an update.
6. Infrastructure Fund Policy/Implementation.

SUBJECT: ADJOURNMENT

**PP 99-012** Motion: To adjourn at 10:57 A.M.

Moved by: Schrottenboer Supported by: Haveman UNANIMOUS