

# PLANNING AND POLICY COMMITTEE

## Approved Minutes

DATE: April 28, 1999

TIME: 8:30 a.m.

PLACE: Fillmore Complex, West Olive

PRESENT: Dennis Swartout, D. Dale Mohr, Gordon Schrottenboer, Edward Berghorst, Joseph Haveman

STAFF: Richard Schurkamp, Personnel & Labor Relations Manager, Greg Rappleye, Legal Counsel, Mark Scheerhorn, Purchasing and Facilities Director, David Poel, Community Corrections Director, Rosemary Zink, Finance Director, Daniel Kureger, County Clerk, Nancy Brouwer, Deputy Clerk

MEDIA

SUBJECT: CONSENT ITEMS

Approved the Minutes of the April 7, 1999 meeting as presented and approved the agenda of today as presented.

SUBJECT: RECOGNITION PROGRAM PROCEDURE

**PP 99-023** Motion: To approve the proposed Recognition Program Procedure and forward it to the full Board. Moved by: Schrottenboer Supported by Mohr UNANIMOUS

SUBJECT: HUMAN RESOURCES ANNUAL REPORT

**PP 99-024** Motion: To receive as information the Ottawa County Human Resources Annual Report for 1998. Moved by: Mohr Supported by: Schrottenboer UNANIMOUS

SUBJECT: LEASE RENEWAL EXTENSIONS

**PP 99-025** Motion: To recommend approval of a lease with Lakeshore Property Management for a period from July 1, 1999 to July 1, 2001, at 325 N. River. Base amount of \$24,548.04 in year one and \$25,194 in year two. Moved by: Mohr Supported by: Schrottenboer UNANIMOUS

SUBJECT: LEASE RENEWAL EXTENSIONS

**PP 99-026** Motion: To recommend approval of a lease extension with FIA through December 31, 1999 at the same rate and terms (To coordinate end of existing lease with start of new lease).

Moved by: Mohr Supported by: Berghorst UNANIMOUS

SUBJECT: PROPOSED COMMITTEE OF THE WHOLE POLICY

**PP99-027** Motion: to postpone indefinitely the proposed Policy on Committee of the Whole meetings. Moved by: Haveman Supported by: Mohr UNANIMOUS

SUBJECT: REVISION OF OTTAWA COUNTY APPOINTMENT POLICY

Discussion: Discussed proposed Appointment Policy - Administration to come back with more information next month, a list of compensated and not compensated committees to be presented.

**PP99-028**; Motion: To take proposed revised Ottawa County Appointment Policy. Moved by: Mohr  
Supported by: Schrotenboer UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Building authority and Building Projects update. Mark Scheerhorn gave an update on Committee projects. The Fillmore Complex is almost finished, the jail is completed. The FIA Building is under construction and going well. The Grand Haven County Building is being redesigned and presentation to be made to department heads. Nothing definite yet on Holland District Court building.

2. GIS Program status. Update fly overs are being conducted at this time.

SUBJECT: CLOSED SESSION

**PP99-029** Motion: To go into Closed Session to discuss property matters. Moved by: Mohr supported by Haveman. RollCall vote: All voted yes. MOTION CARRIED

SUBJECT: RISE FROM CLOSED SESSION

**PP99-030** Motion to rise from Closed Session. Moved by: Mohr Supported by: Haveman  
UNANIMOUS

SUBJECT: ADJOURNMENT

**PP99-031** Motion: To adjourn at 11:10 A.M. Moved by: Mohr Supported by Havemen UNANIMOUS