

PLANNING AND POLICY COMMITTEE

Approved Minutes

DATE: May 26, 1999

TIME: 8:30 a.m.

PLACE: Fillmore Complex, West Olive

PRESENT: Dennis Swartout, D. Dale Mohr, Gordon Schrottenboer, Edward Berghorst, Joseph Haveman

STAFF: Robert Oosterbaan, Administrator, Richard Schurkamp, Personnel & Labor Relations Manager, Gregory Rappleye, Legal Counsel, Dave Poel, Community Corrections Director, Mark Scheerhorn, Administrative Services Director, John Scholtz, Parks and Recreation Director, Nancy Brouwer, Deputy Clerk

MEDIA

SUBJECT: CONSENT ITEMS

Approved the Minutes of the April 28, 1999 meeting as presented and approved the agenda of today as presented.

SUBJECT: PLANNING COMMISSION APPOINTMENTS

PP 99-032 Motion: To recommend the appointment of betty Gajewski to serve on the Ottawa County Planning Commission to represent Environmental interests for a term expiring 1/1/02 and forward to the full Board. Moved by: Mohr Supported by: Schrottenboer UNANIMOUS

PP 99-033 Motion: To recommend the appointment of Robert Koch to serve on the Ottawa County Planning Commission to represent financial interests for a term expiring 1/1/02 and forward to the full board. Moved by: Schrottenboer Supported by: Haveman UNANIMOUS

SUBJECT: PARKS AND RECREATION COMMISSION ANNUAL REPORT

PP 99-034 Motion: To accept the 1998 Parks and Recreation Commission Annual Report and forward to the full Board. Moved by: Mohr Supported by: Haveman UNANIMOUS

SUBJECT: CABLE MICHIGAN EASEMENT

PP 99-035 Motion: To grant an easement to Cable Michigan for underground lines through the Park 12 property for \$1.00. Plus, Cable Michigan will relocate overhead lines at North Beach Park at no cost to Ottawa County. Moved by: Schrottenboer Supported by: Berghorst UNANIMOUS

SUBJECT: FORM CONTRACT FOR COMMUNITY CORRECTIONS

PP 99-036 Motion: To approve the form contract for Community Corrections. Moved by: Mohr Supported by: Berghorst UNANIMOUS

SUBJECT: RECOGNITION OF RETIRING BUILDING AUTHORITY MEMBER

PP 99-037 Motion: To recognize Mr. Herb Schaefer by resolution and forward to the full Board for approval. Moved by: Schrottenboer Supported by: Mohr UNANIMOUS

SUBJECT: JAMES STREET EASEMENT

PP 99-038 Motion: To recommend approval of the easement agreement with Consink, L.L.C. and forward to the full Board for approval. Moved by: Schrottenboer Supported by: Haveman UNANIMOUS

SUBJECT: APPOINTMENT PROCESS

PP 99-039 Motion: To approve the revised Ottawa County Appointment Policy and forward to the full Board for approval. Moved by: Mohr Supported by: Berghorst

PP 99-040 Motion: To amend the motion to change in D. Residency - 9 months" to "10 months". Moved by : Schrottenboer Supported by: Berghorst Roll call vote: Schrottenboer, Swartout - Yes, Berghorst, Mohr, Haveman - No AMENDMENT LOST

A vote was then taken on the original motion and MOTION PASSED

SUBJECT: NEW COMMISSIONER PROCESS

Discussion on questions to ask commissioner applicants and voting process at the meeting on June 4th. A list of questions were drawn up and will be presented to the applicants before the meeting.

SUBJECT: CLOSED SESSION

PP 99-041 To go into Closed Session to discuss the following matters protected under the Closed Meeting Act. Labor contracts, Opinions and Litigation, Property Acquisition Moved by: Mohr Supported by: Schrottenboer Roll call vote: All voted yes MOTION CARRIED

SUBJECT: RISE FROM CLOSED SESSION

PP 99-042 Motion: To rise from Closed Session Moved by: Mohr Supported by: Schrottenboer UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Recommendation to hire Susan Stratton of Leading Edge Mentoring as a Strategic Planning Facilitator for Ottawa County. Committee instructed administrator to hire Ms Stratton.
2. Community Mental Health wage pass-thru increase. The administrator recommends not to approve pass-thru increase, committee agreed.
3. Amendment of the Community Mental Health BDO Study as it relates to the CMH Business Manager and Accounting and Finance functions. The administrator explained. a motion is to be presented at the next committee meeting.
4. Update on GIS, Mark Scheerhorn gave an update on the following: Orthophotography, Application document, Draft pricing model, Implementation schedule.
5. Review of lease of property at 3100 Port Sheldon for soccer fields. More next month.
6. Building Authority and building projects update. The new FIA building is about one quarter finished. Request by Road Commission, and Holland Township to go along with them to widen James Street at a cost

of approximately \$130,000. Committee consensus is to agree to widening of James Street. The renovation plans of the building at 414 Washington are about ready to go out for bids.

7. National Historic Register process for Ottawa County bridge. The M-45 bridge has been taken off the register list. No action is needed by the County on the Bowen Bridge.

8. Y2K Update. Mr. Scheerhorn and Mr. Oosterbaan informed the committee that the County is on line to do the changes in the year 2000.

SUBJECT: ADJOURNMENT

PP99-043 Motion: To adjourn at 12:05 P.M. Moved by: Schrotenboer Supported by Berghorst
UNANIMOUS